

UNITED STATES DEPARTMENT OF AGRICULTURE
OFFICE OF THE SECRETARY
WASHINGTON, D. C.

May 19, 1938.

MEMORANDUM NO. 756

FILED
★ MAY 31 1938 B
Please return to the
Secretary's File Room

By Memorandum No. 733, dated September 1, 1937, administration of the Land Conservation and Land Utilization Program authorized by Title III and related sections of the Bankhead-Jones Farm Tenant Act was entrusted to the Chief of the Bureau of Agricultural Economics, subject to the supervision of the Secretary. In connection with the administration of that program the Chief or Acting Chief of the Bureau of Agricultural Economics, or any employee of the Department whom either of them may designate in writing, are hereby specifically authorized, on behalf of the United States in connection with projects approved by the Secretary, to perform the functions hereinafter outlined. The requirements of Department Regulations 1712 and 3312 which conflict with this authorization are hereby waived:

1. Exercise options to purchase, and execute easements, leases, licenses, and other forms of contracts for the acquisition of real property or any interest therein, subject to any reservations or exceptions which will not interfere with the use of the property for the purposes of the project, as approved.
2. Determine whether public buildings, within the meaning of section 355 of the Revised Statutes, will or will not be constructed upon individual tracts of land under contract of purchase.
3. Execute life leases to the grantors or occupants of lands acquired, provided their occupancy and use will not

Order
No 934
5/20
(R)

see Dept's Memo 863 Land 9

interfere with the purposes of the project.

4. Execute easements, leases, licenses, and other forms of contracts permitting the construction and maintenance of telephone lines, pipe lines, roads, irrigation and drainage ditches, etc., (but not those power lines licenses for which are required by law to be granted by the Federal Power Commission), across project areas when such construction will not materially interfere with the purposes of the project.

5. Execute leases, licenses, permits, agreements and other forms of contracts permitting the use of lands acquired, when consistent with the purposes of the project, for cropping, grazing, building occupancy, recreational and incidental purposes, provided they do not extend for more than ten years.

6. File in the name of the United States, in accordance with the law of the state involved, applications for water rights covering waters to be impounded, impeded, or diverted in their flow by construction work contemplated in connection with the development of a project.

7. Exercise all powers to revoke, terminate, or cancel contracts executed in accordance with the foregoing authority, which are exercisable either by the terms of the contracts themselves or by operation of law.

All forms for leases, licenses, easements, agreements, use permits, etc., shall be submitted to the Office of the Solicitor for approval.

interfere with the purposes of the project.

4. Executive agreements, leases, licenses, and other

forms of contracts permitting the construction and maintenance of telephone lines, pipe lines, roads, irrigation and drainage ditches, etc., (but not those power line licenses for which are required by law to be granted by the Federal Power Commission), across project areas when such construction will not materially interfere with the purposes of the project.

5. Executive leases, licenses, permits, agreements and

other forms of contracts permitting the use of lands acquired, when consistent with the purposes of the project, for cropping, grazing, building occupancy, recreational and incidental purposes, provided they do not extend for more than ten years.

6. Title in the name of the United States, in accordance with the law of the state involved, applications for water rights covering waters to be impounded, impounded, or diverted in their flow by construction work contemplated in connection with the development of a project.

7. Executive all powers to revoke, terminate, or cancel contracts executed in accordance with the foregoing authority, which are exercisable either by the terms of the contracts themselves or by operation of law.

All forms for leases, licenses, easements, agreements, and permits, etc., shall be submitted to the Office of the Solicitor for approval.

There is hereby reserved to the Secretary, in connection with this program, all authority:

1. To sign correspondence or other documents definitely committing the Department regarding the disposition to be made of projects or important segments thereof.

2. To execute deeds or other documents involving the sale, exchange, or other disposition of the entire fee simple title to lands acquired.

3. To make dedications and grants of lands for public purposes.

4. To execute leases, cooperative and other agreements for the administration by federal, state or territorial agencies of lands acquired.

5. To execute leases, licenses, permits, agreements, and other forms of contracts, permitting the use of lands acquired when the rights granted extend for more than ten years, except as specifically indicated above.

6. To make rules and regulations necessary to prevent trespasses and otherwise regulate the use and occupancy of lands acquired, when the rules and regulations are to be enforced as provided in section 32(f) of Title III of The Bankhead-Jones Farm Tenant Act.

7. To compromise claims and obligations arising under, and adjust and modify the terms of leases, contracts, and agreements entered into as circumstances may require.

8. To execute abstract contracts.

There is hereby reserved to the Secretary, in connec-

tion with this program, all authority:

1. To sign correspondence or other documents belon-

gely committing the Department regarding the disposition

to be made of projects or important segments thereof.

2. To execute deeds or other documents involving

the sale, exchange, or other disposition of the entire or

single title to lands acquired.

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public purposes.

4. To execute leases, cooperative and other agree-

ments for the administration by Federal, state or territorial

agencies of lands acquired.

5. To execute leases, licenses, permits, agreements,

and other forms of contracts, permitting the use of lands

acquired when the rights granted extend for more than ten

years, except as specifically indicated above.

6. To make rules and regulations necessary to pre-

vent trespasses and otherwise regulate the use and occupancy

of lands acquired, when the rules and regulations are to be

enforced as provided in section 32(1) of Title III of the

Reclamation-Jones Farm Tenant Act.

7. To compromise claims and obligations arising

under, and adjust and modify the terms of leases, contracts,

and agreements entered into as circumstances may require.

8. To execute abstract contracts.

Memorandum No. 733, dated September 1, 1937, also directed the Land Utilization Program theretofore administered by the Farm Security Administration to be transferred to the Bureau of Agricultural Economics for administration as rapidly as might be feasible, and, pending the completion of such transfer, all existing delegations of authority in connection with that program were affirmed. Hereafter, pending and after the completion of this transfer, the Chief or Acting Chief of the Bureau of Agricultural Economics, as the personal representative of the Secretary of Agriculture, may modify and change such delegations of authority to the extent necessary to coordinate the administration of that program with the program initiated under Title III of The Bankhead-Jones Farm Tenant Act.

H A Wallace

Secretary.

Memorandum No. 733, dated September 1, 1937, also directed the land Utilization Program therefore administered by the Farm Security Administration to be transferred to the Bureau of Agricultural Economics for administration as rapidly as might be feasible, and, pending the completion of such transfer, all existing delegations of authority in connection with that program were affirmed. Hereafter, pending and after the completion of this transfer, the Chief or Acting Chief of the Bureau of Agricultural Economics, as the personal representative of the Secretary of Agriculture, may modify and change such delegations of authority to the extent necessary to coordinate the administration of that program with the program initiated under Title III of the Harbison-Jones Farm Tenant Act.

Secretary.



DEPARTMENT OF AGRICULTURE
WASHINGTON

*Ordered
2878
6/6/38*

June 3, 1938.

MEMORANDUM NO. 757

Transfer of official documents to the
National Archives Establishment.

Section 3 of the "Act to establish a National Archives of the United States Government and for other purposes" (C.668, 48 Statutes at Large, 1122), provides that "All archives or records belonging to the Government of the United States (legislative, executive, judicial, and other), shall be under the charge and superintendence of the Archivist to this extent: He shall have full power to inspect personally or by deputy the records of any agency of the United States Government whatsoever and wheresoever located, and shall have the full cooperation of any and all persons in charge of such records in such inspections, and to requisition for transfer to the National Archives Establishment such archives, or records as the National Archives Council, hereafter provided, shall approve for such transfer."

A certain number of stacks in the Archives Building have been designated as the depository for Department of Agriculture records but up to this time only six million cubic feet of material has been transferred to the Archivist by the Department. There is a vast quantity of records stored in our buildings which are of permanent value and historical interest. These documents should be preserved and the National Archives Building is the most suitable place in which these valuable papers may be safely housed.

A representative of the National Archives Establishment will visit the Department in the near future with a view to arranging for the transfer of additional material to the custody of the Archivist. Bureaus are urged to give careful consideration to the advisability of transferring to the National Archives records which are not needed in the regular current business. By so doing valuable space which is now used for the storage of files and records may be released for other purposes.

Harry L. Brown
Acting Secretary.

DEPARTMENT OF AGRICULTURE

WASHINGTON



June 3, 1938

MEMORANDUM NO. 757

Transfer of official documents to the
National Archives Establishment.

Section 3 of the "Act to establish a National Archives of the United States Government and for other purposes" (48 Statutes at Large, 1132), provides that "All archives or records belonging to the Government of the United States (legislative, executive, judicial, and other), shall be under the charge and supervision of the archivist to this extent: He shall have full power to inspect personally or by deputy the records of any agency of the United States Government whatsoever and wheresoever located, and shall have the full cooperation of any and all persons in charge of such records in such inspections, and to requisition for transfer to the National Archives Establishment such archives or records as the National Archives Council, hereafter provided, shall approve for such transfer."

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Acting Secretary.

Mrs. Eaton

**SPECIAL COMMITTEE ON REGIONAL LABORATORY
PLANS AND SPECIFICATIONS**

Secretarial Memorandum No. 758 of June 16, 1938

Dr. D. J. Price	BC&S	-	Chairman
Mr. G. R. Boyd	BAEng		
Mr. R. M. Baker	BC&S		
Mr. F. J. Sette	SEC		

ATTACH

The main purpose of this committee will be to receive all suggestions as to construction, space and fixed equipment, and to cooperate with the architect in the development of plans and specifications for the main laboratory buildings.

CONTACT OFFICERS

Memorandum from Chairman of July 5, 1938 to below Bureaus requesting representative:

BFI - July 12 designated	<u>Carl E. Schoenhals</u>	(P.V. Cardon)
BAI - July 13 designated	<u>Dr. H. W. Schoening</u>	
BHE - July 12 designated	<u>Miss Ruth O'Brien</u>	
BAE - July 7 designated	<u>Robert J. Cheatham</u>	
BDI - July 18 designated	<u>Dr. L. A. Rogers</u>	

OTHERS

Dr. Jardine	-	OES
Dr. Knight	-	C&S
Dr. Skinner	-	C&S
Mr. Herrick	-	C&S
J.E. Miller	-	BAEng (resigned)
A.T. Holman	-	BAEng
J.A. Scott	-	BAEng
R.L. Hanson	-	C&S
L. Bauserman	-	C&S
L.Y. Winters	-	OES
S.H. McCrory	-	BAEng
Van Arsdale	-	C&S
E.A. Gastrock	-	C&S (rep. Regl. Lab. Group)
E.A. Donovan	-	C&S

PLANS AND SPECIFICATIONS SPECIAL COMMITTEE ON REGIONAL LABORATORY

Secretarial Memorandum No. 758 of June 16, 1938

ATTACH

Mr. E. J. Betts	BOSS	Chairman
Mr. R. M. Baker	BOSS	
Mr. G. R. Boyd	BOSS	
Dr. D. J. Price	BOSS	

The main purpose of this committee will be to receive all suggestions as to construction, space and fixed equipment, and to cooperate with the architect in the development of plans and specifications for the main laboratory buildings.

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BPI - July 12 designated	Carl E. Schoenbala
BAI - July 13 designated	Dr. H. W. Schoenbala
BHE - July 12 designated	Miss Ruth O'Brien
BAE - July 7 designated	Robert J. Chestman
BBI - July 12 designated	Dr. L. A. Rogers

(P. V. Gordon)

OTHERS

Dr. Jarvino	- OSS
Dr. Knight	- OSS
Dr. Skinner	- OSS
Mr. Harvick	- OSS
J. E. Miller	- BAKING (resigned)
A. T. Holman	- BAKING
J. A. Scott	- BAKING
R. L. Hanson	- OSS
E. Boushman	- OSS
L. Y. Winters	- OSS
S. H. McGroarty	- BAKING
Van Arsdale	- OSS
R. A. Gastrock	- OSS (rep. Reg. Lab. Group)
R. A. Donovan	- OSS

UNITED STATES DEPARTMENT OF AGRICULTURE
Office of the Secretary
Washington, D. C.

Q. D. & M. order # 104

June 16, 1938
mh

June 16, 1938

MEMORANDUM NO. 758

Designating Special Committee on Regional Laboratory Plans and Specifications

There is hereby designated a committee on plans and specifications for the regional laboratories authorized under Title II, Section 202, of the Agricultural Adjustment Act of 1938, consisting of:

Dr. David J. Price, BCS, Chairman
Mr. George R. Boyd, BAEng.
Mr. Robert M. Baker, BCS
Mr. Frank J. Sette, Secy's Ofc

The committee may be enlarged later if this seems desirable.

The main purpose of this committee will be to receive all suggestions as to construction, space, and fixed equipment, and to cooperate with the architect in the development of plans and specifications for the main laboratory buildings. It will probably be necessary for the committee to call on bureaus for technical advice and perhaps it may be found desirable for the committee to appoint subcommittees of qualified individuals to give attention to special features. Because of the Department-wide interest in these laboratories, I hope that the bureaus and personnel of the Department will cooperate in every way possible.

In planning for construction of this magnitude and complexity, differences of opinion may arise and it may not be feasible to meet the wishes of all agencies and individuals. If the committee cannot arrive at a satisfactory adjustment with the architect or with representatives of the bureaus, the point or points in question should be promptly brought to the attention of the Director of Research, who will act for the Secretary's Office in arriving at decisions with a minimum of delay.

Hawallac

Secretary.

June 16, 1934

MEMORANDUM NO. 128

Organizing Special Committee on National Laboratory Plans and
Facilities

There is hereby organized a committee on plans and specifications for the National Laboratory authorized under Title II, Section 502, of the Agricultural Adjustment Act of 1933, consisting of:

Mr. David L. Bailey, BGS, Chairman
Mr. George E. Davis, BGS
Mr. Robert H. Baker, BGS
Mr. Frank J. Lester, BGS's Office

The committee may be enlarged later at this seems desirable.

The main purpose of this committee will be to receive all suggestions or to construction, plans, and related equipment, and to cooperate with the committee in the development of plans and specifications for the National Laboratory buildings. It will probably be necessary for the committee to call on various for technical advice and assistance in connection with the committee to appoint subcommittees of special individuals to give attention to special features. Because of the Government's interest in these laboratories, I hope that the Bureau and personnel of the Department will cooperate in every way possible.

In planning for construction of this massive and complex building, differences of opinion may arise and it may not be feasible to meet the wishes of all agencies involved. In the committee cannot arrive at a satisfactory adjustment with the result of with representation of the various points of view in question should be promptly brought to the attention of the Director of Research, who will act for the Secretary's Office in arriving at decisions with a minimum of delay.

Very truly,
Secretary

UNITED STATES DEPARTMENT OF AGRICULTURE
OFFICE OF EXPERIMENT STATIONS
WASHINGTON, D. C.

June 14, 1938

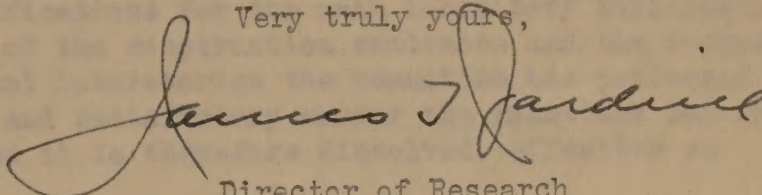
MEMORANDUM FOR THE SECRETARY

Dear Mr. Secretary:

The development of plans and specifications for the main laboratory buildings of the four regional laboratories authorized under the Agricultural Adjustment Act of 1938 may involve consideration of suggestions from a number of bureaus in the way of space, arrangement, and equipment. I believe the appointment of a small committee of individuals who have had most experience in planning for chemical and industrial laboratories will aid in clearing the suggestions and facilitating the work of the architect.

I, therefore, recommend that Dr. David J. Price and Mr. Robert M. Baker of the Bureau of Chemistry and Soils, and Mr. George R. Boyd, Assistant Chief of the Bureau of Agricultural Engineering, be designated as such a committee with duties as outlined in the attached memorandum proposed for your approval.

Very truly yours,



Director of Research
and
Chief, Office of Experiment Stations.

Enclosure

UNITED STATES DEPARTMENT OF AGRICULTURE
OFFICE OF EXPERIMENT STATIONS
WASHINGTON, D. C.

June 14, 1918

MEMORANDUM FOR THE SECRETARY

Dear Mr. Secretary:

The development of new and specialized laboratory buildings of the Department of Agriculture is a matter of importance to the Department. It is believed that the construction of such buildings will be of great benefit to the Department in the way of increasing the efficiency of the various laboratories and in the way of providing for the convenience of the various workers in the various laboratories. It is believed that the construction of such buildings will be of great benefit to the Department in the way of increasing the efficiency of the various laboratories and in the way of providing for the convenience of the various workers in the various laboratories.

I have the honor to acknowledge the receipt of your letter of the 10th inst. and in reply to inform you that the same has been forwarded to the proper authorities for their consideration. I am, Sir, very respectfully,
Very truly yours,
J. H. ...

[Handwritten Signature]
Director of Experiment Stations

Chief, Office of Experiment Stations

Enclosure



DEPARTMENT OF AGRICULTURE

FILED WASHINGTON



Please return to
the Secretary's File Room

Ordered SW 4209
July 15 1941
(as m)

MEMORANDUM NO. 758, SUPPLEMENT NO. *1*

Dissolving Special Committee on Regional Laboratory
Plans and Specifications.

The Special Committee on Plans and Specifications for the Regional Laboratories, authorized under Title II, Section 202 of the Agricultural Adjustment Act of 1938, consisting of:

Dr. David J. Price, ACE, Chairman
Mr. George R. Boyd, ACE
Mr. Robert M. Baker, ACE
Mr. Frank J. Sette, REA,

was designated in Memorandum No. 758, dated January 16, 1938, to receive suggestions as to construction, space, and fixed equipment, and to cooperate with the architects in the development of plans and specifications for the main laboratory buildings. With the completion of the construction contracts and the occupancy of the four regional laboratories the committee has performed in a very efficient and satisfactory manner the functions for which it was created, and it is therefore dissolved, effective on June 30, 1941.

[Signature]
T. Roy Reid,
Assistant to the Secretary.

DEPARTMENT OF AGRICULTURE
WASHINGTON



MEMORANDUM NO. 758, SUPPLEMENT NO. 1

Dissolving Special Committee on Regional Laboratory
Plans and Specifications

The Special Committee on Plans and Specifications for the Regional Laboratories, authorized under Title II, Section 502 of the Agricultural Adjustment Act of 1933, consisting of:

Dr. David J. Price, ACS, Chairman
Mr. George H. Boye, ACS
Mr. Robert W. Baker, ACS
Mr. Frank J. Sette, HRA

was designated in Memorandum No. 758, dated January 16, 1933, to receive suggestions as to construction, space, and fixed equipment, and to cooperate with the architects in the development of plans and specifications for the main laboratory building. With the completion of the construction contracts and the occupancy of the four regional laboratories the committee has performed its very efficient and satisfactory manner the functions for which it was created, and it is therefore dissolved, effective on June 30, 1934.

J. E. Foxworth
Assistant to the Secretary

Ordered #2 7/1/38
June 30, 1938

MEMORANDUM NO. 759

DELEGATING TO THE ADMINISTRATOR OF THE FARM SECURITY
ADMINISTRATION CERTAIN AUTHORITY AS TO RATES OF PAY
AND ELIGIBILITY AND CONDITIONS OF EMPLOYMENT, FOR A
PERIOD ENDING DECEMBER 31, 1938

FILED
★ JUL 5 1938 B
Please return to the
Secretary's File Room

For the period ending December 31, 1938, there is
delegated to the Administrator of the Farm Security Admin-
istration authority vested in me by the Emergency Relief
Appropriation Act of 1938, approved June 21, 1938, to
prescribe rates of pay and eligibility and conditions
of employment.

Harry L. Brown
Acting Secretary.

MEMORANDUM NO. 122

DELEGATING TO THE ADMINISTRATOR OF THE FARM SECURITY
ADMINISTRATION CERTAIN AUTHORITY AS TO RATES OF PAY
AND ELIGIBILITY AND CONDITIONS OF EMPLOYMENT, FOR A
PERIOD ENDING DECEMBER 31, 1938

For the period ending December 31, 1938, there is

delegated to the Administrator of the Farm Security Admin-

istration authority vested in me by the Emergency Relief

Appropriation Act of 1938, approved June 21, 1938, to

prescribe rates of pay and eligibility and conditions

of employment.

Action Secretary.

FILED

★ JUL 5 1938 B

Please return to the
Secretary's File Room

SECRETARY'S
MEMORANDUM NO. 260

Order No. 371138
June 30, 1938

MAKING APPLICABLE TO THE EMERGENCY RELIEF APPROPRIATION ACT
OF 1938 CERTAIN EXECUTIVE ORDERS, RULES AND REGULATIONS
ISSUED UNDER AUTHORITY OF THE EMERGENCY RELIEF APPROPRIATION
ACTS OF 1935, 1936 and 1937

By virtue of and pursuant to the authority vested in me by the Emergency Relief Appropriation Act of 1938, approved June 21, 1938, I hereby order and direct that the expenditure of funds appropriated by said Act for loans, relief and rural rehabilitation for needy persons, and the administration thereof, shall be in accordance with the orders, rules and regulations heretofore issued relating to the expenditure of funds appropriated for said purposes by the Emergency Relief Appropriation Acts of 1935, 1936 and 1937, and to the administration of said Acts, insofar as said orders, rules and regulations are applicable, except as to rates of pay and eligibility and conditions of employment, which shall be prescribed by the Administrator of the Farm Security Administration, with the approval of the Secretary: Provided, however, That loans under said Act shall be repayable in such installments as the Administrator of the Farm Security Administration shall prescribe, in accordance with the standards set forth in section 4 of Executive Order 7143, and any orders heretofore in effect requiring the repayment of loans in equal annual installments are hereby rescinded.

Harry L. Brown
Acting Secretary.

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SECRETARY'S
MEMORANDUM NO. 100

FILED
JUL 10 1935
U.S. DEPT. OF AGRICULTURE
WASHINGTON, D.C.

MAKING APPLICABLE TO THE EMERGENCY RELIEF APPROPRIATION ACT
OF 1935 CERTAIN EXECUTIVE ORDERS, RULES AND REGULATIONS
ISSUED UNDER AUTHORITY OF THE EMERGENCY RELIEF APPROPRIATION
ACTS OF 1932, 1933 and 1937

By virtue of and pursuant to the authority vested in
me by the Emergency Relief Appropriation Act of 1935, approved
June 21, 1935, I hereby order and direct that the expenditures
of funds appropriated by said Act for loans, relief and rural
rehabilitation for needy persons, and the administration
thereof, shall be in accordance with the orders, rules and
regulations heretofore issued relating to the expenditure
of funds appropriated for said purposes by the Emergency
Relief Appropriation Acts of 1932, 1933 and 1937, and to
the administration of said Acts, insofar as said orders,
rules and regulations are applicable, except as to rates
of pay and eligibility and conditions of employment, which
shall be prescribed by the Administrator of the Farm Security
Administration, with the approval of the Secretary: Provided,
however, that loans under said Act shall be repayable in such
installments as the Administrator of the Farm Security
Administration shall prescribe, in accordance with the
standards set forth in section 4 of Executive Order 7133,
and any orders heretofore in effect regarding the repay-
ment of loans in equal annual installments are hereby
rescinded.



DEPARTMENT OF AGRICULTURE
WASHINGTON

July 5, 1938.

*Ordered
7/6/38
(12)*

SECRETARY'S MEMORANDUM NO. 761

FILED

★ JUL 7 1938 E

Transfer of Emergency First Aid Rooms **Please return to the
Secretary's File Room**

Effective July 1, 1938, supervision of the emergency first aid rooms of the Department, including personnel, equipment and supplies, is hereby transferred from the Division of Operation, Office of the Secretary, the Farm Security Administration, and the Soil Conservation Service, to the Office of Personnel of the Department.

The salaries of the nurses assigned to the emergency rooms will continue to be paid by the bureaus or offices on whose payrolls their names appear.

Harry L. Brown
Acting Secretary of Agriculture.

DEPARTMENT OF AGRICULTURE
WASHINGTON



July 5, 1938

SECRETARY'S MEMORANDUM NO. 161

FILED
★ JUL 7 1938

Transfer of Emergency First Aid Room
Secretary's File Room

Effective July 1, 1938, supervision of the emergency

first aid rooms of the Department, including personnel, equip-
ment and supplies, is hereby transferred from the Division of
Operation, Office of the Secretary, the Farm Security Adminis-

tration, and the Soil Conservation Service, to the Office of Person-
nel of the Department.

The salaries of the nurses assigned to the emergency rooms

will continue to be paid by the bureaus or offices on whose pay-

rolls their names appear.

Acting Secretary of Agriculture

all

UNITED STATES DEPARTMENT OF AGRICULTURE
OFFICE OF THE SECRETARY
WASHINGTON

July 12, 1938.

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7/12/38
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MEMORANDUM 762

FILED

★ JUL 16 1938 C

Please return to the
Secretary's File Room

As the request of Mr. Dean, Secretary

Additional members of the Coordination Committee are
designated, effective at once, as follows:

Dr. W. W. Stockberger, Adviser on Administration
Mr. Roy F. Hendrickson, Director of Personnel
Mr. Dillon Myer, Assistant Chief, SCS

Hawallac
H. W. Wallace
Secretary

UNITED STATES DEPARTMENT OF AGRICULTURE
OFFICE OF THE SECRETARY
WASHINGTON

July 12, 1938.

FILED
* JUL 14 1938 C
Please return to the
Secretary's file room

MEMORANDUM 162

Additional members of the Coordination Committee are

designated, effective at once, as follows:

Dr. W. W. Stockberger, Adviser on Administration
Mr. Roy F. Hendrickson, Director of Personnel
Mr. Dillon Myer, Assistant Chief, CCS

Secretary

UNITED STATES DEPARTMENT OF AGRICULTURE
OFFICE OF THE SECRETARY
WASHINGTON

July 12, 1938.

Ordered
not
7/13/38
(R)

MEMORANDUM NO. 763

At the request of Mr. Leon Henderson of the Monopoly Committee, I am appointing the following as a Department of Agriculture committee to work with Mr. Henderson in any way that may be helpful:

A. G. Black, Chief, BAE
Frederick V. Waugh, BAE
M. Ezekiel, Ofc. of Secretary
L. H. Bean, Ofc. of Secretary
D. E. Montgomery, AAA

H. A. Wallace

Secretary

UNITED STATES DEPARTMENT OF AGRICULTURE
OFFICE OF THE SECRETARY
WASHINGTON

July 12, 1938

MEMORANDUM FOR THE SECRETARY

At the request of Mr. Leon Henderson of the Honorable
Committee, I am appointing the following as a Department of
Agriculture committee to work with Mr. Henderson in any way
that may be helpful:

A. B. Black, Chief, BAE
Frederick V. Woods, BAE
H. Baskin, Chief of Research
L. B. Bean, Chief of Research
D. S. Montgomery, AAA

Secretary



DEPARTMENT OF AGRICULTURE
WASHINGTON

July 12, 1938.

MEMORANDUM NO. 764

FILED

★ JUL 15 1938 B

Please return to the
Secretary's File Room

In a recent communication to this Department the Director of Procurement refers to the depressed employment conditions prevailing in the steel, textile, automotive, heavy machinery, electrical equipment, radio, refrigeration and air conditioning industries, and suggests that to relieve this situation, so far as it can be relieved by governmental action, this and other departments develop contracts and place orders in these fields at as early a date as possible to cover their needs for the present fiscal year.

In the belief that the Department of Agriculture should cooperate with other Federal agencies in furtherance of the suggested policy, it is requested that bureau procurement programs be adjusted to conform thereto to the fullest possible extent consistent with the efficient expenditure of available funds.

Hawallace
Secretary.

DEPARTMENT OF AGRICULTURE
WASHINGTON



July 12, 1938

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JUL 15 1938 B

From letter to the
Secretary, U. S. House

MEMORANDUM NO. 764

In a recent communication to this Department the Director of

Procurement refers to the depressed employment conditions prevailing
in the steel, textile, automotive, heavy machinery, electrical equip-

ment, radio, refrigeration and air conditioning industries, and

suggests that to relieve this situation, so far as it can be

relieved by Governmental action, this and other departments develop

contracts and place orders in these fields at as early a date as

possible to cover their needs for the present fiscal year.

In the belief that the Department of Agriculture should

cooperate with other Federal agencies in furtherance of the

suggested policy, it is requested that Bureau procurement programs

be adjusted to conform thereto to the fullest possible extent

consistent with the efficient expenditure of available funds.

Secretary.

DEPARTMENT OF AGRICULTURE
WASHINGTON

FILED

★ JUL 19 1938 B
Please return to the
Secretary's File Room

July 14, 1938.

MEMORANDUM NO. 765

Designating Special Survey Committee

Public No. 644, 75th Congress (H. R. 10238), An Act Making Appropriations for the Department of Agriculture and for the Farm Credit Administration for the Fiscal Year Ending June 30, 1939, provides that "not to exceed \$100,000 shall be available under the provisions of section 202 (a) to 202 (e), inclusive, of said Act [the Agricultural Adjustment Act of 1938] to conduct a survey to determine the location of said [regional research] laboratories and the scope of the investigations to be made and to coordinate the research work now being carried on."

There is hereby designated the following as a committee to assume responsibility for the survey referred to above, including the preparation of the report resulting from such survey:

Mr. H. T. Herrick, BCS, Chairman
Mr. P. V. Cardon, BPI
Mr. A. B. Genung, BAE
Dr. R. Y. Winters, OES

The purposes of this committee are:

- (1) To conduct a survey of all research activities relating to the industrial utilization of agricultural products in the four regional areas to be served by the regional laboratories, such survey to include a study of the research projects of the Department of Agriculture and other Federal agencies, the State experiment stations, educational institutions, privately endowed research institutions, commercial consulting research laboratories, and the research laboratories maintained by industries based wholly or in part on utilization of agricultural raw materials, and report their findings to the Department.
- (2) To assemble facts bearing upon suitability of proposed laboratory locations and make report thereon to the Department.
- (3) To make recommendations to the Department as to the scope of investigations to be undertaken in these laboratories, and as to ways in which the research recommended may be coordinated with other activities in the same field.

This committee will necessarily report upon the results of this survey not later than December 1, 1938. To accomplish the task thoroughly and comprehensively they will need the interest and cooperation especially of the research bureaus and research staff of the Department. I feel sure that the committee can count upon such interest and upon all cooperation practicable.

H A Wallace

Secretary.

File
FILED

★ JUL 19 1938 B

Please return to the
Secretary's File Room June 9, 1938*Ordered
JUL 20 1938
7/18/38
(R)*MEMORANDUM NO. 766

Executive Order No. 7906, dated June 9, 1938, directs the Secretary of Agriculture to administer in accordance with the provisions of Title III of the Bankhead-Jones Farm Tenant Act, and the related provisions of Title IV of the same Act, all lands acquired or in process of acquisition for use in connection with the land development and land utilization projects which were transferred to the Department by Executive Order No. 7557 of February 19, 1937. These projects involve the whole of the Land Utilization Program which has heretofore been administered by the Farm Security Administration, and which paragraph 2 of my Memorandum No. 733, dated September 1, 1937, directed to be transferred to the Bureau of Agricultural Economics for administration as rapidly as may be administratively feasible. Although these projects shall henceforth be administered in accordance with the provisions of Title III, they shall nevertheless continue under the formal jurisdiction of the Farm Security Administration until formally transferred to the Bureau of Agricultural Economics as contemplated in paragraph 2 of Memorandum No. 733.

Harry L. Brown

Acting Secretary.

P.H.

FILED

* JUL 19 1938 B

THOMAS P. JONES

Secretary of the House June 9, 1938

MEMORANDUM NO. 766

Executive Order No. 7906, dated June 9, 1938, directs the Secretary of Agriculture to administer in accordance with the provisions of Title III of the Emergency-Economic Control Act, and the related provisions of Title IV of the same Act, all lands acquired or in process of acquisition for use in connection with the land development and land utilization projects which were transferred to the Department by Executive Order No. 7557 of February 19, 1937. These projects involve the whole of the land Utilization Program which has heretofore been administered by the Farm Security Administration, and which paragraph 2 of my Memorandum No. 733, dated September 1, 1937, directed to be transferred to the Bureau of Agricultural Economics for administration as rapidly as may be administratively feasible. Although these projects shall henceforth be administered in accordance with the provisions of Title III, they shall nevertheless continue under the formal jurisdiction of the Farm Security Administration until formally transferred to the Bureau of Agricultural Economics as contemplated in paragraph 2 of Memorandum No. 733.

Acting Secretary.

UNITED STATES DEPARTMENT OF AGRICULTURE
BUREAU OF AGRICULTURAL ECONOMICS
WASHINGTON, D. C.

JUN 20 1938

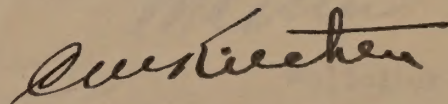
MEMORANDUM FOR THE SECRETARY

Dear Mr. Secretary:

In order to avoid any possible confusion as to the continued responsibility for the land utilization projects which by Executive Order have been transferred for administration under provisions of Title III of the Bankhead-Jones Farm Tenant Act, it is desired that your approval be given to the attached memorandum.

While it is anticipated that formal transfer of the projects to the Bureau of Agricultural Economics will be completed on or about June 30, until such transfer is made it is important that the authority for the Farm Security Administration to continue the expenditure of funds on these projects be clearly set forth.

Sincerely yours,



Acting Chief of Bureau.

Enclosure.

UNITED STATES DEPARTMENT OF AGRICULTURE
BUREAU OF AGRICULTURAL ECONOMICS
WASHINGTON, D. C.

MEMORANDUM FOR THE SECRETARY

Dear Mr. Secretary:

In order to avoid any possible confusion as to the continued responsibility for the land utilization projects which by Executive Order have been transferred for administration under provisions of Title III of the Handbush-Jones Farm Tenant Act, it is desired that your approval be given to the attached memorandum.

While it is anticipated that formal transfer of the projects to the Bureau of Agricultural Economics will be completed on or about June 30, until such transfer is made it is important that the authority for the Farm Security Administration to continue the expenditure of funds on these projects be clearly set forth.

Sincerely yours,


Acting Chief of Bureau.

Enclosure.

UNITED STATES DEPARTMENT OF AGRICULTURE
OFFICE OF THE SOLICITOR
WASHINGTON, D. C.

MEMORANDUM FOR THE SECRETARY

JUN 27 1938

Dear Mr. Secretary:

Mr. Kitchen's memorandum to you, dated June 20, 1938, requesting the execution of a Secretary's Memorandum providing that the "old" land utilization program will remain under the technical jurisdiction of the Farm Security Administration pending its transfer to the Bureau of Agricultural Economics, as provided in Secretary's Memorandum No. 733, notwithstanding the execution of Executive Order No. 7908, transferring those projects for administration under the provisions of Title III of the Farm Tenant Act, has been referred to this office for review.

You are authorized to sign the proposed memorandum because the administration of Title III is entrusted to the Secretary, and his duties may be performed through any of the Bureaus within the Department. The enclosed memorandum is in proper form.

Respectfully yours,

Martin L. White

Solicitor.

Enclosure.

PKH

RECEIVED
JUN 28 1938
U. S. DEPT. OF AGRICULTURE
OFFICE OF THE SOLICITOR

UNITED STATES DEPARTMENT OF AGRICULTURE

OFFICE OF THE SOLICITOR

WASHINGTON, D. C.

JUN 27 1938

MEMORANDUM FOR THE SECRETARY

Dear Mr. Secretary:

Mr. Kibben's memorandum to you, dated June 20, 1938, requesting the execution of a Secretary's Memorandum providing that the "old" land reclamation program will remain under the technical jurisdiction of the Farm Security Administration pending its transfer to the Bureau of Agricultural Economics, as provided in Secretary's Memorandum No. 733, notwithstanding the execution of Executive Order No. 7308, transferring those projects for administration under the provisions of Title III of the Farm Tenant Act, has been referred to this office for review.

You are authorized to sign the proposed memorandum because the administration of Title III is entrusted to the Secretary, and his duties may be performed through any of the persons within the Department. The enclosed memorandum is in proper form.

Respectfully yours,

Solicitor.

Enclosure.

BUREAU AGR. ECONOMICS

JUL 2 10 21 AM 1938

RECEIVED
OF AGRICULTURE
U.S. DEPT.



DEPARTMENT OF AGRICULTURE
WASHINGTON

July 18, 1938.

MEMORANDUM NO. 767

FILED

★ JUL 22 1938 C

Please return to the
Secretary's File Room

TRAVEL BY COMMERCIAL AIR LINES

TO CHIEFS OF BUREAUS AND OFFICES AND OTHERS CONCERNED:

Section 204 (c) of Public No. 706 - 75th Congress, creating a Civil Aeronautics Authority, approved June 23, 1938, is as follows:

"Travel by personnel of the United States Government on commercial aircraft, domestic or foreign, including travel between airports and centers of population or posts of duty when incidental to travel on commercial aircraft, shall be allowed at public expense when authorized or approved by competent authority, and transportation requests for such travel may be issued upon such authorizations. Such expense shall be allowed without regard to comparative costs of transportation by aircraft with other modes of transportation."

A letter addressed by the President to the heads of executive departments, establishments, and agencies, contains the following:

"In order to hold to a minimum the cost of air travel that would be in excess of such cost under the existing Standardized Government Travel Regulations, it is my desire that all requests for travel authority of this character be given the closest scrutiny and that such travel be permitted only upon the written authorization of the head of the department, establishment, or agency for which the travel is to be performed."

In compliance with the expressed desire of the President, specific authorization by the Secretary, prior to performance of travel, will be required on the travel order or letter of authorization covering

DEPARTMENT OF AGRICULTURE
WASHINGTON



July 15, 1933

MEMORANDUM NO. 707

TRAVEL BY COMMERCIAL AIR LINES

TO CHIEFS OF BUREAUS AND OFFICES AND OTHERS CONCERNED:

Section 204 (c) of Public No. 705 - 75th Congress, creating a Civil Aeronautics Authority, approved June 21, 1938, is as follows:

"Travel by personnel of the United States Government on commercial aircraft, domestic or foreign, including travel between airports and centers of population or ports of duty when incidental to travel on commercial aircraft, shall be allowed at public expense when authorized or approved by competent authority, and transportation requests for such travel may be issued upon such authorization. Such expense shall be allowed without regard to conservative costs of transportation by aircraft with other modes of transportation."

A letter addressed by the President to the heads of executive departments, establishments, and agencies, contains the following:

"In order to hold to a minimum the cost of air travel that would be an excess of such cost under the existing Standardized Government Travel Regulations, it is my desire that all requests for travel authority of this character be given the closest scrutiny and that such travel be permitted only upon the written authorization of the head of the department, establishment, or agency for which the travel is to be performed."

In compliance with the expressed desire of the President, and in authorization by the Secretary, prior to performance of travel, will be required on the travel order or letter of authorization covering

travel by air lines authorized under the section of the Act above quoted. This requirement is in addition to the requirements contained in regulation 3422 of the Regulations of the Department.

Under authority contained in paragraph 8, Standardized Government Travel Regulations, transportation by air lines will continue to be allowed without specific advance authorization or subsequent approval when the cost thereof less (1) the amount of subsistence allowance saved by more expeditious travel, and (2) the amount of the salary of the traveler for the time thus saved, does not exceed the cost of rail or steamer transportation and Pullman and/or stateroom fare between the points of travel.

Actual cost of air-line transportation will continue to be allowed in any case (a) where it is satisfactorily shown that no other usual means of public transportation are available, or (b) when the Secretary determines in writing, either prior or subsequent to performance of travel, that the use of air-line transportation is to the advantage of the United States because of the existence of an emergency or exigency which could not have been anticipated or postponed.

W. H. Wilson

Acting Secretary.

In order to hold to a minimum the cost of air travel that would be in excess of such cost under the existing Standardized Government Travel Regulations, it is my desire that all requests for travel authority of this character be given the closest scrutiny and that such travel be permitted only upon the written authorization of the head of the department, establishment, or agency for which the travel is to be performed.

Franklin D. Roosevelt

July 5 - 1938

travel by air line authorized under the section of the Act above quoted. This requirement is in addition to the requirements contained in regulation 3122 of the Regulations of the Department.

Under authority contained in paragraph 8, Standardized Government Travel Regulations, transportation by air lines will continue to be allowed without specific advance authorization or subsequent approval when the cost thereof does not exceed (1) the amount of subsistence allowance saved by more expeditious travel, and (2) the amount of the salary of the traveler for the time thus saved, does not exceed the cost of rail or steamer transportation and Pullman and/or stateroom fare between the points of travel.

Actual cost of air-line transportation will continue to be allowed in any case (a) where it is satisfactorily shown that no other usual means of public transportation are available, or (b) when the Secretary determines in writing, either prior or subsequent to performance of travel, that the use of air-line transportation is to the advantage of the United States because of the existence of an emergency or exigency which could not have been anticipated or postponed.

Acting Secretary.

UNITED STATES DEPARTMENT OF AGRICULTURE
THE WHITE HOUSE
WASHINGTON

Mr. Gump

TO THE HEADS OF THE EXECUTIVE DEPARTMENTS,
ESTABLISHMENTS, AND AGENCIES:

The Standardized Government Travel Regulations permit travel by air lines when the cost thereof, less the amount of salary and subsistence allowance that would be saved by this more expeditious method of travel, does not exceed the cost of the usual railroad or steamer transportation.

Paragraph C of Section 204 of the Act of June 23, 1938, creating a Civil Aeronautics Authority, permits travel by commercial aircraft, when authorized by competent authority, without regard to the cost of such transportation as compared with the cost of other modes of transportation.

In order to hold to a minimum the cost of air travel that would be in excess of such cost under the existing Standardized Government Travel Regulations, it is my desire that all requests for travel authority of this character be given the closest scrutiny and that such travel be permitted only upon the written authorization of the head of the department, establishment, or agency for which the travel is to be performed.

Franklin D. Roosevelt

July 5 - 1938

Recorded by *W*

THE WHITE HOUSE
WASHINGTON

Mr. [illegible]

TO THE HEAD OF THE EXECUTIVE DEPARTMENT,
ESTABLISHMENTS, AND AGENCIES:

The Standardized Government Travel Regulations
issued permit travel of all lines when the
cost thereof, less the amount of salary and
subsistence allowances that would be saved by
this more economical method of travel, does
not exceed the cost of the usual railroad or
steamship transportation.

Paragraph 1 of Section 100 of the Act of
June 2, 1938, creating a Civil Aeronautics
Authority, provides (partly) by commercial air-
craft, when authorized by competent authority,
without regard to the cost of such transpor-
tation as compared with the cost of other modes
of transportation.

In order to hold to a minimum the cost
of such travel, it is necessary that the cost
of such travel be kept within the limits of such
cost under the existing Standardized Govern-
ment Travel Regulations. It is my desire that
all requests for travel authority of this character
after be given the closest scrutiny and that
such travel be permitted only upon the written
authorization of the head of the department,
establishment, or agency for which the travel
is to be performed.

Franklin D. Roosevelt



John

UNITED STATES DEPARTMENT OF AGRICULTURE
OFFICE OF BUDGET AND FINANCE
WASHINGTON, D.C.

July 18, 1938.

MEMORANDUM FOR THE SECRETARY

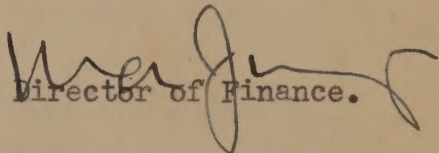
Dear Mr. Secretary:

The Civil Aeronautics Act of 1938, contains authority for government personnel to travel by commercial air lines at public expense when such travel is authorized or approved by competent authority.

In a letter addressed on July 5, 1938, to the heads of executive departments, establishments, and agencies, the President indicates his desire, in order to hold to a minimum the cost of air travel that would be in excess of such cost under the existing Standardized Government Travel Regulations, that such travel be permitted only upon the written authorization of the head of the department, establishment, or agency for which the travel is to be performed. This is construed as requiring written authorization by you in advance of performance, of all air travel to be performed under the authorization contained in section 204 (c) of the Act, by officers and employees in the Department of Agriculture.

Attached is a memorandum prepared for your signature which will place in effect in this Department the expressed desire of the President. It is recommended that the memorandum be signed and distributed.

Sincerely,


Director of Finance.

UNITED STATES DEPARTMENT OF AGRICULTURE
OFFICE OF BUDGET AND FINANCE
WASHINGTON, D. C.

July 18, 1938

MEMORANDUM FOR THE SECRETARY

Dear Mr. Secretary:

The Civil Aeronautics Act of 1938, containing authority for government personnel to travel by commercial airlines at public expense when such travel is authorized or approved by competent authority.

In a letter addressed on July 5, 1938, to the heads of executive departments, establishments, and agencies, the President instructed his desire, in order to hold to a minimum the cost of air travel that would be in excess of such cost under the existing Standardized Government Travel Regulations, that such travel be permitted only upon the written authorization of the head of the department, establishment, or agency for which the travel is to be performed. This is construed as requiring written authorization by you in advance of performance, of all air travel to be performed under the authorization contained in section 204 (c) of the Act, by officers and employees in the Department of Agriculture.

Attached is a memorandum prepared for your signature which will place in effect in this Department the expressed desire of the President. It is recommended that the memorandum be signed and distributed.

Sincerely,

Director of Finance

Miss Nest:

Mr Sette called me about Secretary's Memorandum Non. 767;; it is importnat that bureau employees who travel get a copy of this memorandum for their information and guidance. From the number of inquiries Mrs. Berryhill has received, it is apparent that this memorandum has not gotten into the hands of a great many of our employees. (Mr. Sette would like for each business manager be called on the phone and ~~ask particularly~~ ask to circulate this memorandum among the employees of his bureau who are likely to travel and have them initial the copy to indicate that they had received and read it.) Therefore, please call each business manager and tell them Mr. Sette's request, or you might say the Secretary's office has requested that the bureau be notified of the desirability of having all of their employees who travel read this memorandum. When you have done this please let me know.

Office of Solicitor--Miss Sampson ✓	Fed. Sur. Comm. Corp.---Wm.L.Rice ✓
" " Information--Mr. Demaree ✓	Food & Drug-----Mr. Clarke ✓
Library-----Ethel Smith ✓	Forest Service-----Mr. Eldridge ✓
Office Exp. Stations--Mr. Smoot ✓	Bur. Home Economics----Mrs. Zens ✓
Extension Service-----Mr. Thayer ✓	Bur. Plant Ind.-----Mr. Taylor ✓
Ag'l Adj. Admin.-----Mr. Harvey ✓	Bur. Pub. Roads-----Mr. McDonald ✓
Bur. Ag'l Econ.-----Mr. Hughes ✓	Soil Con. Ser.-----Mr. Goodacre ✓
Bur. Ag'l Eng.-----Mr. Wolf ✓ 645 4013	Weather Bureau-----Mr. Weber ✓
Bur. Ani. Ind.-----Mr. Cohran ✓ Olmstead	
Bur. Biol. Sur.-----Mr. Jacoby ✓	
Chem. & Soils-----Mr. Donovan ✓	
Comm. Exchange-----Mr. Strack ✓	
Bur. Dairy Ind.-----Mr. Kemper ✓	
Ent. & Plant Quar.----Mr. Spencer ✓	
Farm Security-----Mr. Thatcher ✓	

Mr. L. Wilson

Miss Galt:

Mr. Galt called me about Secretary's Memorandum No. 767. It is important that business employees who travel get a copy of this memorandum for their information and guidance. From the number of inquiries Mr. Galt has received, it is apparent that this memorandum has not gotten into the hands of a great many of our employees. Mr. Galt would like for each business manager he called on the phone and ~~asked to circulate this memorandum among the employees of his~~ to indicate that they had received and read it. Therefore, please call each business manager and tell them Mr. Galt's request, or you might say the Secretary's office has requested that the Bureau be notified of the despatch of having all of their employees who travel read this memorandum. When you have done this please let me know.

- Red. Sur. Comm. Corp.---Mr. E. Rice
- Wood & Dray---Mr. Clarke
- Forest Service---Mr. Elbridge
- Bur. Home Economics---Mrs. Zens
- Bur. Plant Ind.---Mr. Taylor
- Bur. Pub. Roads---Mr. McDonald
- Soil Con. Ser.---Mr. Goodacre
- Weather Bureau---Mr. Weber

- Office of Solicitor---Miss Sampson
- " " Information---Mr. Demaree
- Library---Ethel Smith
- Office Exp. Stations---Mr. Snoot
- Extension Service---Mr. Trayer
- Ag'l Adj. Admin.---Mr. Harvey
- Bur. Ag'l Econ.---Mr. Hughes
- Bur. Ag'l Eng.---Mr. Wolf
- Bur. Ani. Ind.---Mr. Cohan
- Bur. Biol. Sur.---Mr. Jacoby
- Chem. & Soils---Mr. Donovan
- Comm. Exchange---Mr. Strack
- Bur. Dairy Ind.---Mr. Kemper
- Int. & Plant Quar.---Mr. Spencer
- Bur. Security---Mr. Thatcher

UNITED STATES DEPARTMENT OF AGRICULTURE
OFFICE OF THE SECRETARY
WASHINGTON

★ JUL 25 1938 M

July 25, 1938.

Please return to the
Secretary's File Room

MEMORANDUM NO. 768

Section 8 of Executive Order No. 7619, signed by the President June 24, 1938, reads:

"Section 8. The Civil Service Commission shall, in cooperation with operating departments and establishments, the Office of Education, and public and private institutions of learning, establish practical training courses for employees in the departmental and field services of the classified civil service, and may by regulations provide credits in transfer and promotion examinations for satisfactory completion of one or more of such training courses."

There is hereby established the Department In-Service Training Committee, which is directed to prepare recommendations for a departmental policy and program on in-service training activities after appropriate consideration of the Department's needs and the provisions of Section 8. The Committee will also give careful consideration to the relationship of the Department Graduate School to in-service training activities. The Committee will make its report by September 15. Chiefs of all bureaus and offices are invited to make suggestions and recommendations to the Committee at their earliest convenience.

The membership of the Committee shall be:

Roy F. Hendrickson, Director of Personnel, Chairman
W. A. Jump, Director of Finance
Dr. O. C. Stine, Bureau of Agricultural Economics
Dr. A. F. Woods, Director of the Graduate School
W. B. Stevens, Farm Security Administration
Peter Keplinger, Forest Service
M. C. Wilson, Extension Service
Dr. Carl F. Taeusch, Agricultural Adjustment Adm.
Dr. W. W. Stockberger, Special Adviser to the
Secretary
Dr. W. B. Bell, Bureau of Biological Survey
F. J. Hopkins, Soil Conservation Service
Samuel S. Board, Office of Personnel, Secretary
P. W. Melton, Office of Personnel, Assistant Secretary.

M. L. Wilson

Acting Secretary.

UNITED STATES DEPARTMENT OF AGRICULTURE

OFFICE OF THE SECRETARY

WASHINGTON

July 25, 1938

MEMORANDUM NO. 125

Section 8 of Executive Order No. 7019, signed by the President
June 24, 1938, reads:

"Section 8. The Civil Service Commission shall, in cooperation with operating departments and establishments, the Office of Education, and public and private institutions of learning, establish practical training courses for employees in the departmental and field services of the civil service, and may by regulation provide credit in transfer and promotion examinations for satisfactory completion of one or more of such training courses."

There is hereby established the Department In-Service Training Committee, which is directed to prepare recommendations for a departmental policy and program on in-service training activities after appropriate consideration of the Department's needs and the provisions of Section 8. The Committee will also give careful consideration to the relationship of the Department Graduate School to in-service training activities. The Committee will make its report by September 15. Chiefs of all bureaus and offices are invited to make suggestions and recommendations to the Committee at their earliest convenience.

The membership of the Committee shall be:

Ray F. Hendrickson, Director of Personnel, Chairman
W. A. Lutz, Director of Finance
Dr. C. C. Stine, Bureau of Agricultural Economics
Dr. A. M. Woods, Director of the Graduate School
W. B. Stevens, Farm Security Administration
Peter Kephlinger, Forest Service
M. C. Wilson, Extension Service
Dr. Carl F. Peterson, Agricultural Adjustment Administration
Dr. W. W. Schockberger, Special Advisor to the Secretary
Dr. W. B. Bell, Bureau of Biological Survey
F. J. Hopkins, Soil Conservation Service
Samuel S. Board, Office of Personnel, Secretary
F. W. Nelson, Office of Personnel, Assistant Secretary

Acting Secretary

UNITED STATES DEPARTMENT OF AGRICULTURE
OFFICE OF DIRECTOR OF PERSONNEL
WASHINGTON, D. C.

July 22, 1938

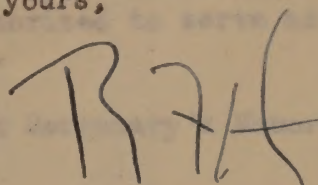
MEMORANDUM FOR MR. PAUL H. APPLEBY

Dear Paul:

Most of the people named on the proposed Committee attached herewith have been consulted as to their willingness to contribute, and have indicated that they are willing to serve. All of the people on the Committee either have a responsibility for or a deep interest in the subject. I recommend its approval by signature of the Acting Secretary and want to add this:

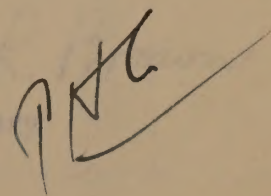
I hope that we may hear from people who have ideas on this subject, you among them, and you note that the language provides an invitation to all chiefs of bureaus and offices to contribute their suggestions.

Sincerely yours,



Director of Personnel.

Attachment.



UNITED STATES DEPARTMENT OF AGRICULTURE
OFFICE OF DIRECTOR OF PERSONNEL
WASHINGTON, D. C.

July 22, 1938

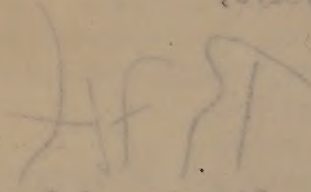
MEMORANDUM FOR MR. PAUL E. APPERTY

Dear Paul:

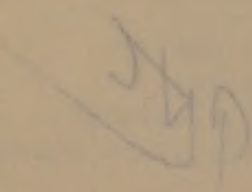
Most of the people named on the proposed Committee attached herewith have been consulted as to their willingness to contribute, and have indicated that they are willing to serve. All of the people on the Committee either have a responsibility for or a deep interest in the subject. I recommend its approval by signature of the Acting Secretary and want to add this:

I hope that we may hear from people who have ideas on this subject, you among them, and you note that the language provides an invitation to all chiefs of bureaus and offices to contribute their suggestions.

Sincerely yours,


Director of Personnel.

Attachment.





DEPARTMENT OF AGRICULTURE
WASHINGTON

July 27, 1938.

*Ordered
No. 273
7/28/38*

FILED

★ JUL 29 1938 B

Please return to the
Secretary's File Room

MEMORANDUM NO. 769

ESTABLISHING THE OFFICE OF CCC ACTIVITIES, DEFINING THE
FUNCTIONS THEREOF, AND DESIGNATING THE CHIEF OF THE OFFICE
EFFECTIVE AS OF AUGUST 1.

There is hereby created the Office of CCC Activities as a unit in the Office of the Secretary, with a Chief who will have general Department-wide responsibility for the administration of CCC programs carried on by the several bureaus. The duties of the Chief of the Office of CCC Activities will include the coordination of these activities into a unified program; to have general oversight of CCC matters pertaining to finance, budget, equipment, personnel, location of camps, etc.; to be responsible for the coordination and integration of CCC activities with other programs of the Department; to make regular and special reports; and in general, to handle all CCC matters for the Department which do not require the attention of the Secretary.

Mr. Fred Morrell is designated as Chief of the Office of CCC Activities of the Department and is also designated as the Secretary's representative on the Advisory Council of the Director of the Civilian Conservation Corps. Mr. L. C. Stockdale is designated as Assistant Chief and authorized to serve as Acting Chief in the absence of Mr. Morrell.

This communication supersedes Secretary's Memoranda Nos. 708 and 749.

Harry L. Brown
Acting Secretary

DEPARTMENT OF AGRICULTURE
WASHINGTON

July 27, 1935



MEMORANDUM NO. 793

ESTABLISHING THE OFFICE OF CCC ACTIVITIES, DETERMINING THE
FUNCTIONS THEREOF, AND DESIGNATING THE CHIEF OF THE OFFICE
EFFECTIVE AS OF AUGUST 1.

There is hereby created the Office of CCC Activities
as a unit in the Office of the Secretary, with a Chief who
will have general department-wide responsibility for the ad-
ministration of CCC programs carried on by the several bureaus.
The duties of the Chief of the Office of CCC Activities will
include the coordination of these activities into a unified
program; to have general oversight of CCC matters pertaining
to finance, budget, equipment, personnel, location of camps,
etc.; to be responsible for the coordination and integration
of CCC activities with other programs of the Department; to
make regular and special reports; and in general, to handle
all CCC matters for the Department which do not require the
attention of the Secretary.

Mr. Fred Morrell is designated as Chief of the Office
of CCC Activities of the Department and is also designated as the
Secretary's representative on the Advisory Council of the Director
of the Civilian Conservation Corps. Mr. L. C. Stockdale is de-
signated as Assistant Chief and authorized to serve as Acting
Chief in the absence of Mr. Morrell.

This communication supersedes Secretary's Memoranda Nos.
708 and 759.

Acting Secretary

DIVILIAN CONSERVATION CORPS

SECRETARY OF AGRICULTURE

COOPERATION WITH OTHER
DEPARTMENTS AND AGENCIES
ENGAGED IN THE CCC PROGRAM

DIRECTORS OF PERSONNEL, BUDGET
AND FINANCE, INFORMATION,
LAND USE, SOLICITOR, ETC.

OFFICE OF CCC ACTIVITIES

BUREAU ADVISORY
COMMITTEE ON CCC
WORK RELATION

EXAMINATION DIVISION

LIAISON DIVISION

INSTRUCTION AND DEVELOPMENT DIV.

SELECTION AND REPLACEMENT DIVISION

ESTIMATE AND FINANCE DIVISION

INVENTORY AND RESTORATION DIVISION

SEVEN BUREAU OPERATING PROGRAMS

1. Bu. of Agri. Engineering
2. Bu. of Animal Industry
3. Bu. of Plant Industry
4. Bu. of Ent. & Plant. Quar.
5. Bu. of Biological Survey
6. Forest Service
7. Soil Conservation Service

FIELD SERVICE

CORPS AREA REPRESENTATIVES
(nine in number), CAF-12,
LOCATED AT CORPS AREA
HEADQUARTERS

Secretary

RECEIVED
FORWARDED TO CHIEF WMA
(wing in number) 018-15
COOPER WMA REARRANGEMENT VICES

U. S. Fish Conservation Service
Forest Service
Bureau of Biological Services
Bureau of Fish & Wildlife Conservation
Bureau of Plant Industry
Bureau of Animal Industry
Bureau of Fish & Wildlife Conservation
Bureau of Fish & Wildlife Conservation

WMA SERVICE

FOREST SERVICE

FOREST SERVICE

WMA SERVICE

WMA SERVICE

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WMA SERVICE

WMA SERVICE

WMA SERVICE

WMA SERVICE

WMA SERVICE

EXAMINATION DIVISION

Function: To represent the Chief of the Office of CCC Activities in necessary contacts with the bureaus, the field stations, and other public and private organizations with respect to Department programs in various fields of work connected with CCC activities, such as engineering (structural, cartographic, and general), conservation (farm, forest, and water), administration (procedures, regulations, and practices), liaison (on work projects, movement of camps, and transfer of equipment); to study and solve problems encountered by the Department in its dealings with other agencies and, if necessary, report them to the Chief of the Office of CCC Activities; to introduce improvements; to maintain harmonious relations with cooperating agencies; and to see that bureau programs are in accord with the programs of public and private cooperators.

LIAISON DIVISION

Function: As general representative of the Department of Agriculture on CCC matters involving the formulation of policy, to encourage cooperation between the Departments of Agriculture, Interior, War, and Labor and the Director of the Civilian Conservation Corps to secure uniform practices in connection with the conduct of CCC work in these Departments, with the general aim of attaining a unified CCC program.

INSTRUCTION AND DEVELOPMENT DIVISION

Function: To initiate and develop a program of education and instruction for CCC enrollees, relative to the work of the bureaus, to be correlated with similar programs of other agencies; to represent the Chief of the Office of CCC Activities before private and public cooperating agencies; to serve as a member of the Committee on CCC Education, and as liaison in contacts with the Departments of War, Interior, and Labor and with the Director of the Civilian Conservation Corps in matters pertaining to the education, training, and development of CCC enrollees.

SELECTION AND REPLACEMENT DIVISION

Function: To plan and install a system of recruitment, placement, and movement of employees engaged on CCC work; to develop, with the Office of the Director of Personnel, ways and means of selecting, promoting, and retaining trained and qualified personnel to fill vacancies; to serve as liaison between the several bureaus having CCC activities and the Chief of the Office of CCC Activities and the Director of Personnel; to formulate plans and procedures and interpret policy in effect; to visit bureau and field offices to see that rules, regulations, and procedures are being complied with; to assemble data with reference to CCC personnel, hours of work, leave, etc.; and to prepare reports as required.

ESTIMATE AND FINANCE DIVISION

Function: To have charge of the fiscal and budgetary work incident to bureau CCC activities, including the enforcement of applicable Department regulations and policies, and the development in cooperation with the Office of Budget and Finance of the necessary fiscal procedures, practices, and regulations required to meet the special needs of the CCC; to expedite rules and regulations

EXAMINATION DIVISION

Function: To represent the Chief of the Office of CCC Activities in necessary contacts with the Bureau, the field stations, and other public and private organizations with respect to Department programs in various fields of work connected with CCC activities, such as engineering (structural, mechanical, and general), conservation (land, forest, and water), administration (wooded-lands, regulations, and exercises), liaison (on work projects, movement of camps, and transfer of equipment); to study and solve problems encountered by the Department in its dealings with other agencies and, if necessary, report them to the Chief of the Office of CCC Activities; to introduce improvements; to maintain harmony in our relations with cooperative agencies; and to see that Bureau programs are in accord with the programs of public and private cooperators.

LIAISON DIVISION

Function: As general representative of the Department of Agriculture on CCC matters involving the formulation of policy, to encourage cooperation between the Departments of Agriculture, Interior, War, and Labor and the Director of the Civilian Conservation Corps to secure uniform methods in connection with the conduct of CCC work in these Departments, with the general aim of attaining a unified CCC program.

INSTRUCTION AND DEVELOPMENT DIVISION

Function: To initiate and develop a program of education and instruction for CCC enrollees, relative to the work of the Bureau, to be correlated with similar programs of other agencies; to represent the Chief of the Office of CCC Activities before private and public cooperative agencies; to serve as a member of the Committee on CCC Education, and as liaison in contacts with the Department of War, Interior, and Labor and with the Director of the Civilian Conservation Corps in matters pertaining to the education, training, and development of CCC enrollees.

RECRUITING AND EMPLOYMENT DIVISION

Function: To plan and install a system of recruitment, placement, and movement of enrollees engaged on CCC work; to develop, with the Chief of the Bureau of Personnel, ways and means of selecting, promoting, and retaining trained and qualified personnel to fill vacancies; to serve as liaison between the several bureaus having CCC activities and the Chief of the Office of CCC Activities and the Director of Personnel; to formulate plans and procedures and interpret policy in effect; to visit Bureau and field offices to see that rules, regulations, and procedures are being complied with; to assemble data with reference to CCC personnel, hours of work, leave, etc.; and to prepare reports as required.

ESTIMATE AND FINANCE DIVISION

Function: To have charge of the fiscal and budgetary work incident to Bureau CCC activities, including the enforcement of applicable Department regulations and policies, and the development in cooperation with the Office of Budget and Finance of the necessary fiscal procedures, exercises, and regulations required to meet the special needs of the CCC; to exercise rules and regulations

clearance with bureaus; to interpret and handle questions of finance, audit, etc., as related to the expenditure of CCC funds; travel in the field and inquire into the operation of fiscal work in connection with CCC activities and into the use of CCC funds; and to render regular and special reports as required.

INVENTORY AND RESTORATION DIVISION

Function: To maintain a record of the CCC heavy equipment in the custody of the bureaus; to be responsible for the supervision of the records of CCC non-expendable property maintained by the bureaus; to designate procedures and issue regulations consistent with administrative policy as to the use, repair, and storage of such property; to review all bureau requisitions for new CCC equipment and supplies involving the expenditure of \$2500 or more; to serve as liaison between the Department and the CCC on inventory, purchase, repair, and distribution of equipment for the use of the bureaus in connection with all CCC activities; and to render special and regular reports.

clearance with Bureau; to interview and handle questions of finance, audit, etc., as related to the expenditure of CCC funds; travel in the field and inquire into the operation of fiscal work in connection with CCC activities and into the use of CCC funds; and to render regular and special reports as required.

INVENTORY AND RESTORATION DIVISION

Function: To maintain a record of the CCC heavy equipment in the custody of the Bureau; to be responsible for the supervision of the records of CCC non-expendable property maintained by the Bureau; to designate procedures and issue regulations consistent with administrative policy as to the use, repair, and storage of such property; to review all Bureau requisitions for new CCC equipment and supplies involving the expenditure of \$5000 or more; to serve as liaison between the Department and the CCC on inventory, purchase, repair, and distribution of equipment for the use of the Bureau in connection with all CCC activities; and to render special and regular reports.

ESTIMATE AND FINANCE DIVISION

Function: To have charge of the fiscal and budgetary work incident to bureau CCC activities, including the enforcement of applicable Department regulations and policies, and the development in cooperation with the Office of Budget and Finance of the necessary fiscal procedures, practices, and regulations required to meet the special needs of the CCC; to expedite rules and regulations clearance with bureaus; to interpret and handle questions of finance, audit, etc., as related to the expenditure of CCC funds; travel in the field ^{and} inquire into the operation of fiscal work in connection with CCC activities and into the use of CCC funds; and to render regular and special reports as required.

INVENTORY AND RESTORATION DIVISION

Function: To maintain a record of the CCC heavy equipment in the custody of the bureaus; to be responsible for the supervision of the records of CCC non-expendable property maintained by the bureaus; to designate procedures and issue regulations consistent with administrative policy as to the use, repair, and storage of such property; to review all bureau requisitions for new CCC equipment and supplies involving the expenditure of \$2500 or more; to serve as liaison between the Department and the CCC on inventory, purchase, repair, and distribution of equipment for the use of the bureaus in connection with all CCC activities; and to render special and regular reports.

The effect of the proposed reorganization and the organizational change is intended to insure adequate central control for the Secretary of CCC activities. The other changes are in the picture:

1. The proposed statement of functions and relationships of the Director (Secretary) of the CCC regarding what Mr. Appleby will have a report from the Committee consisting of Mr. Nelson, Mr. Merrill, Mr. Abbott, and myself shortly, and

2. The matter of changing the physical location of Mr. Merrill's group. I believe we should attempt to arrange for this group to be housed in the South Building if not in this building. This will be all possible space, as physical location will contribute a great deal towards coordinating the work of this group with other parts of the Secretary's Office.

Ray J. Henderson
Director of Personnel

ESTIMATE AND FINANCE DIVISION

Function: To have charge of the fiscal and budgetary work incident to Bureau CCC activities, including the enforcement of applicable Department regulations and policies, and the development in cooperation with the Office of Budget and Finance of the necessary fiscal procedures, practices, and regulations required to meet the special needs of the CCC; to expedite rules and regulations clearance with Bureau; to interpret and handle questions of finance, audit, etc., as related to the expenditure of CCC funds; travel in the field; and into the operation of fiscal work in connection with CCC activities and into the use of CCC funds; and to render regular and special reports as required.

INVENTORY AND RESTORATION DIVISION

Function: To maintain a record of the CCC heavy equipment in the custody of the Bureau; to be responsible for the supervision of the records of CCC non-expendable property maintained by the Bureau; to designate procedures and issue regulations consistent with administrative policy as to the use, repair, and storage of such property; to review all Bureau regulations for CCC equipment and supplies involving the expenditure of \$2500 or more; to serve as liaison between the Department and the CCC on inventory, purchase, repair, and distribution of equipment for the use of the Bureau in connection with all CCC activities; and to render special and regular reports.

UNITED STATES DEPARTMENT OF AGRICULTURE
OFFICE OF DIRECTOR OF PERSONNEL
WASHINGTON, D. C.

July 13, 1938

Memorandum for: 1. Mr. Jump *Ham*
2. Mr. Eisenhower
3. Mr. Appleby
(for sig. of Secretary)

Attached is a proposed memorandum establishing the Office of CCC Activities, etc., and the proposed functional chart for the Office of CCC Activities, both for the signature of the Secretary.

These proposals have the approval as indicated by initials of Mr. Stockdale, Mr. Morrell, and of this office (Hackett, Hare, Hendrickson). The organization set-up is based on recommendation by Mr. Morrell at the suggestion of Mr. Appleby, amended and changed in some respects after conferences with this office which originated the memorandum for the Secretary's signature.

You will note that the effective date is given as August 1. This date was set for the reason that the classification sheets, transfers involved, etc., which are being handled now by Mr. Morrell's office and this office with all possible speed, cannot be made safely effective before that date.

The effect of the proposed memorandum and the organization set-up is intended to insure adequate central control for the Secretary of CCC activities. Two other elements are in the picture:

1. The proposed statement of functions and relationships of the Director (Fechner) of the CCC regarding which Mr. Appleby will have a report from the Committee consisting of Mr. Nelson, Mr. Morrell, Mr. Abbott, and myself shortly, and

2. The matter of changing the physical location of Mr. Morrell's group. I believe we should attempt to arrange for this group to be housed in the South Building if not in this building with all possible speed, as physical location will contribute a good deal towards coordinating the work of this group with other parts of the Secretary's Office.

Roy Hendrickson
Director of Personnel.

UNITED STATES DEPARTMENT OF AGRICULTURE
OFFICE OF DIRECTOR OF PERSONNEL
WASHINGTON, D. C.

July 18, 1938

Memorandum for: 1. Mr. J. M. ...
2. Mr. ...
3. Mr. ...
(for sig. of Secretary)

Attached is a proposed memorandum establishing the Office of CCC Activities, etc., and the proposed functional chart for the Office of CCC Activities, both for the signature of the Secretary.

These proposals have the approval as indicated by initials of Mr. Stoddard, Mr. Morrell, and of this office (Hackett, Hare, Handrickson). The organization set-up is based on recommendation by Mr. Morrell at the suggestion of Mr. Apply, amended and changed in some respects after conference with this office which originated the memorandum for the Secretary's signature.

You will note that the effective date is given as August 1. This date was set for the reason that the classification sheets, transfers involved, etc., which are being handled now by Mr. Morrell's office and this office with all possible speed, cannot be made safely effective before that date.

The effect of the proposed memorandum and the organization set-up is intended to insure adequate central control for the Secretary of CCC activities. Two other elements are in the picture:

1. The proposed statement of functions and relationships of the Director (Personnel) of the CCC regarding which Mr. Apply will have a report from the Committee consisting of Mr. Nelson, Mr. Morrell, Mr. Abbott, and myself shortly, and

2. The matter of changing the physical location of Mr. Morrell's group. I believe we should attempt to arrange for this group to be housed in the South Building if not in this building with all possible speed, as physical location will contribute a good deal towards coordinating the work of this group with other parts of the Secretary's office.

Director of Personnel



DEPARTMENT OF AGRICULTURE
WASHINGTON

July 25, 1938.

MEMORANDUM FOR MR. ROY F. HENDRICKSON,
Director of Personnel.

Dear Roy:

I am glad to see that the CCC work is to be set up on a Departmental basis. Fred Morrell and I are working together in harmonizing CCC work and the land use work of the Department. There is no difficulty whatsoever between us, so the few suggestions I have to make on the attached papers should merely be considered in the light of clarifying the documents.

Among the functions enumerated in the memorandum for the Secretary's signature is "to be responsible for the coordination and integration of CCC activities with other programs of the Department"... I hope John Overholt will not construe this in any way as a duplication of the functions of the Office of Land Use Coordination. Naturally, we have no responsibility for CCC work as such, but we do have a responsibility for program coordination and are working with Fred Morrell in an attempt to help have CCC work meet the major objectives of the land use program. In short, our relationship to this new organization would be comparable to that shown for the Office of Personnel. You indicate fairly precisely the relationship of the Offices of Personnel and Budget and Finance to the new organization, but you do not do so for the Office of Land Use Coordination.

If you feel that clarification is not needed, just return the attached papers to me and I shall initial them.

Sincerely,

A handwritten signature in dark ink, appearing to be "M. S. Eisenhower", is written over the typed name.

M. S. Eisenhower,
Coordinator of Land Use Planning.

(Enclosures)

Done
1770

DEPARTMENT OF AGRICULTURE

WASHINGTON

July 25, 1938.



MEMORANDUM FOR MR. ROY F. HENDERSON,
Director of Personnel.

Dear Roy:

I am glad to see that the CCC work is to be set up on a Departmental basis. Fred Norrell and I are working together in harmonizing CCC work and the land use work of the Department. There is no difficulty whatsoever between us, so the few suggestions I have to make on the attached papers should merely be considered in the light of clarifying the documents.

Among the functions enumerated in the memorandum for the Secretary's signature is "to be responsible for the coordination and integration of CCC activities with other programs of the Department."... I hope John Overholt will not construe this in any way as a duplication of the functions of the Office of Land Use Coordination. Naturally, we have no responsibility for CCC work as such, but we do have a responsibility for program coordination and are working with Fred Norrell in an attempt to help have CCC work meet the major objectives of the land use program. In short, our relationship to this new organization would be comparable to that shown for the Office of Personnel. You indicate fairly clearly the relationship of the Office of Personnel and Budget and Finance to the new organization, but you do not do so for the Office of Land Use Coordination.

If you feel that clarification is not needed, just return the attached papers to me and I shall initial them.

Sincerely,

M. S. Eisenhower,
Coordinator of Land Use Planning.

(Enclosures)

Done, J. H.

U. S. DEPARTMENT OF AGRICULTURE
OFFICE OF BUDGET AND FINANCE
WASHINGTON, D. C.

July 20, 1938

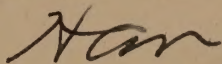
MR. HENDRICKSON:

There are attached suggested changes in the descriptions of the functions of the Estimate and Finance, and Inventory and Restoration Divisions.

The first change is suggested to more definitely develop the relationship of Department Regulations and policies. I think this is desirable from two angles, viz, in our report to Mr. Appleby we are stressing necessity for conducting CCC operations within the framework of the Department and from a practical standpoint it is desirable to have the Department Regulations serve as the basic fiscal control with only such deviations as are necessary to cover specialized CCC conditions.

In cooperation with representatives of the General Accounting Office a standard Department property system has been developed and it would be unwise to introduce a different method as seemingly contemplated by the description of the functions assigned the Inventory and Restoration Division. However, inquiry develops that the duties proposed do not actually involve the development of a new property system but actually are more in line with the revised statement.

Both suggested changes have been passed by Mr. Stockdale.



H. A. Nelson.

July 30, 1928

MR. HENRICHSON:

There are attached suggested changes in the descriptions of the functions of the Forest and Finance, and Inventory and Restoration Divisions.

The first change is suggested to more definitely develop the relationship of Department Regulations and Policies. I think this is desirable from two angles, viz, in our report to Mr. Murphy we are stressing necessity for conducting CCC operations within the framework of the Department and from a practical standpoint it is desirable to have the Department Regulations serve as the basis of control with only such deviation as may be necessary to cover exceptional CCC conditions.

In cooperation with representatives of the General Accounting Office a standard Department property system has been developed and it would be unwise to introduce a different method as seemingly contemplated by the description of the functions assigned the Inventory and Restoration Division. However, inventory develops that the duties proposed do not actually involve the development of a new property system but actually are more in line with the revised statement.

Both suggested changes have been passed by Mr. Schofield.



DEPARTMENT OF AGRICULTURE
WASHINGTON

FILED

★ AUG 1 1938 B

Please return to the
Secretary's File Room

July 28, 1938.

MEMORANDUM NO. 770

HOURS OF DUTY

Regulation No. 2211 of the Administrative Regulations of the Department is hereby waived to authorize the establishment of a five-day week with a minimum of not less than thirty-nine hours duty each week, for employees of the Bureau of Agricultural Economics with headquarters at Harrisburg, Pennsylvania; Bureau of Animal Industry with headquarters at Lansing, Michigan and Harrisburg, Pennsylvania; Bureau of Entomology and Plant Quarantine with headquarters at St. Paul, Minnesota; the Bureau of Public Roads with headquarters at Boston, Massachusetts and Lansing, Michigan, and the Forest Service with headquarters at St. Paul, Minnesota, who are rendering service under cooperative agreements with the States of Pennsylvania, Michigan, Minnesota and Massachusetts.

For leave purposes employees other than temporary shall be charged one day's annual leave for each calendar day of absence except Sundays and legal holidays within a period of such leave. Temporary employees shall be charged annual leave for each calendar day of absence within a period of such leave, including Saturdays, Sundays and legal holidays.

This waiver is based on a decision of the Acting Comptroller General of the United States dated August 28, 1937 (A-88481), wherein it was held if administratively determined to be necessary, that office would not be required to object to the establishment of a five-day week tour of duty. The exceptions granted for the employees referred to above (or their successors) are restricted to the periods during which the above described conditions are continued.

Harry R. Brown

Acting Secretary.

DEPARTMENT OF AGRICULTURE

WASHINGTON

1933

July 28, 1933

Memorandum for the Secretary

MEMORANDUM NO. 770

HOURLY OF DUTY

Regulation No. 3211 of the Administrative Regulations of the Department is hereby waived to authorize the establishment of a five-day week with a minimum of not less than thirty-nine hours duty each week, for employees of the Bureau of Agricultural Economics with headquarters at Washington, Pennsylvania; Bureau of Animal Industry with headquarters at Lansing, Michigan; and Bureau of Plant Industry with headquarters at St. Paul, Minnesota; the Bureau of Public Roads with headquarters at Boston, Massachusetts; and the Forest Service with headquarters at St. Paul, Minnesota, who are rendering service under cooperative agreements with the States of Pennsylvania, Michigan, Minnesota and Massachusetts.

For leave purposes employees other than temporary shall be charged one day's annual leave for each calendar day of absence except Sundays and legal holidays within a period of such leave. Temporary employees shall be charged annual leave for each calendar day of absence within a period of such leave, including Saturdays, Sundays and legal holidays.

This waiver is based on a decision of the Acting Comptroller General of the United States dated August 28, 1933 (4-33481), wherein it was held if administratively determined to be necessary, that office would not be required to object to the establishment of a five-day week of duty. The exceptions granted for the employees referred to above (or their successors) are restricted to the periods during which the above described conditions are continued.

Secretary

7/10/38

UNITED STATES DEPARTMENT OF AGRICULTURE
OFFICE OF THE SECRETARY
WASHINGTON

Chiefs of Bureaus
Received
8/1/38
9/1/38
(K)

August 1, 1938.

MEMORANDUM NO. 771

FILED

★ AUG 3 1938 B

Please return to the
Secretary's File Room

TO ALL EMPLOYEES OF THE DEPARTMENT OF AGRICULTURE:

I am informed that some employees of the Department are receiving requests for contributions to the campaign funds of political organizations.

The Civil Service Act of January 16, 1883, provides as follows:

"that no person in the public service is for that reason under any obligations to contribute to any political fund, or to render any political service, and that he will not be removed or otherwise prejudiced for refusing to do so."

Employees are reminded that any such contributions made by them are presumed to be entirely voluntary.

Harry L. Brown
Acting Secretary.

UNITED STATES DEPARTMENT OF AGRICULTURE
OFFICE OF THE SECRETARY
WASHINGTON

August 1, 1902

FILED

SEP 11 1902

RECEIVED

MEMORANDUM NO. 171

TO ALL EMPLOYEES OF THE DEPARTMENT OF AGRICULTURE:

I am informed that some employees of the Department are receiving requests for contributions to the campaign funds of political organizations.

The Civil Service Act of January 16, 1883, provides as follows:

"That no person in the public service is for that reason under any obligation to contribute to any political fund, or to render any political service, and that he will not be removed or otherwise prejudiced for refusing to do so."

Employees are reminded that any such contributions made by them are presumed to be entirely voluntary.

Respectfully,
Assistant Secretary.



DEPARTMENT OF AGRICULTURE
WASHINGTON

July 22, 1938

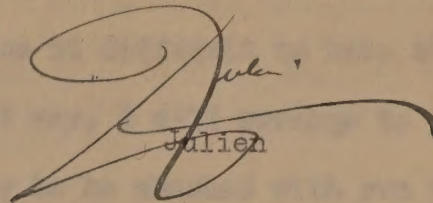
Memorandum for:

Mr. Roy F. Hendrickson
Director of Personnel

Dear Roy:

Your memorandum of July 21 has just been received. I am in entire accord with your suggestion and will be glad to cooperate with you on it.

Sincerely yours,


J. Allen



DEPARTMENT OF AGRICULTURE

WASHINGTON



JULY 23, 1938

Memorandum for:

Mr. Roy L. Hemminger
Director of Research

Subject:

Your memorandum of July 21 has been received. It is in entire accord with your suggestion and will be filed for

cooperation with you on it. Very truly yours,

Director

Enclosure

Very truly yours,

Director

Enclosure

Very truly yours,

Director

Enclosure

Very truly yours,

Director

Enclosure

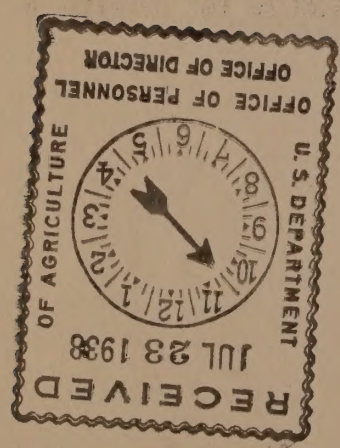
Very truly yours,

Director

Enclosure

Very truly yours,

Director



Hon. Henry A. Wallace,
Secretary of Agriculture,
Administration Building.

July 21, 1938

Dear Sir:

Roy Hendrickson
July 1st this year
with John
Wenderson

Under **MEMORANDUM TO MR. J. H. FRIANT** Service employees of
the AAA have indicated **Special Assistant to the Secretary** Democratic
National Committee, Washington, D. C., under the signature of
Oliver A. Quayle, Jr., requesting contributions of \$5, \$10, or \$25.
(the \$25 to be paid in two monthly installments) for campaign purposes
for **Dear Mr. Friant:**

Please note Paul Appleby's comments on the attached. I will
afford to part with even \$5 for this purpose, but believing that
the results of such contributions will be to cause the loss of their
positions, or cause the loss of position at some future time, feel
it **statement from the Secretary issued from time to time covering**
pay for the sacrifice.

campaign contributions for the reason that the influx of new
Formerly, when such a request was made, (about 1934)
a large number of employees, turnover, etc., makes it difficult to keep them all
Administrator, C. A. Davis, or from your office, stating that failure
to **up to date. If you see it that way, I will arrange to have**
position or other injury to the employee.

one prepared here and sent over to be checked with you before
Will you not please issue some such statement to be
circulating it to Mr. Appleby for the Secretary's consideration.
unable to contribute that they will not be obliged to through fear
of losing their jobs? It will **Sincerely yours,** ted.

An employee
Roy F Hendrickson
Director of Personnel

Enclosure

RFH:egp



July 21, 1938

MEMORANDUM TO MR. J. W. FRIANT
Special Assistant to the Secretary

Dear Mr. Friant:

Please note Paul Appleby's comments on the attached.
Personally, I think it is desirable to have a typed
statement from the Secretary issued from time to time covering
campaign contributions for the reason that the influx of new
employees, turnover, etc., makes it difficult to keep them all
up to date. If you see it that way, I will arrange to have
one prepared here and sent over to be checked with you before
submitting it to Mr. Appleby for the Secretary's consideration.
Sincerely yours,

Roy F. Hendrickson
Director of Personnel



Enclosure

RMH:epd

July 19
1938

Hon. Henry A. Wallace,
Secretary of Agriculture,
Administration Building.

Dear Sir:

Under date of July 12, non-Civil service employees of the AAA have individually been sent letters from the Democratic National Committee, Washington, D. C., under the signature of Oliver A. Quayle, Jr., requesting contributions of \$5, \$10, or \$25, (the \$25 to be paid in two monthly installments) for campaign purposes for the party.

Some of us who are on \$1260 or \$1440 salaries can ill afford to part with even \$5 for this purpose, but believing that the result of not contributing might be detrimental to them in their positions, or cause the loss of position at some future time, feel it might be better to do so, and go without some daily necessity to pay for the sacrifice.

Formerly, when such a request was made, (about 1934) a letter was circularized through the AAA, either from the then Administrator, C. A. Davis, or from your office, stating that failure to contribute to the party fund would not result in any loss of position or other injury to the employee.

Will you not please issue some such statement to be circulated among the offices of the AAA, reassuring those who are unable to contribute that they will not be obliged to through fear of losing their jobs? It will be much appreciated.

An employee.



July 19
1938

Hon. Henry A. Wallace,
Secretary of Agriculture,
Administration Building.

Dear Sir:

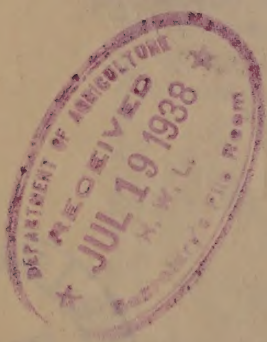
Under date of July 13, non-staff service employees of the AAA have individually been asked to contribute to the National Committee, Washington, D. C., under the signature of Oliver A. Quayle, Jr., requesting contributions of \$5, \$10, or \$25. (The \$25 to be paid in two monthly installments) for campaign purposes for the party.

Some of us who are on \$1200 or \$1400 salaries are ill-afforded to give with even \$5 for this purpose, but believing that the result of not contributing might be detrimental to them in their positions, or cause the loss of position at some future time, they feel it might be better to do so, and go without some daily necessities to pay for the sacrifice.

Formerly, when such a request was made, (about 1934) a letter was circulated through the AAA, either from the then Administrator, C. A. Lewis, or from your office, stating that failure to contribute to the party fund would result in any loss of position or other injury to the employee.

Will you not please issue some such statement to be circulated among the offices of the AAA, warning those who are unable to contribute that they will not be obliged to contribute for fear of losing their jobs? It will be much appreciated.

An employee.



UNITED STATES DEPARTMENT OF AGRICULTURE
OFFICE OF DIRECTOR OF PERSONNEL
WASHINGTON, D. C.

July 29, 1938

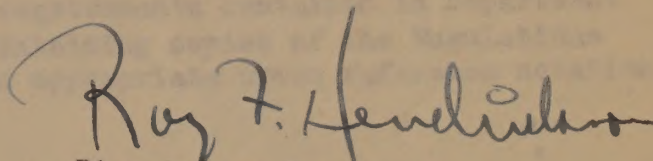
MEMORANDUM FOR MR. PAUL H. APPLEBY
m Assistant to the Secretary

Dear Paul:

Julien and I are agreed on the attached for the signature of the Secretary covering political contributions. It is substantially the same statement as that signed by the Secretary on September 24, 1934, a copy of which is a part of this file.

It is recommended that this be signed by the Secretary or Acting Secretary and that in addition, after signature, the press service be asked to issue this to the public.

Sincerely yours,


Director of Personnel.

Attachment.

UNITED STATES DEPARTMENT OF AGRICULTURE
OFFICE OF DIRECTOR OF PERSONNEL
WASHINGTON, D. C.

July 28, 1933

MEMORANDUM FOR MR. PAUL E. ATTERBY
Assistant to the Secretary

Dear Paul:

Julien and I are agreed on the attached for the
signature of the Secretary covering political contribu-
tions. It is substantially the same statement as that
signed by the Secretary on September 24, 1932, a copy
of which is a part of this file.

It is recommended that this be signed by the
Secretary or Acting Secretary and that in addition,
after signature, the press service be asked to issue
this to the public.

Sincerely yours,

Director of Personnel

Attachment

gilles

DEPARTMENT OF AGRICULTURE
WASHINGTON

*Ordered 8/5/38
#150*



August 4, 1938.

MEMORANDUM NO. *772*

Purchase of Noiseless Typewriters

For several years past the Treasury Department Appropriation Acts have contained the requirement "that standard typewriting machines distinctively quiet in operation purchased during such fiscal year by any such department, establishment, or municipal government shall only be purchased on the written order of the head thereof". This restriction has been eliminated from the Treasury Department Appropriation Act for the fiscal year 1939. Effective at once, therefore, a general exception is authorized to the requirement of departmental approval on purchase of noiseless typewriters contained in Department Regulation 3348. However, in view of the fact that this equipment is more expensive than ordinary typewriters, purchases of noiseless typewriters should be limited to instances where there is definite and justifiable need for such special equipment and should be approved in every case by the business manager or other bureau official or officials specifically designated by the chief of the bureau to pass upon such purchases.

A special report should be made to the Office of Budget and Finance by each bureau, at the close of each of the fiscal years 1939 and 1940 indicating the number of noiseless typewriters purchased (a) to replace noiseless typewriters and (b) the number purchased as outright additions of this type of equipment, compared with similar data for the fiscal year 1938.

This document modifies the requirements contained in Department Regulation No. 3348. Employees maintaining copies of the Regulations should record this memorandum by an appropriate cross reference notation in their Regulations.

W. O. R. Suggs

Acting Secretary.

U. S. DEPARTMENT OF AGRICULTURE
OFFICE OF BUDGET AND FINANCE
WASHINGTON, D. C.

.....April 11, 1938

MR. LUMAN:

The act making appropriations for the Treasury and Post Office Departments for the fiscal year 1939, which was approved March 28, 1938, eliminates the previous requirement for Secretarial approval of the purchase of standard typewriting machines distinctively quiet in operation (noiseless typewriters). This change will be effective July 1, 1938. In order to bring this situation to the attention of the bureaus will you kindly prepare a Budget and Finance Memorandum and, if necessary, an amendment to the Department Regulations.

H. A. N.

Mr. Luman
4/12/38

U. S. DEPARTMENT OF AGRICULTURE
OFFICE OF CREDIT AND FINANCE
WASHINGTON, D. C.

April 21, 1938

Mr. LUMAN:

The Act of March 3, 1933, which was approved March 22, 1933, eliminated the Federal Reserve Bank for Governmental purposes of the business of the Federal Reserve Bank (Federal Reserve Bank). This Act will be effective January 1, 1935. In order to bring the situation to the attention of the Bureau will be kindly request the Bureau to please memorize and, in accordance, an amendment to the present Act is filed.

Mr. Holser

Mr. Jump

I discussed with Ashley & he agrees that he can make no real contribution & that if we insist on bureaus assuming responsibility the control will actually be more effective. If you have question as to possible embarrassment due to excessive number of purchases - a requirement could be inserted for submission of annual report. Personally my reaction is to put them on their own.

The Regulations are now incorrect as Ashley does not approve these purchases I planned to notify. S. L. of caption to avoid possibility of suspension.

Wm

4/28

My dear
I have been with
Colley & the others the
the last week or so
and contribution & the
of the island or towns
concerning responsibility
the whole will actually
to my efforts. If
you have question as to
growth & development the
the reason is that
business - a regular
will be made for
contribution of annual
report. Personally my
reaction is to the fact that
in their own
the population on our
island is really one
of the best
of the world
of it to grow
of it of it of it.

Wm
4/20

UNITED STATES DEPARTMENT OF AGRICULTURE
OFFICE OF BUDGET AND FINANCE
WASHINGTON, D.C.

July 19, 1938

MEMORANDUM FOR MR. W. A. JUMP
Director of Finance

Dear Mr. Jump:

The attached file, together with your informal memorandum of July 17, 1938, in which you request certain information in regard to the regular and noiseless types of typewriters, is returned herewith.

In this connection you are advised that the General Schedule of Supplies for the current period shows the cost of the regular type (Model 11) of typewriter as \$70.00, whereas the cost of a noiseless typewriter of the same size is \$80.00. It further appears that the usual differentiation in price between the regular and noiseless typewriters is \$10.00.

Very truly yours,

W. T. Luman

W. T. Luman.

Enclosure

S. DEPARTMENT OF AGRICULTURE
OFFICE OF BUDGET AND FINANCE
WASHINGTON, D. C.

7/37, 1938

Mr Nelson

Is this OK
now?

Are there
~~any~~

Messy complications with
respect to the
audit by GAO
in relation to
our request
that some people
be designated to
pass on these -
or should we just
give a general
admonition to have
them passed upon
by responsible admin
officers?

DEPARTMENT OF AGRICULTURE

OFFICE OF THE SECRETARY

WASHINGTON, D. C.

1883

Mr. [illegible]

Dear Sir:

I have the honor to acknowledge the receipt of your letter of the 10th inst.

and in reply to inform you that the same has been forwarded to the proper authorities for their consideration.

I am, Sir, very respectfully,

Your obedient servant,

[illegible signature]

Very truly yours,

[illegible signature]

[illegible signature]

[illegible signature]

[illegible signature]

[illegible signature]

[illegible signature]

[illegible signature]

[illegible signature]

[illegible signature]



UNITED STATES DEPARTMENT OF AGRICULTURE
WASHINGTON

*Ordered
August 11, 1938
#170*

les
August 10, 1938.

MEMORANDUM NO. 773

Reference is made to Memorandum No. 766 dated June 9, 1938 relative to the responsibility for the land utilization projects which by Executive Order have been transferred for administration under provisions of Title III of the Bankhead-Jones Farm Tenant Act. Executive Order No. 7906 referred to therein should be changed to read Executive Order No. 7908.

H A Wallace
Secretary.

DEPARTMENT OF AGRICULTURE
WASHINGTON



August 10, 1938

MEMORANDUM NO. 773

Reference is made to Memorandum No. 766 dated June 9, 1938 relative to the responsibility for the land utilization projects which by Executive Order have been transferred for administration under provisions of Article III of the Bankhead-Jones Farm Tenant Act. Executive Order No. 7906 referred to therein should be changed to read Executive Order No. 7903.

Secretary.

UNITED STATES DEPARTMENT OF AGRICULTURE
BUREAU OF AGRICULTURAL ECONOMICS
WASHINGTON, D. C.

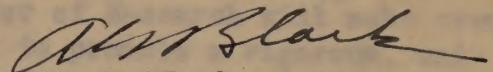
July 30, 1938

MEMORANDUM FOR THE SECRETARY

Dear Mr. Secretary:

Attached is a proposed memorandum for your signature amending your Memorandum No. 766, dated June 9, 1938. Through a typographical error Memorandum No. 766 referred to Executive Order No. 7906, whereas the Executive Order referred to should have been No. 7908.

Sincerely yours,



A. G. Black,
Chief of Bureau.

Enclosure



DEPARTMENT OF AGRICULTURE
WASHINGTON

FILED

★ AUG 18 1938 B

Please return to the
Secretary's File Room
MEMORANDUM NO. 774

July 1, 1938

*Ordered
8/18/38
DWB
(K)*

Administration of Section 202 of the Agricultural

Adjustment Act of 1938

Concerning New Uses Regional Research Laboratories

The general administration of Section 202 of the Agricultural Adjustment Act of 1938 (Public - No. 430 - 75th Congress), is hereby assigned to the Director of Research and Chief, Office of Experiment Stations.

The provisions of this legislation and the responsibilities of the Department in the administration of these provisions call for Department-wide viewpoint and most effective cooperation on the part of all subject-matter bureaus. This is especially true on the part of research bureaus covering subject-matter fields within which the laboratories authorized under Section 202 will conduct active research programs, and research bureaus conducting under other funds research and investigation related to the laboratory programs.

In the planning, coordination, and administration of the research program under the new legislation, the Director of Research will make every effort to cooperate with the bureaus in a way to promote a vigorous, unified departmental program of research in accordance with the intent and purpose of Section 202, yet with participation, as far as practicable, with the subject-matter bureaus in working out and carrying forward the research within their respective subject-matter fields. It is my hope that these objectives can be accomplished and yet maintain the centralized administration, both at the laboratories in the field and in Washington, which seems to be necessary if the intent and purpose and provisions of the legislation are to be carried out.

H A Wallace

Secretary.

FILED

AUG 1 1938

July 1, 1938

MEMORANDUM NO. 77

Administration of Section 202 of the Agricultural

Adjustment Act of 1938

Concerning New Uses National Research Laboratories

The general administration of Section 202 of the Agricultural Adjustment Act of 1938 (Public - No. 430 - 75th Congress), is hereby assigned to the Director of Research and Chief, Office of Experiment Stations.

The provisions of this legislation and the responsibilities of the Department in the administration of these provisions call for Department-wide viewpoint and most effective cooperation on the part of all subject-matter bureaus. This is especially true on the part of research bureaus covering subject-matter fields within which the laboratories authorized under Section 202 will conduct active research programs, and research bureaus conducting under other funds research and investigation related to the laboratory programs.

In the planning, coordination, and administration of the research program under the new legislation, the Director of Research will make every effort to cooperate with the bureaus in a way to promote a vigorous, unified departmental program of research in accordance with the intent and purpose of Section 202, yet with participation, as far as practicable, with the subject-matter bureaus in working out and carrying forward the research within their respective subject-matter fields. It is my hope that these objectives can be accomplished and yet maintain the centralized administration, both at the laboratories in the field and in Washington, which seems to be necessary if the intent and purpose and provisions of the legislation are to be carried out.

Secretary.

U. S. DEPARTMENT OF AGRICULTURE
OFFICE OF BUDGET AND FINANCE
WASHINGTON, D. C.

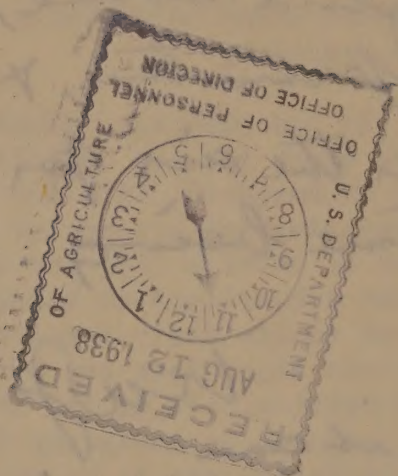
8/10/1938

- ① ~~Solicitor~~
- ② ~~Office of Personnel~~
- ③ ~~Mr. Evans~~

The Secy has
already allocated
this work & the
money to D. J. Gardine
but something like
this is needed to
go out to the Dept
as a gen'l notice,
for information, &
to clear the air for
the time being.

W. J.
I hope it can
have the personal sig
of Secy Wallace.

U. S. DEPARTMENT OF AGRICULTURE
OFFICE OF PERSONNEL AND RECORDS
WASHINGTON, D. C.





DEPARTMENT OF AGRICULTURE
WASHINGTON

September 8, 1938.

MEMORANDUM NO. 775

Consideration of Subrogated Claims and Claims
for Loss of Use of Property Under the Acts of
December 28, 1922, and June 28, 1937.

16.8.38
Ordered
no 746
9/9/38
FILED

★ SEP 13 1938

Please return to the
Secretary's File Room

In an opinion dated August 8, 1938, the Solicitor of the Department held that claims filed by subrogees under section 2 of the act of December 28, 1922 (42 Stat. 1066), and section 16 of the act of June 28, 1937 (50 Stat. 321), may legally be considered and payment recommended when the requirements of the statutes have otherwise been met. It was also held that items representing damage on account of loss of use of property, where damage to such property has been caused by the negligence of employees of the Department, may legally be considered and recommended for payment under these acts when the claims shall be found to be otherwise in order and when it shall appear that the party deprived of use has sustained legally provable damages on that account.

Accordingly, it is hereby directed that claims filed by subrogees and claims filed for loss of use of property under either of the statutes hereinbefore mentioned shall be considered and, if in proper order and legally proven, may be recommended for payment.

Nothing in this memorandum shall be construed to allow the consideration or recommendation for payment of any subrogated claim or claim for loss of use of property unless such claim shall have accrued because of damage to property caused by employees of this Department, or by enrollees or employees of the Civilian Conservation Corps under the technical jurisdiction of this Department, on or after August 15, 1938.

This memorandum supplements instructions contained in Department Regulation 3162. Employees maintaining copies of the Regulations should record this memorandum by appropriate cross reference therein.

Harry L. Brown
Acting Secretary.

UNITED STATES DEPARTMENT OF AGRICULTURE
OFFICE OF BUDGET AND FINANCE
WASHINGTON, D.C.

September 7, 1938.

MEMORANDUM FOR THE SECRETARY

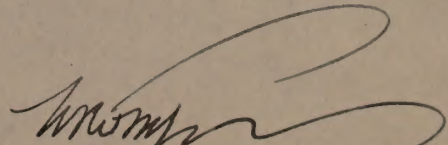
Dear Mr. Secretary:

Attached is an opinion in memorandum form dated August 8, 1938, in which the Solicitor reviews the language of section 2 of the act of December 8, 1922 and section 16 of the act of June 28, 1937, as construed by the Attorney General, the construction placed on a similar act by the former Comptroller General and the actions of Congress in appropriating funds for the payment of subrogated claims and claims for damage on account of loss of use of damaged property.

The Solicitor has concluded that the language of the acts permits the consideration of subrogated claims and claims for loss of use of property, their recommendation to Congress for payment under the act of December 28, 1922, and their direct payment under the act of June 28, 1937. In the past these items have been considered as not coming within the intent of the legislation and numerous claims of the classes under consideration have been disallowed for this reason. If the policy of the Department should now be changed without restriction on the claims which could be considered under the new policy many applications would undoubtedly be received for reconsideration of disallowed claims which had originally been filed within one year of their accrual. There would also be received many claims which have accrued within the past year but which would not otherwise be received. In many cases it would be difficult, if not impossible, to secure sufficient evidence to allow for their adequate consideration, mainly for the reason that the policy of the Department was known at the time investigations regarding the claims were made and the evidence collected is considered inadequate to protect the interest of the Government. Because of lapse of time it is quite probable that in most cases competent evidence would be unobtainable. It is considered desirable therefore to provide for consideration of subrogated claims and claims for loss of use of property only in cases accruing on and after some current date.

There is attached a proposed memorandum which will put the new policy into effect on August 15, 1938. It is recommended for your signature.

Respectfully,


Acting Director of Finance.

Enclosure

UNITED STATES DEPARTMENT OF AGRICULTURE
OFFICE OF BUDGET AND FINANCE
WASHINGTON, D.C.

September 7, 1938

MEMORANDUM FOR THE SECRETARY

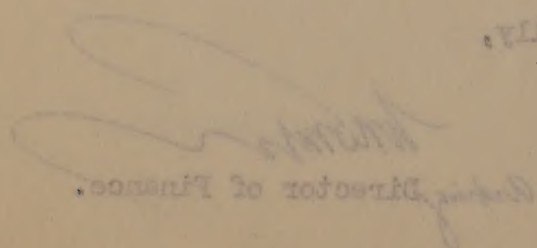
Dear Mr. Secretary:

Attached is an opinion in memorandum form dated August 6, 1938, in which the Solicitor reviews the language of section 2 of the act of December 8, 1925 and section 15 of the act of June 28, 1937, as construed by the Attorney General, the construction placed on a similar act by the former Comptroller General and the actions of Congress in appropriating funds for the payment of subrogated claims and claims for damage on account of loss of use of damaged property.

The Solicitor has concluded that the language of the acts permits the consideration of subrogated claims and claims for loss of use of property, their recommendation to Congress for payment under the act of December 28, 1925, and their direct payment under the act of June 28, 1937. In the past these items have been considered as not coming within the intent of the legislation and numerous claims of the classes under consideration have been disallowed for this reason. If the policy of the Department should now be changed without restriction on the claims which could be considered under the new policy many applications would undoubtedly be received for reconsideration of disallowed claims which had originally been filed within one year of their accrual. There would also be received many claims which have accrued within the past year but which would not otherwise be received. In many cases it would be difficult, if not impossible, to secure sufficient evidence to allow for their adequate consideration, mainly for the reason that the policy of the Department was known at the time investigations regarding the claims were made and the evidence collected is considered inadequate to protect the interest of the Government. Because of lapse of time it is quite probable that in most cases competent evidence would be unobtainable. It is considered desirable therefore to provide for consideration of subrogated claims and claims for loss of use of property only in cases occurring on and after some current date.

There is attached a proposed memorandum which will put the new policy into effect on August 15, 1938. It is recommended for your signature.

Respectfully,


Acting Director of Finance

Enclosure

UNITED STATES DEPARTMENT OF AGRICULTURE

OFFICE OF THE SOLICITOR

WASHINGTON, D. C.

AUG 8 1932

MEMORANDUM FOR THE SECRETARY

Dear Mr. Secretary:

A memorandum (Op. 12,844), in which the views of the Solicitor were set out with regard to the request of the State Farm Mutual Insurance Company that it be subrogated to the rights of J. H. Barron, a policy-holder, whose car was involved in a motor transportation accident with a truck of this Department, was released by this office under date of July 20, 1931. This memorandum was to the effect that the act of December 28, 1922 (42 Stat. 1066), disclosed no intent to reimburse insurers and that the word "claimant", as used in the act, meant only the person who actually sustained the damage, i.e., the owner of the property. Since the date of this opinion, the Office of the Solicitor of this Department has consistently held that claims submitted by subrogees may not be considered under Section 2 of the act of December 28, 1922 (42 Stat. 1066), or Section 16 of the act of June 28, 1937 (50 Stat. 321). This construction of the legislation was based upon the rulings of the Comptroller General of the United States in analogous cases, particularly the case reported in 6 Comp. Gen. at page 770, which was rendered under date of May 26, 1927.

After the date of the communication of this office mentioned above, the Attorney General, in a letter addressed to the Secretary of the Treasury under date of June 29, 1932 (36 Ops. Att'y Gen. 553), rendered an opinion in connection with the right of subrogation. This opinion is to the effect that when an insurance company has reimbursed its insured, it succeeds to all the rights which its insured had under the act of December 28, 1922. Since the Attorney General is the chief legal adviser of the Government, it is believed that the departments should be guided by his opinions.

All of the various departments and establishments of the Government are or may be interested in this legislation, which is quoted verbatim below, so that it is obvious that uniformity of administration is desirable. Informal communications with officials

of several departments have disclosed that these departments have adopted the view that insurance companies are entitled to be subrogated to the rights of their insureds under the act of December 28, 1922. With the desirability of uniformity of administration in mind and in view of the fact that the opinion of the Attorney General, dealt with below, regarding subrogation is more recent than the opinions of the Comptroller General on which this office has relied to date, it is believed to be desirable to reconsider the bases for the attitude of this office with regard to the right of subrogation. This opinion, dealing with the rights of subrogees under Section 2 of the act of December 28, 1922, and Section 16 of the act of June 28, 1937, and with the opinions of the Comptroller General and the Attorney General, has been prepared accordingly.

You will also note that the right of a claimant to be reimbursed for loss or deprivation of the use of damaged property has been considered in this opinion.

The legislation which is for consideration reads as follows:

Act of December 28, 1922 (42 Stat. 1066).

Sec. 2. That authority is hereby conferred upon the head of each department and establishment acting on behalf of the Government of the United States to consider, ascertain, adjust, and determine any claim accruing after April 6, 1917, on account of damages to or loss of privately owned property where the amount of the claim does not exceed \$1,000, caused by the negligence of any officer or employee of the Government acting within the scope of his employment. Such amount as may be found to be due to any claimant shall be certified to Congress as a legal claim for payment out of appropriations that may be made by Congress therefor, together with a brief statement of the character of each claim, the amount claimed, and the amount allowed: Provided, That no claim shall be considered by a department or other independent establishment unless presented to it within one year from the date of the accrual of said claim.

Act of June 28, 1937 (50 Stat. 319).

Sec. 16. The Director and, under his supervision,

of several departments have disclosed that these departments have adopted the view that insurance companies are entitled to be subrogated to the rights of their insureds under the act of December 28, 1932. With the desirability of uniformity of administration in mind and in view of the fact that the opinion of the Attorney General, dated with below, regarding subrogation is more recent than the opinions of the Comptroller General on which this office has relied to date, it is believed to be desirable to reconsider the basis for the attitude of this office with regard to the right of subrogation. This opinion, dealing with the rights of subrogation under Section 2 of the act of December 28, 1932, and Section 10 of the act of June 28, 1937, and with the opinions of the Comptroller General and the Attorney General, has been prepared accordingly.

You will also note that the right of a claimant to be reimbursed for loss or deprivation of the use of damaged property has been considered in this opinion.

The legislation which is for consideration reads as follows:

Act of December 28, 1932 (42 Stat. 1006).

Sec. 2. That authority is hereby conferred upon the head of each department and establishment acting on behalf of the Government of the United States to consider, ascertain, adjust, and determine any claim accruing after April 3, 1917, on account of damages to or loss of privately owned property where the amount of the claim does not exceed \$1,000, caused by the negligence of any officer or employee of the Government acting within the scope of his employment. Such amount as may be found to be due to any claimant shall be certified to Congress as a legal claim for payment out of appropriations that may be made by Congress therefor, together with a brief statement of the character of each claim, the amount claimed, and the amount allowed. Provided, That no claim shall be considered by a department or other independent establishment unless presented to it within one year from the date of the accrual of said claim.

Act of June 28, 1937 (50 Stat. 213).

Sec. 18. The Director and, under his supervision,

the heads of cooperating departments and agencies are authorized to consider, ascertain, adjust, determine, and pay from the funds appropriated by Congress to carry out the provisions of this Act any claim arising out of operations authorized by the Act accruing after the effective date thereof on account of damage to or loss of property or on account of personal injury to persons not provided for by section 10 of this Act, caused by the negligence of any enrollee or employee of the Corps while acting within the scope of his employment: Provided, That the amount allowed on account of personal injury shall be limited to necessary medical and hospital expenses: Provided further, That this section shall not apply to any claim on account of personal injury for which a remedy is provided by section 10 of this Act: Provided further, That no claim shall be considered hereunder which is in excess of \$500, or which is not presented in writing within one year from the date of accrual thereof: Provided further, That acceptance by any claimant of the amount allowed on account of his claim shall be deemed to be in full settlement thereof, and the action of the Director or of the head of a cooperating department or agency upon such claim so accepted by the claimant shall be conclusive.

Since the provisions of the quoted section of the act of June 28, 1937, which are pertinent in connection with subrogation or items representing loss of use of damaged property, are identical with those of Section 2 of the act of December 28, 1922, the two sections must be given the same construction, and it is unnecessary to deal with them separately in this opinion.

The opinion of this office dated July 20, 1931, and referred to above, was based on a decision of the Comptroller General regarding a claim filed under the act of May 21, 1926 (44 Stat. 593), 6 Comp. Gen. 770, where it was held:

"The immediate matter for determination is whether an insurance company, having paid the claim of one whose property was injured through the act of one in the

the heads of cooperating departments and agencies are authorized to consider, ascertain, adjust, determine, and pay from the funds appropriated by Congress to carry out the provisions of this Act any claim arising out of operations authorized by the Act occurring after the effective date thereof on account of damage to or loss of property or on account of personal injury to persons not provided for by section 10 of this Act, caused by the negligence of any employee or employee of the Corps while acting within the scope of his employment: Provided, That the amount allowed on account of personal injury shall be limited to necessary medical and hospital expenses: Provided further, That this section shall not apply to any claim on account of personal injury for which a remedy is provided by section 10 of this Act: Provided further, That no claim shall be considered hereunder which is in excess of \$500, or which is not presented in writing within one year from the date of accrual thereof: Provided further, That acceptance by any claimant of the amount allowed on account of his claim shall be deemed to be in full settlement thereof, and the action of the Director or of the head of a cooperating department or agency upon such claim so accepted by the claimant shall be conclusive.

Since the provisions of the quoted section of the act of June 28, 1937, which are pertinent in connection with subprovision or items representing loss of use of damaged property, are identical with those of Section 2 of the act of December 28, 1922, the two sections must be given the same construction, and it is unnecessary to deal with them separately in this opinion.

The opinion of this office dated July 20, 1931, and referred to above, was based on a decision of the Comptroller General regarding a claim filed under the act of May 21, 1928 (44 Stat. 593), 0 Comp. Gen. 770, where it was held:

"The immediate matter for determination is whether an insurance company, having paid the claim of one whose property was injured through the act of one in the

naval service, may make claim under the terms of the Act cited. The benefits of the statute constitute an exception to the common law rule that the Government is not responsible for the torts of its agents. It discloses no intent to reimburse those who by reason of their contractual liabilities have made good a damage sustained, for which there might be a claim under the statute by the injured party. You are accordingly advised that the claim is not one payable under the appropriation in question."

It was the opinion of the Solicitor that the same principles applied under the act of December 28, 1922. Attention was called to the fact that there was no contractual liability between the Government and the insurer who had paid the claim, "nor privity of contract." It was said that the word "claimant" "has been construed to mean the person who actually sustained the damage, and not someone who has insured him against damage, and when the claimant has been made whole through some other agency than by the Government, there is nothing further any Government officer may do in regard to said claim."

The doctrine of subrogation is independent of any contractual relations between the parties to be affected by it. Eaton v. Hasty, 6 Neb. 419, 29 Am. Rep. 365. It was held in Liverpool & G. W. Steam Co. v. Phenix Insurance Company, 129 U. S. 397, 9 Sup. Ct. 469, 32 L. Ed. 788, that "The insurer, upon paying its assured the amount of the loss, total or partial, of the goods insured, becomes, without any formal assignment or any express stipulation to that effect in the policy, subrogated in a corresponding amount to the assured's right of action against the carrier or person responsible for the loss, and in a Court of Admiralty may assert in his own name that right of the shipper."

When this question of the right of subrogation was submitted to the Office of the Attorney General by the Secretary of the Treasury, a decision was rendered under date of June 29, 1932 (36 Ops. Att'y Gen. 553). The Attorney General, after quoting from the statute, said, in part:

"Looking only at the words of the statute and considering the question without reference to practical

naval service, may make claim under the terms of the Act cited. The benefits of the statute constitute an exception to the common law rule that the Government is not responsible for the torts of its agents. It discloses no intent to reimburse those who by reason of their contractual liabilities have made good a damage sustained, for which there might be a claim under the statute by the injured party. You are accordingly advised that the claim is not one payable under the appropriation in question."

It was the opinion of the Solicitor that the same principles applied under the act of December 28, 1932. Attention was called to the fact that there was no contractual liability between the Government and the insurer who had paid the claim, "nor privity of contract." It was said that the word "claimant" has been construed to mean the person who actually sustained the damage, and not some one who has insured him against damage, and when the claimant has been made whole through some other agency than by the Government, there is nothing further any Government officer may do in regard to said claim."

The doctrine of subrogation is independent of any contractual relations between the parties to be affected by it. Horton v. Harty, 6 Neb. 419, 29 Am. Rep. 355. It was held in Liverpool & L. W. Steam Co. v. Phoenix Insurance Company, 129 U. S. 237, 9 Sup. Ct. 499, 33 L. Ed. 788, that "the insurer, upon paying its assured the amount of the loss, total or partial, of the goods insured, becomes, without any formal assignment or any express stipulation to that effect in the policy, subrogated in a corresponding amount to the assured's right of action against the carrier or person responsible for the loss, and in a Court of Admiralty may assert in his own name that right of the shipper."

When this question of the right of subrogation was submitted to the Office of the Attorney General by the Secretary of the Treasury, a decision was rendered under date of June 29, 1932 (55 Ops. Att'y Gen. 553). The Attorney General, after quoting from the statute, said, in part:

"Looking only at the words of the statute and considering the question without reference to practical

construction or prior administrative rulings, I see no reason to doubt that the statute covers the case submitted and requires its certification. The statute by its terms grants authority to determine 'any claim' and to certify the amount due 'to any claimant'. In acting under the statute, the head of a department is required to determine not merely the amount of the claim but the person to whom it is due, and in performing that duty to apply established principles of law. Assuming that such a statute is to be strictly construed because in derogation of the immunity of the sovereignty, a strict construction does not permit reading into the statute something that is not there or disregarding its plain terms. The words of the statute include all claims and all claimants.

"Except for its immunity as a sovereign, the Government would have been liable to respond to this claim in a suit brought for the use and benefit of the Insurance Company. (American Tobacco Co. v. United States, 166 U. S. 468.) The procedural requirement in some jurisdictions that such suits must be prosecuted in the name of the insured does not qualify the fact that an insurer, having paid the loss, and being subrogated to the rights of the insured, is entitled to have and enjoy the recovery. In equity, payment to the original obligee, after notice of the transfer of the right to receive payment, does not discharge the obligation. (Monmouth Co. Fire Ins. Co. v. Hutchinson et al., 21 N. J. Eq. 107, 117; Sheldon, Subrogation, sec. 231.) This being true, the claim, upon subrogation, necessarily becomes 'due' to the subrogee. The practice in some States not only permits but requires insurance companies to prosecute such claims in their own names, as the real parties in interest.

"Bearing these principles in mind, it seems entirely clear that upon payment of the damage by an insurance company, and proof of this fact, you would upon plain principles of law be required to recognize the insurance company as the claimant to whom the

consideration or prior administrative rulings, I see no reason to doubt that the statute covers the case submitted and requires its certification. The statute by its terms grants authority to determine 'any claim' and to certify the amount due 'to any claimant'. In acting under the statute, the head of a department is required to determine not merely the amount of the claim but the person to whom it is due, and in performing that duty to apply established principles of law. Assuming that such a statute is to be strictly construed because in derogation of the immunity of the sovereignty, a strict construction does not permit reading into the statute something that is not there or disregarding its plain terms. The words of the statute include all claims and all claimants.

"Except for its immunity as a sovereign, the Government would have been liable to respond to this claim in a suit brought for the use and benefit of the Insurance Company. (American Tobacco Co. v. United States, 133 U.S. 438.) The procedural requirement in some jurisdictions that such suits must be prosecuted in the name of the insured does not qualify the fact that an insurer, having paid the loss, and being subrogated to the rights of the insured, is entitled to have and enjoy the recovery. In equity, payment to the original obligee, after notice of the transfer of the right to receive payment, does not discharge the obligation. (Commonwealth Co. Fire Ins. Co. v. Hutchinson et al., 21 N. J. Eq. 107, 114; Sheldahl Subrogation, sec. 531.) This being true, the claim upon subrogation necessarily becomes 'due' to the subrogee. The practice in some States not only permits but requires insurance companies to prosecute such claims in their own names, as the real parties in interest.

"Bearing these principles in mind, it seems entirely clear that upon payment of the damage by an insurance company, and proof of this fact, you would upon plain principles of law be required to recognize the insurance company as the claimant to whom the

amount of the adjusted claim is due, within the meaning of the statute."

The Attorney General went on to state that the rulings adverse to the allowance of claims by insurers seemed to be based on a reluctance to pay out Government funds where an insurance company had been paid a premium to carry the risk rather than upon anything contained in the words of the statute. He went on to call attention to the fact that many claims submitted by subrogees have been submitted to Congress for payment, that the record before the Congress has clearly disclosed in every case the nature of the claim and the fact that it was a subrogation claim by an insurer, and that in every such case Congress, without question, has recognized the claim as a proper one for certification under the act and appropriated the money with which to pay it.

It is concluded that the holding of the Comptroller General to the effect that subrogation claims by insurers should not be recognized (6 Comp. Gen. 770) is based upon a strained construction of the statutes and is unreasonable in view of the repeated Congressional ratification of administrative approval of such claims. It should be noted at this point that the authority of the Comptroller General does not extend to claims considered under the legislation dealt with above, i.e., claims sounding in tort, so that his opinion is not binding upon the heads of departments or establishments. It is our view that the more recent opinion of the Attorney General contains the proper construction of the statute and, since he is the chief legal officer of the Government, it would appear that the Department should adhere to his opinion.

In view of these conclusions, it is determined that claims filed under these acts by subrogees should be considered by this Department and payment recommended when the requirements of the statutes shall have been met.

In a letter addressed to the Secretary of the Interior under date of November 8, 1937, in response to an inquiry as to whether Section 2 of the act of December 28, 1922, supra, authorizes the consideration of deprivation of use of property as an item of damage, the Attorney General used the following language:

"It is, as stated by your Solicitor, well established that 'deprivation of use of property

amount of the adjusted claim is due, within the meaning of the statute."

The Attorney General went on to state that the rulings adverse to the allowance of claims by insurers seemed to be based on a reluctance to pay out Government funds where an insurance company had been paid a premium to carry the risk rather than upon anything contained in the words of the statute. He went on to call attention to the fact that many claims submitted by subrogees have been submitted to Congress for payment, that the record before the Congress has clearly disclosed in every case the nature of the claim and the fact that it was a subrogation claim by an insurer, and that in every such case Congress, without question, has recognized the claim as a proper one for certification under the act and appropriated the money with which to pay it.

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In a letter addressed to the Secretary of the Interior under date of November 8, 1937, in response to an inquiry as to whether Section 2 of the act of December 28, 1922, supra, authorizes the consideration of deprivation of use of property as an item of damage, the Attorney General used the following language:

"It is, as stated by your solicitor, well established that 'deprivation of use of property

/including motor vehicles/ is a proper item of damages recoverable from the person whose negligent act necessitated its repair' /Babbitt, The Law Applied to Motor Vehicles, 2d ed. Sec. 1745, 4th ed. Sec. 2330; Berry, The Law of Automobiles, 3d ed. Secs. 972, 973; 8 R. C. L., page 490; 42 C. J., page 1294; and cases therein cited/, and I concur in his conclusion that the Act of Congress is to be interpreted as comprehending deprivation of use no less than other items commonly allowable as damages ---- but only, of course, in cases where the party deprived of use has sustained legally provable damages on that account."

Since there is no ambiguity in the language of the statute and the words "on account of damage" are not limited in any way, they are to be given their usual legal meaning, which includes loss or deprivation of use of the damaged property. It is therefore concluded that the opinion of the Attorney General should be adopted by this Department and items representing damage on account of loss of use of property, where damage to such property was caused by the negligence of employees of the Department, should be recommended for payment under these acts when the claim shall be found to be otherwise in order and when it shall appear that the party deprived of use has sustained legally provable damages on that account.

Respectfully yours,

Martin G. White

Solicitor.

including motor vehicles as a proper item of
damages recoverable from the person whose negligence
not necessitated its repair. Habitat, The Law Ap-
plied to Motor Vehicles, 3d ed. Sec. 1745, 4th ed.
Sec. 2230; Berry, The Law of Automobiles, 3d ed.
Secs. 972, 973; 8 R. C. L., page 430; 42 C. L., page
1334; and cases therein cited, and I concur in his
conclusion that the Act of Congress is to be inter-
preted as comprehending deprivation of use no less
than other items commonly allowable as damages
but only, of course, in cases where the party
deprived of use has sustained legally provable
damages on that account."

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and the words "on account of damage" are not limited in any way,
they are to be given their usual legal meaning, which includes loss
or deprivation of use of the damaged property. It is therefore
concluded that the opinion of the Attorney General should be adopted
by this Department and items representing damage on account of loss
of use of property, where damage to such property was caused by the
negligence of employees of the Department, should be recommended
for payment under those acts when the claim shall be found to be
otherwise in order and when it shall appear that the party deprived
of use has sustained legally provable damages on that account.

Respectfully yours,

Solicitor.

See

UNITED STATES DEPARTMENT OF AGRICULTURE
OFFICE OF THE SECRETARY
WASHINGTON

Order 263
9/15/38

September 13, 1938

MEMORANDUM NO. 776

QUARTERLY REPORTS IN LIEU OF ADVANCE APPROVAL
OF PURCHASES OF ADDING AND CALCULATING MACHINES

FILED

★ SEP 19 1938 B

Please return to the
Secretary's File Room

Department Regulation No. 3348 provides for prior approval, by the Chief, Division of Purchase, Sales and Traffic, of all bureau purchases of computing (adding and calculating) machines. While this requirement has served a useful purpose in providing opportunities to observe and supervise purchases in this important category, observance has tended to retard the procurement program and to increase greatly the volume of papers to be handled by the administrative offices. In the thought that a system of periodic bureau reports will afford the necessary control without the disadvantages attendant upon the existing procedure, the requirement contained in Department Regulation No. 3348 for advance approval of purchases of adding and calculating machines is hereby waived, effective at the termination of September 30, 1938.

Reports of all such purchases, however, shall hereafter be submitted quarterly to the Director of Finance, beginning with a report for the three-months' period ending December 31, 1938. Such reports shall show, as to each purchase,

- (1) The date of the purchase order,
- (2) The name of the vendor,
- (3) A brief description of the equipment purchased,
- (4) The price paid, and
- (5) Where, by whom, and for what purpose the equipment is being used.

As this document modifies the requirements contained in Department Regulation No. 3348, employees maintaining copies of the Regulations should record this memorandum by an appropriate cross reference notation in their Regulations.

H. A. Wallau

Secretary.

UNITED STATES DEPARTMENT OF AGRICULTURE
OFFICE OF THE SECRETARY
WASHINGTON

September 13, 1938

MEMORANDUM NO. 776

QUARTERLY REPORTS IN LIEU OF ADVANCE APPROVAL
OF PURCHASES OF AGRICULTURAL AND CALCULATING MACHINES

Department Regulation No. 3348 provides for prior approval, by the Chief, Division of Purchase, Sales and Traffic, of all purchases of computing (adding and subtracting) machines. While this requirement has served a useful purpose in providing opportunity to observe and approve purchases in this important category, experience has tended to restrict the procurement program and to increase greatly the volume of papers to be handled by the administrative offices. In the event that a system of periodic reports will afford the necessary control without the disadvantages attendant upon the existing procedure, the requirement contained in Department Regulation No. 3348 for advance approval of purchases of adding and calculating machines is hereby revised, effective at the expiration of September 30, 1938.

Reports of all such purchases, however, shall hereafter be submitted quarterly to the Director of Finance, beginning with a report for the three-month period ending December 31, 1938. Such reports shall show, as to each purchase,

- (1) The date of the purchase order;
- (2) The name of the vendor;
- (3) A brief description of the equipment purchased;
- (4) The price paid; and
- (5) Where, by whom, and for what purpose the equipment is being used.

A Chief, Division of Finance, shall maintain the reports contained in Department Regulation No. 3348, and shall maintain copies of the regulations should record this document by an appropriate cross reference notation in their Regulations.

Secretary.

UNITED STATES DEPARTMENT OF AGRICULTURE
OFFICE OF THE SECRETARY
WASHINGTON

MEMORANDUM NO.

QUARTERLY REPORTS IN LIEU OF ADVANCE APPROVAL
OF PURCHASES OF ADDING AND CALCULATING MACHINES

Department Regulation No. 3348 provides for prior approval, by the Chief, Division of Purchase, Sales and Traffic, of all bureau purchases of computing (adding and calculating) machines. While this requirement has served a useful purpose in providing opportunities to observe and supervise purchases in this important category, observance has tended to retard the procurement program and to increase greatly the volume of papers to be handled by the administrative offices. In the thought that a system of periodic bureau reports will afford the necessary control without the disadvantages attendant upon the existing procedure, the requirement contained in Department Regulation No. 3348 for advance approval of purchases of adding and calculating machines is hereby waived, effective at the termination of September 30, 1938.

2 Reports of all such purchases, however, shall hereafter be submitted quarterly to the Director of Finance, ~~on forms prescribed by him~~, beginning with the report for the three-months' period ending December 31, 1938. *

As this document modifies the requirements contained in Department Regulation No. 3348, employees maintaining copies of the Regulations should record this memorandum by an appropriate cross reference notation in their Regulations.

Permitt
Secretary.

U. S. DEPARTMENT OF AGRICULTURE
OFFICE OF BUDGET AND FINANCE
WASHINGTON, D. C.

9/8
....., 1938

Mr Ashley

If you could
include in Sec. Memo
requirement as to infor-
mation to be supplied
it will eliminate
necessity for developing
special form + also
B + F circ. later.

Note Sec. Memo.
makes effective date
9/30, while memo to
Sec. says 9/1. ?

Wan

U. S. DEPT. OF AGRICULTURE
OFFICE OF BUDGET AND FINANCE
WASHINGTON, D. C.

U. S. DEPARTMENT OF AGRICULTURE
OFFICE OF BUDGET AND FINANCE
WASHINGTON, D. C.

102

RECEIVED
DIVISION OF
PURCHASES, SALES, & TRAFFIC

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U. S. DEPT. OF AGRICULTURE
OFFICE OF
PERSONNEL AND BUSINESS ADM.

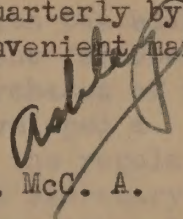
OFFICE OF BUDGET AND FINANCE
DIVISION OF PURCHASE, SALES AND TRAFFIC

September 6, 1938.

Mr. Nelson:

In preparing the attached draft of a numbered Secretary's Memorandum, as suggested in your memorandum of August 26 to me, I have closely followed the text of the draft of the memorandum you prepared some months ago for approval by the Secretary (see earliest paper in attached file). To complete the case it will be necessary for someone in your office, or for me, to devise a form for distribution to the bureaus for use in rendering the quarterly reports. If the data to be called for on the forms ~~is~~ confined to those appearing on the bureau purchase orders, it will not be necessary to get the new forms into the hands of the bureaus much before the end of the calendar year.

Perhaps you may not now feel that the prescription of a specific form is necessary. If this is the case, return the draft to me and I can add a paragraph indicating the information the bureaus are to report quarterly by letter or ~~in~~ some other convenient manner.


A. McC. A.

Enclosures.

October 2, 1938.

Mr. Nelson:

In regarding the attached draft
of a proposed contract, I am
amplified in your memorandum of
August 20 to me, I have already follow-
ed the part of the draft of the con-
tract and prepared some minor changes for
approval by the Secretary (see earliest
paper in attached file). To complete
the case it will be necessary for some-
one in your office, or for me, to
advise a form for distribution to the
bureau for use in rendering the
quarterly reports. If the data to be
collected for on the forms is confined to
those appearing on the Bureau purchase
orders, it will not be necessary to get
the new forms into the hands of the
bureau much before the end of the
calendar year.

Perhaps you may not now feel that
the prescription of a specific form is
necessary. If this is the case, return
the draft to me and I can add a para-
graph indicating the information the
bureau are to report quarterly by
letter on some other convenient manner.

A. M. C. A.

Enclosure.

U. S. DEPARTMENT OF AGRICULTURE

OFFICE OF BUDGET AND FINANCE

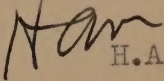
WASHINGTON, D. C.

August 26, 1938

Mr. Ashley:

With reference to the proposal to eliminate the requirement for your approval on purchases of adding and calculating machines, it has been my understanding that the original procedure was developed in order to avoid the possibility of having the Department embarrassed because of unwarranted preferences exhibited for particular makes. I think we all recognize that the regulation did not serve this purpose very satisfactorily and in suggesting a system of quarterly reports it is my thought that the returns would make it possible for us to intervene prior to the development of any embarrassing situation. My views on this subject are not unchangeable and if the control device suggested is not required I am entirely willing to withdraw my proposal.

In connection with the elimination of the requirement for Secretarial approval the purchases of noiseless typewriters we developed a technique for amending the regulation through the medium of a Secretary's Memorandum, and I believe it would be possible to follow the same practice here. If this seems acceptable I suggest rewriting in the form of a numbered Secretary's Memorandum.


H.A.N.

U. S. DEPARTMENT OF AGRICULTURE

OFFICE OF THE SECRETARY, WASHINGTON, D. C.

WASHINGTON, D. C.

1938

1938

PURCHASES, SALES, & TRAFFIC

DIVISION OF

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PERSONNEL AND BUSINESS ADM

OFFICE OF

U. S. DEPT. OF AGRICULTURE

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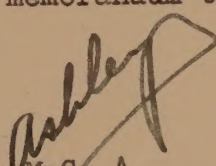
OFFICE OF BUDGET AND FINANCE
DIVISION OF PURCHASE, SALES AND TRAFFIC

August 24, 1938.

Mr. Nelson:

Herewith, I submit a suggested draft for a Budget and Finance circular formally announcing to the bureaus the contract arrangements which have been made to take care of rentals of adding and calculating machines during the current fiscal year.

As a part of the file you will also find a proposed memorandum for your signature requesting the Secretary to approve a waiver of that portion of Department Regulation No. 3348 which requires advance approval by me of purchases of adding and calculating machines. You will note that in the new draft of the memorandum for the Secretary I have left out the requirement contained in your draft of some months ago for quarterly reports to the Director of Finance of bureau purchases. I have discussed this provision at length with Mr. Snyder and Mr. Locknane, and we are all of the opinion that the burden of preparing these reports will more than offset the advantage of having them. If you disagree with us, however, let the file come back to me for a redraft of your memorandum to the Secretary.


A. McC. A.

Enclosures.

August 24, 1938.

Mr. Belmont:

Herewith, I submit a suggested draft for a Budget and Finance circular formally announcing to the Bureau the contract arrangements which have been made to take care of rentals of adding and calculating machines during the current fiscal year.

As a part of the file you will also find a proposed memorandum for your signature requesting the Secretary to approve a waiver of that portion of Department Regulation No. 1348 which requires advance approval by us of purchases of adding and calculating machines. You will note that in the new draft of the memorandum for the Secretary I have left out the requirement contained in your draft of some months ago for quarterly reports to the Director of Finance of bureau purchases. I have discussed this provision at length with Mr. Snyder and Mr. Lockman, and we are all of the opinion that the burden of preparing these reports will more than offset the advantage of having them. If you disagree with us, however, let the file come back to me for a recheck of your memorandum to the Secretary.

A. J. C. A.

Enclosures.

UNITED STATES DEPARTMENT OF AGRICULTURE
OFFICE OF THE SECRETARY
WASHINGTON

December 9, 1939.

MEMORANDUM NO. 776, SUPPLEMENT NO. 1.

Purchases of Adding and
Calculating Machines

Memorandum No. 776 called for the submission to the Director of Finance quarterly reports covering all purchases of adding and calculating machines. These reports will no longer be required.

M. L. Carlson
Acting Secretary.

Chiefs of Bureaus

*Ordered
no 672
12/9/39
(R)*

files

UNITED STATES DEPARTMENT OF AGRICULTURE
OFFICE OF THE SECRETARY
WASHINGTON

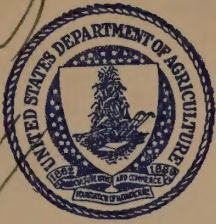
December 2, 1919

MEMORANDUM NO. 776, DEPARTMENT NO. 1.

Purchase of adding and
calculating machines

Memorandum No. 776 called for the submission to
the Director of Finance quarterly reports covering all
purchases of adding and calculating machines. These re-
ports will no longer be required.

Very respectfully,
W. H. Johnson



DEPARTMENT OF AGRICULTURE
WASHINGTON, D.C.

September 14, 1938.

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OK filed
no 204
9/15/38
FILED
★ SEP 19 1938 B
Please return to the
Secretary's File Room

MEMORANDUM NO. 227

Because of other duties necessarily requiring the major attention of some of the members of the Department Seed Policy Committee (established by Memorandum No. 719) as well as the desirability of having a larger representation on this Committee of men whose regular duties bring them into close contact with seed problems, I am revising the membership of that Committee to consist of the following:

M. A. McCall^x - Chairman.
P. V. Cardon^x
W. A. Davidson^x
W. A. Wheeler^x
G. C. Edler
J. F. Cox
O. S. Fisher.

In addition to continuing the duties assigned to the former Committee, the new Committee also should give special attention to the preparation of a coordinated Department Seed Program.

HA Wallace

SECRETARY OF AGRICULTURE.

DEPARTMENT OF AGRICULTURE

WASHINGTON, D.C.

September 1, 1935



MEMORANDUM NO. 227

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H. A. McCall - Chairman
 P. V. Gordon
 W. A. Davidson
 W. A. Wheeler
 G. C. Miller
 J. T. Cox
 O. S. Fisher

In addition to continuing the duties assigned to the former Committee, the new Committee should give special attention to the preparation of a coordinated Department Seed Program.

SECRETARY OF AGRICULTURE

August 18, 1938.

MEMORANDUM FOR MR. APPLEBY.
Assistant to the Secretary.

Dear Mr. Appleby:

Pursuant to your suggestion in a recent conversation with us, there is attached a suggested draft of a memorandum revising the membership of the Department Seed Policy Committee established in Memorandum of the Secretary No. 719.

This action appears advisable because the Bureau of Agricultural Economics now is not represented on the Committee and it is unlikely that Mr. Hendrickson's present duties as Director of Personnel will enable him to give the time which is needed to studying the problems to which this Committee should give attention. Moreover, it is likely that the consideration of seed legislation in the next Congress will require this Committee to devote considerable time to many technical phases of such legislation, and therefore it seems desirable that there be a larger representation on the Committee of men in the Department whose regular duties bring them into close contact with technical, as well as general phases of seed problems.

Very sincerely yours,

Assistant Chief, Bureau of
Plant Industry.

Assistant Chief, Bureau of
Agricultural Economics.

Enclosure.

August 18, 1938.

MEMORANDUM FOR MR. APPELBY.
Assistant to the Secretary.

Dear Mr. Appelby:

Pursuant to your suggestion in a recent conversation with us, there is attached a suggested draft of a memorandum revising the membership of the Department Seed Policy Committee established in Memorandum of the Secretary No. 719.

This action appears advisable because the Bureau of Agricultural Economics now is not represented on the Committee and it is unlikely that Mr. Hendrickson's present duties as Director of Personnel will enable him to give the time which is needed to studying the problems to which this Committee should give attention. Moreover, it is likely that the consideration of seed legislation in the next Congress will require this Committee to devote considerable time to many technical phases of such legislation, and therefore it seems desirable that there be a larger representation on the Committee of men in the Department whose regular duties bring them into close contact with technical, as well as general phases of seed problems.

Very sincerely yours,

Assistant Chief, Bureau of
Plant Industry.

Assistant Chief, Bureau of
Agricultural Economics.

Enclosure.

3

UNITED STATES DEPARTMENT OF AGRICULTURE
BUREAU OF PLANT INDUSTRY
WASHINGTON

OFFICE OF CHIEF OF BUREAU
M

Mr. Kitchen
Mr. Kitchen

September 2, 1938.

MEMORANDUM FOR MR. C. W. KITCHEN
ASSISTANT CHIEF, BUREAU OF AGRICULTURAL ECONOMICS

Dear Mr. Kitchen:

I have discussed the matter covered in the attached memorandum with Mr. Brown, and he agrees that the suggested arrangement is satisfactory. I, accordingly, have signed the memorandum to Mr. Appleby, which I am returning to you together with attachments.

Sincerely yours,

W. A. McCree

Acting Chief of Bureau.

Enclosures.

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OFFICE OF CHIEF OF BUREAU
SEP 3 1938

UNITED STATES DEPARTMENT OF AGRICULTURE
BUREAU OF PLANT INDUSTRY
WASHINGTON

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BUREAU AGR. ECONOMICS

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OF AGRICULTURE
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26

UNITED STATES DEPARTMENT OF AGRICULTURE
BUREAU OF PLANT INDUSTRY
WASHINGTON

DIVISION OF
CEREAL CROPS AND DISEASES

August 25, 1938

Mr. Kitchen

MEMORANDUM FOR MR. C. W. KITCHEN,
Assistant Chief,
Bureau of Agricultural Economics.

Dear Mr. Kitchen:

I have gone over the draft of the memorandum to Mr. Appleby, and as far as I am concerned it is all right. I have some hesitancy at transmitting such a memorandum, particularly with myself as the first signer, in view of the fact that my name is suggested as chairman of the Department committee. I also would like to discuss with you the substitution of Davidson for Brown as a member of the committee.

Sincerely yours,

M. A. McCall

(M. A. McCall)
Principal Agronomist in Charge,
and
Assistant Chief of Bureau.

MAM:G
Enclosures.

UNITED STATES DEPARTMENT OF AGRICULTURE
BUREAU OF PLANT INDUSTRY
WASHINGTON

DIVISION OF
CEREAL CROPS AND DISEASES

August 25, 1938

MEMORANDUM FOR MR. C. W. KITCHEN,
Assistant Chief,
Bureau of Agricultural Economics.

Dear Mr. Kitchen:

I have gone over the draft of the memorandum to Mr. Appleby, and as far as I am concerned it is all right. I have some hesitancy at transmitting such a memorandum, particularly with myself as the first signer, in view of the fact that my name is suggested as chairman of the Department committee. I also would like to discuss with you the substitution of Davidson for Brown as a member of the committee.

Sincerely yours,

(M. A. McGill)
Principal Agronomist in Charge,
and
Assistant Chief of Bureau.

MAIL ROOM
ENCLOSURES

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BUREAU OF PLANT INDUSTRY
JUL 26 9 52 AM 1938
BUREAU OF AGRICULTURAL ECONOMICS



DEPARTMENT OF AGRICULTURE
WASHINGTON

September 17, 1938

MEMORANDUM NO. 778

At the request of Mr. Thurman W. Arnold,
Assistant Attorney General, I am appointing the
following as the Department of Agriculture
committee to work with Mr. Arnold.

A. G. Black, Chief, Agri. Economics, Chairman
Budd A. Holt, Agri. Adj. Adm.
Mordecai Ezekiel, Off. of Secretary
D. E. Montgomery, Agri. Adj. Adm.
F. V. Waugh, Agri. Economics
Irving J. Levy, Office of Solicitor

J. A. Wallace

Secretary.

Monopoly
Committee

DEPARTMENT OF AGRICULTURE
WASHINGTON



MEMORANDUM NO. 778

At the request of Mr. Thurman W. Arnold,
Assistant Attorney General, I am appointing the
following as the Department of Agriculture
Committee to work with Mr. Arnold.

A. B. Black, Chief, Agr. Economics, Chairman
Hend A. Holt, Agr. Adm.
Horace H. Hild, Dir. of Geography
D. E. Sponberg, Agr. Adm.
F. V. Wright, Agr. Economics
Irving J. Levy, Officer-Solicitor

Secretary.

Thurman W. Arnold
Committee

UNITED STATES DEPARTMENT OF AGRICULTURE
BUREAU OF AGRICULTURAL ECONOMICS
WASHINGTON

OFFICE OF THE CHIEF

September 15, 1938.

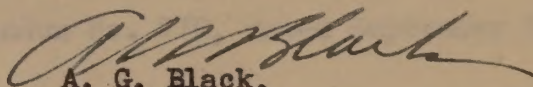
MEMORANDUM FOR MR. PAUL H. APPLEBY
Office of the Secretary.

Dear Paul:

Attached are two memoranda for the Secretary's signature in connection with the setting up of the committee to work with Thurman W. Arnold.

I am advised that the Solicitor is opposed to members of his office serving as members of administrative committees, but that he is very glad to detail members to advise the committees. In view of his position I have prepared a second memorandum to him asking that Mr. Irving J. Levy's services be made available to the committee, rather than suggesting that the Secretary appoint Mr. Levy as a member of the committee.

Very truly yours,


A. G. Black,
Chief of Bureau.

Enclosures.

UNITED STATES DEPARTMENT OF AGRICULTURE
BUREAU OF AGRICULTURAL ECONOMICS
WASHINGTON

September 15, 1938.

Office of the Chief

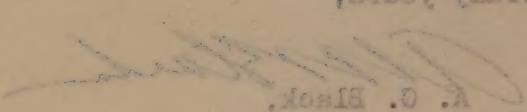
MEMORANDUM FOR MR. PAUL H. APPELBY
Office of the Secretary.

Dear Paul:

Attached are two memoranda for the Secretary's signature in connection with the setting up of the committee to work with Thurman W. Arnold.

I am advised that the Solicitor is opposed to members of his office serving as members of administrative committees, but that he is very glad to detail members to advise the committees. In view of his position I have prepared a second memorandum to him asking that Mr. Irving J. Levy's services be made available to the committee, rather than suggesting that the Secretary appoint Mr. Levy as a member of the committee.

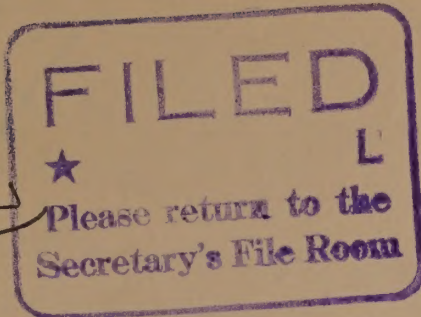
Very truly yours,


A. G. Black,
Chief of Bureau.

Enclosures.

Reg 2650
4-29-42

UNITED STATES DEPARTMENT OF AGRICULTURE
OFFICE OF THE SECRETARY
WASHINGTON



April 28, 1942

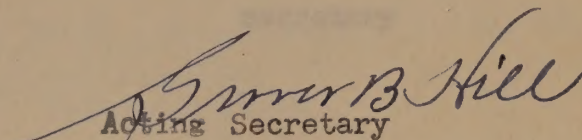
MEMORANDUM NO. 779, Revised

Designation of Departmental Representative on Plant Patents

In pursuance with the intent of the Executive Order of October 17, 1930 (No. 5464), "Facilitating the Consideration of Applications for Plant Patents", effective immediately, Mr. Robert M. Salter, Chief of the Bureau of Plant Industry, is hereby designated and authorized to represent the Department in all dealings with the Commissioner of Patents related to the Executive Order, in furnishing the Commissioner such pertinent information as is available to the Department or in arranging for special researches to provide the information desired but not otherwise available.

Questions arising regarding the detail of officers or employees to the Commissioner of Patents should be referred to the Director of Personnel.

This memorandum replaces Memorandum No. 779, dated September 23, 1938.


Acting Secretary

PATENTS

Patents, plant, designation of Departmental representative on
Representative on Plant Patents, departmental
Plant Patents, designation of departmental representative on

INVENTIONS /

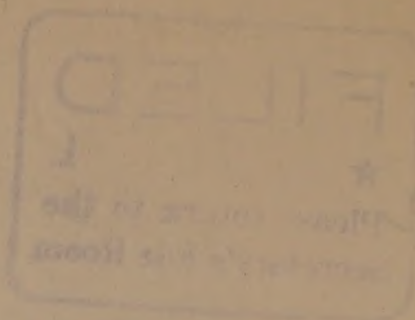
UNITED STATES DEPARTMENT OF AGRICULTURE

OFFICE OF THE SECRETARY

WASHINGTON

SEP 10 1943

ALBANY, N. Y. 779



Assignment of Departmental Representative to Plant Patent

In accordance with the intent of the Executive Order of October 17, 1940 (No. 3460), "Facilitating the Consideration of Applications for Plant Patents", effective immediately, Mr. Robert L. Allen, Chief of the Bureau of Plant Industry, is hereby designated and authorized to represent the Department in all dealings with the Commissioner of Patents relating to the Executive Order, in furtherance of the Department's policy of cooperation with the Commissioner of Patents in the granting of plant patents. The information desired but not otherwise available.

Questions arising regarding the details of office or telephone to the Commissioner of Patents should be referred to the Director of the Bureau of Plant Industry.

This memorandum replaces Memorandum No. 779, dated September 10, 1943.

Handwritten signature and date: Robert L. Allen, Sept 10 1943

ALBANY, N. Y. 779
Assignment of Departmental Representative to Plant Patent
Robert L. Allen, Secretary

lll
UNITED STATES DEPARTMENT OF AGRICULTURE
OFFICE OF THE SECRETARY
WASHINGTON

September 27, 1938

MEMORANDUM NO. 780

Seed Policy Committee

Supplementing Memorandum No. 777 issued on September 14, 1938, I am designating three additional members to the Department Seed Policy Committee. The additional members are:

R. M. Evans, Assistant to the Secretary
C. C. Conser, Asst. Director, Southern Division, AAA
Claude R. Wickard, Director, North Central Div., AAA

H A Wallen

Secretary

Ordered
3/5
\$ 9/30/38
(R)

UNITED STATES DEPARTMENT OF AGRICULTURE
OFFICE OF THE SECRETARY
WASHINGTON

September 27, 1938

MEMORANDUM NO. 750

Seed Policy Committee

Supplementing Memorandum No. 747 issued on September 14, 1938, I am designating three additional members to the Department Seed Policy Committee. The additional members are:

R. E. Evans, Assistant to the Secretary
C. E. Connor, Asst. Director, Southern Division, AAA
Clarence R. Wickers, Director, North Central Div., AAA

Secretary

r. Appleby:

Dr. Tolley says he doesn't
know Fred Ludwig and that
AAA already has Mr. Cox on
this committee. His ofc
will check with Mr. Wickard,
however, and let us know.

*Sold on
m.e.
later report*

*Omit Ludwig
add Conser & Wickard*

Appendix:

Dr. Tolley says he doesn't

know Fred Ludwig and that

AAA already has Mr. Cox on

this committee. His old

will check with Mr. Richard,

however, and let us know.

*Hold for
letter report*

*Check with
old committee*

UNITED STATES DEPARTMENT OF AGRICULTURE
OFFICE OF DIRECTOR OF PERSONNEL
WASHINGTON, D. C.

September 21, 1938

MEMORANDUM FOR MR. PAUL H. APPLEBY

Dear Paul:

I'm curious to know who okayed the changed Committee in view of the fact that Dr. Bressman (Chairman) and I (a member) did not know it was coming. I don't happen to care in this instance, but I'm curious to get at the procedure incident to actions like this because sometime I might object, and I'd probably want to protest loudly.

*early enough to do some good if
2 had good reasons.*

Sincerely yours,

RTH
Director of Personnel

Attachment.

UNITED STATES DEPARTMENT OF AGRICULTURE
OFFICE OF DIRECTOR OF PERSONNEL
WASHINGTON, D.C.

September 21, 1938

MEMORANDUM FOR MR. PAUL H. AFFLECK

Dear Paul:

I'm curious to know who changed the changed
Committee in view of the fact that Dr. Braxton (Chairman)
and I (a member) did not know it was coming. I don't
happen to care in this instance, but I'm curious to get
at the procedure incident to actions like this because
sometimes I might object, and I'd probably want to
protest loudly. I don't want to do more good if
I don't have a voice.

Sincerely yours,

Director of Personnel

Attachment.



DEPARTMENT OF AGRICULTURE
WASHINGTON

October 5, 1938. 1938.

MEMORANDUM NO. 781

FILED
★ OCT-7 1938 M

(1) The land described on the schedule attached hereto and marked Exhibit "A" is herewith transferred from the Greenbelt Project of the Farm Security Administration to the National Agricultural Research Center of the Department of Agriculture. The Administrator of the Farm Security Administration shall deliver to the Director of the Center all title documents and evidences of ownership with respect to such land. The Director of the Center shall hereafter have jurisdiction and control over such land in accordance with the provisions of Memorandum No. 648 of August 28, 1934, as amended by Memorandum No. 681 of December 10, 1935.

(2) All of the land so transferred, except Tract No. 156, known as the Jenkins Tract, and Tract No. 194, known as the Smith Tract, shall be retransferred to the Farm Security Administration or such agency, public or private, as may have control over the Greenbelt Project, in the event that such tracts shall prove necessary or desirable for the further development of the Greenbelt Project; Provided, however, that if a non-Federal agency shall have control over the Greenbelt Project, such retransfer shall be subject to such terms as may be required by law and as the Secretary may prescribe.

(3) Memoranda Nos. 648 of August 28, 1934, 681 of December 10, 1935, and 706 of January 1, 1937, are amended to the extent necessary to carry out the purposes of this Memorandum.

M. L. Wilson

Acting Secretary.

Attachments.

DEPARTMENT OF AGRICULTURE
WASHINGTON



October 2, 1933

MEMORANDUM NO. 781

(1) The land described on the schedule attached hereto and marked Exhibit "A" is herewith transferred from the ownership and control of the Farm Security Administration to the National Agricultural Research Center of the Department of Agriculture. The Administrator of the Farm Security Administration shall deliver to the Director of the Center all title documents and evidence of ownership with respect to such land. The Director of the Center shall hereafter have jurisdiction and control over such land in accordance with the provisions of Memorandum No. 648 of August 25, 1933, as amended by Memorandum No. 651 of December 10, 1933.

(2) All of the land so transferred, except tract No. 105, known as the Jackson Tract, and tract No. 106, known as the Little Tract, shall be transferred to the Farm Security Administration or such agency, public or private, as may have control over the Greenbelt Project, in the event that such tract shall prove necessary or desirable for the further development of the Greenbelt Project; provided, however, that if a non-redeemable agency shall have control over the Greenbelt Project, such redeemer shall be subject to such terms as may be required by law and as the Secretary may prescribe.

(3) Memoranda Nos. 648 of August 25, 1933, 651 of December 10, 1933, and 706 of January 1, 1934, are amended to the extent necessary to carry out the purposes of this memorandum.

Acting Secretary

Attachments

SCHEDULE "A"

Parcels 6, 7 and 8, being parts of tract No. 250, University of Maryland, more particularly described as follows:

Parcel Number 6

Beginning for the same at a monument on the southerly edge of the Sunnyside Road (it being also the northeast corner of parcel Number 5), thence running with said edge of said road S 86° 24' 06" E 1325.2' to the westerly edge of the right of way of the Baltimore and Ohio Railroad Company, thence with said edge of said right of way S 3° 38' 54" W 941.3', thence leaving said right of way N 85° 37' 51" W 933.9', S 3° 35' 54" W 338.1', N 85° 54' 06" W 497.6', N 8° 26' 32" E 696.9', N 8° 26' 32" E 569.0' to the point of beginning, containing 33.76 acres of land, more or less.

Parcel Number 7

Beginning for the same at a monument which is the southwest corner of parcel Number 6, thence running S 85° 54' 06" E 497.6', S 23° 28' 55" W 766.3', N 79° 49' 55" E 49.5', S 4° 49' 55" W 520.0', S 58° 53' 55" W 197.0' to the Edgewood Road, thence N 0° 48' 02" W 1351.9' to the beginning, containing 8.23 acres of land, more or less.

Parcel Number 8

Beginning for the same at the Edgewood Road approximately 4170 feet east from the Washington-Baltimore Boulevard, thence running N 58° 53' 55" E 197.0', N 4° 49' 55" E 520.0', S 79° 49' 55" W 49.5', N 23° 28' 55" E 766.3', S 64° 44' 27" E 2415.7', S 11° 44' 06" E 113.1', S 19° 47' 06" E 1130.2', S 60° 21' 54" W 664.5', N 73° 46' 06" W 498.6', S 64° 07' 54" W 264.9', N 55° 20' 06" W 891.8', S 27° 59' 54" W 26.8', N 55° 20' 06" W 1248.5', to the point of beginning,

containing 98.60 acres of land more or less excluding the area of the right of way of the Baltimore and Ohio Railroad which runs through this parcel, but including the right of way (approximately 4170 feet long) known as the Edgewood Road which connects this parcel of land with the Washington-Baltimore Boulevard.

Tract No. 198, known as the Toombs tract.

Those portions of Tract No. 244, known as the Russell Magruder tract, lying South of the Sunnyside Road.

Tract No. 156, known as the Jenkins tract.

Tract No. 194, known as the Smith tract.

Parcels 6, 7 and 8, all part of Tract 198, University of Maryland, Tract 198, Toombs; and the portions of Tract 244, R. Magruder, south of the Sunnyside Road; Tract 156, Jenkins; and Tract 194, Smith,

from the War Relocation Administration, War Relocation Division, to the National Research Center, upon the conditions that these lands, except Tract 156, Jenkins and Tract 194, Smith, shall revert to the War Relocation Administration, War Relocation Division, or such agency, public or private, as may have control over the Greenbelt Project, in the event such tracts or portions of tracts shall prove unnecessary or undesirable for the further development of the Greenbelt Project. Provided, however, that if a non-Federal agency shall have control over the Greenbelt Project, such reversion shall be subject to such terms as may be required by law and at the Secretary of Agriculture may prescribe.

It should be noted that these lands with the exception of Tract 198, Jenkins and Tract 194, Smith, were originally retained and included in the Greenbelt purposes limits for future industrial development.

Sincerely yours,

W. H. Allen

containing 88.00 acres of land more or less
including the area of the right of way of the
Baltimore and Ohio Railroad which runs through
this parcel, but including the right of way
(approximately 510 feet long) known as the
Baltimore Road which connects this parcel of
land with the Washington-Baltimore Boulevard.

Tract No. 108, known as the Tenth tract.

Those portions of Tract No. 104, known as the Russell
Magruder tract, lying south of the Campyloche Road.

Tract No. 106, known as the Jenkins tract.

Tract No. 104, known as the Smith tract.

UNITED STATES DEPARTMENT OF AGRICULTURE

FARM SECURITY ADMINISTRATION

WASHINGTON

OFFICE OF THE ADMINISTRATOR

October 1 1938

MEMORANDUM FOR THE SECRETARY

Dear Mr. Secretary:

Reference is made to your memorandum of April 19, 1938 by Dr. M. T. Wilson, Acting Secretary, and also my reply of April 25, 1938, relative to the transfer of land at Beltsville to the National Research Center.

All the lands involved now being vested in the Government, it is requested that you transfer the following lands in the Greenbelt Project, SR MD 6:

Parcels 6, 7 and 8, all part of Tract 250, University of Maryland; Tract 198, Toombs; and the portion of Tract 244, R. Magruder, south of the Sunny Side Road; Tract 156, Jenkins; and Tract 194, Smith,

from the Farm Security Administration, Resettlement Division, to the National Research Center, upon the conditions that these lands, except Tract 156, Jenkins and Tract 194, Smith, shall revert to the Farm Security Administration, Resettlement Division, or such agency, public or private, as may have control over the Greenbelt Project, in the event such tracts or portions of tracts shall prove necessary or desirable for the further development of the Greenbelt Project. Provided, however, that if a non-Federal agency shall have control over the Greenbelt Project, such reversion shall be subject to such terms as may be required by law and as the Secretary of Agriculture may prescribe.

It should be noted that these lands with the exception of Tract 156, Jenkins and Tract 194, Smith, were originally retained and included in the Greenbelt corporate limits for future industrial development.

Sincerely yours,

Will H. Alexander
Administrator

MEMORANDUM FOR THE SECRETARY

Dear Mr. Secretary:

Reference is made to your memorandum of April 19, 1938, by Mr. W. T. Wilson, Acting Secretary, and also my reply of April 22, 1938, relative to the transfer of land at Bellville to the National Research Center.

All the lands involved now being vested in the Government, it is requested that you transfer the following lands in the Greenbelt Project, SA ID 6:

Tracts 6, 7 and 8, all part of Tract 250, University of Maryland; Tract 108, Towns; and the portion of Tract 244, R. Magruder, south of the Swamp Side Road; Tract 156, Jenkins; and Tract 194, Smith.

From the Farm Security Administration, Resettlement Division, to the National Research Center, upon the condition that these lands, except Tract 156, Jenkins and Tract 194, Smith, shall revert to the Farm Security Administration, Resettlement Division, or such agency, public or private, as may have control over the Greenbelt Project, in the event such tracts or portions of tracts shall prove necessary or desirable for the further development of the Greenbelt Project. Provided, however, that if a non-Federal agency shall have control over the Greenbelt Project, such reversion shall be subject to such terms as may be required by law and as the Secretary of Agriculture may prescribe.

It should be noted that these lands with the exception of Tract 156, Jenkins and Tract 194, Smith, were originally retained and included in the Greenbelt corporate limits for future industrial development.

Sincerely yours,

W. H. C. [Signature]
Administrator

Ordered
#330
7/38
Date October 6, 1938

FILED

★ OCT 13 1938

Please return to the
Secretary's Room

MEMORANDUM NO. 782

1. (a) The Bureau of Agricultural Economics, subject to the general supervision and direction of the Secretary of Agriculture, shall have charge, in addition to the functions heretofore assigned to it, of the following activities within the Department:

(1) The formulation of plans and programs in connection with the administration of: (a) Title III of the Bankhead-Jones Farm Tenant Act, (b) The Water Facilities Act, (c) The Flood Control Acts, as amended, (d) Sections 1 to 6, inclusive, of the Soil Conservation and Domestic Allotment Act, and (e) The Sugar Act of 1937.

(2) The formulation of all other plans and programs relating to land use, including land-use plans and programs that involve forestry, wild-life conservation, farm tenancy, rural rehabilitation, or the use of other agricultural or grazing lands.

(3) The formulation of plans and programs relating to the marketing service and marketing regulatory work of the Department.

(4) The integration of the economic research work of the Department with the formulation of the plans and programs referred to in this section.

(b) The Bureau of Agricultural Economics and the Agri-

Date October 6, 1938

★ OCT 13 1938

MEMORANDUM NO. 1122

1. (a) The Bureau of Agricultural Economics, subject to the general supervision and direction of the Secretary of Agriculture, shall have charge, in addition to the functions heretofore assigned to it, of the following activities within the Department:

(1) The formulation of plans and programs in connection with the administration of: (a) Title III of the Farmstead-Jones Farm Tenure Act, (b) the Water Facilities Act, (c) the Flood Control Act, as amended, (d) Sections 1 to 6, inclusive, of the Soil Conservation and Domestic Allotment Act, and (e) the Sugar Act of 1937.

(2) The formulation of all other plans and programs relating to land use, including farm-land plans and programs that involve forestry, wild-life conservation, farm tenancy, rural rehabilitation, or the use of other agricultural or grazing lands.

(3) The formulation of plans and programs relating to the marketing service and marketing regulatory work of the Department.

(4) The initiation of the economic research work of the Department with the formulation of the plans and programs referred to in this section.

(b) The Bureau of Agricultural Economics and the

cultural Adjustment Administration, the Soil Conservation Service, the Forest Service, the Bureau of Biological Survey, and the Farm Security Administration, are directed to effect the transfer to the Bureau of Agricultural Economics of the employees of the other agencies who have been assigned to the performance of work in connection with the formulation of the plans and programs enumerated in subsection (a) of this section, these transfers to be effected as rapidly as the Bureau of Agricultural Economics shall find convenient.

2. The Program Planning Division of the Agricultural Adjustment Administration shall be responsible, and shall report directly, to the Secretary of Agriculture.

3. (a) Mr. Howard R. Tolley is designated Chief of the Bureau of Agricultural Economics.

(b) In addition to Mr. Tolley's designation as Chief of the Bureau of Agricultural Economics, Mr. Tolley is designated Associate Administrator of the Agricultural Adjustment Administration, and is placed in charge of the Program Planning Division of that Administration.

4. All previous memoranda are superseded to the extent that they conflict with the provisions of this memorandum.

5. This memorandum shall be effective on and after _____
October 16, 1938.

H. A. Wallace
Secretary of Agriculture



DEPARTMENT OF AGRICULTURE
WASHINGTON, D.C.

FILED

★ DEC 7 1938 B

**Please return to the
Secretary's File Room**

12/5/38
12/6/38
(R)

December 5, 1938.

MEMORANDUM NO. 782, AMENDMENT 1.

Paragraph No. 1 of Memorandum No. 782, dated October 6, 1938, is hereby amended by adding the following after sub-section (4):

"(5) Research studies having as their objectives the formulation of plans and basic adjustments in rates, charges, tariffs, and practices relating to the transportation of farm products under Section 201 of the Agricultural Adjustment Act of 1938."

H A Wallace

Secretary.

U. S. DEPARTMENT OF AGRICULTURE
BUREAU OF AGRICULTURAL ECONOMICS

WASHINGTON, D. C.

11/28/38

Mr. Tapp.

These memos
look all right to
me.

Only those
who ^{already} know what
they mean or who
take the trouble to
look up their
connection will
"get" their significance.
But that's all right.

CC

November 25, 1938.

Dr. England:

Merely as a suggestion to put into effect the decision reached in our conference with the Secretary the other day, I have prepared the attached draft of memoranda for his signature. I realize it is difficult to put in a few words the division of functions contemplated by the proposed new arrangement for handling work under Section 22. I shall not be here Monday and Tuesday, but suggest that you and Mr. Tapp agree upon these drafts or change them as you think best and send them along for signature.

C. W. Kitchen.

Ordered
#331
Date October 6, 1938
10/11/38
R

MEMORANDUM NO. 783

1. Mr. C. W. Kitchen, as personal representative of the Secretary of Agriculture, is hereby designated to have charge, subject to the general supervision and direction of the Secretary of Agriculture, of the following activities within the Department.

(1) All marketing research, service and regulatory activities in connection with cotton, dairy products, poultry products, fruits, vegetables, grain, livestock, meats, wool, hay, feed and seed, warehousing, tobacco, transportation, and market news, being administered by the Bureau of Agricultural Economics under the provisions of The Tobacco Inspection Act, The Perishable Agricultural Commodities Act, The Standard Container Act of 1916, The Standard Container Act of 1928, The Produce Agency Act, The Peanut Stocks and Standards Act, The Tobacco Stocks and Standards Act, The Cotton Grade and Staple Statistics Act, The Cotton Futures Act, The Cotton Standards Act, The Grain Standards Act, The Warehouse Act, The Wool Standards Act, The Export Apples and Pears Act, Section 201 of the Agricultural Adjustment Act of 1938, all as amended, and the Department of Agriculture Appropriation Act, 1939.

(2) The programs and activities of the Division of Crop and Livestock Estimates of the Bureau of Agricultural Economics.

(3) The programs undertaken by the Department pursuant to the provisions of (a) The Packers and Stockyards Act, as amended,

Date October 6, 1934

MEMORANDUM NO. 1

J. H. G. W. Kitchen, as personal representative of the Secretary of Agriculture, is hereby requested to have charge, and to the general supervision and direction of the Secretary of Agriculture, of the following activities within the Department.

(1) All marketing research, service and advisory activities in connection with cotton, dairy products, poultry products, fruits, vegetables, grain, livestock, rents, wool, hay, feed and seed, warehousing, tobacco, transportation, and market news, being administered by the Bureau of Agricultural Economics under the provisions of the Tobacco Inspection Act, The Perishable Agricultural Commodities Act, The Standard Contract Act of 1916, The Standard Contract Act of 1928, The Produce Agency Act, The Peanut Stock and Standards Act, The Tobacco Stock and Standards Act, The Cotton Grade and Style Standards Act, The Cotton Futures Act, The Cotton Standards Act, The Grain Standards Act, The Warehouse Act, The Wool Standards Act, The Export Apples and Pears Act, Section 301 of the Agricultural Adjustment Act of 1933, all as amended, and the Department of Agriculture Appropriation Act, 1934.

(2) The program and activities of the Division of Crop and Livestock Estimates of the Bureau of Agricultural Economics.

(3) The program undertaken by the Department pursuant to the provisions of (a) The Tobacco and Stockpiles Act, as amended,

being administered by the Bureau of Animal Industry, (b) The Federal Seed Act, being administered by the Bureau of Plant Industry, and (c) The Dairy Products for Export Act, being administered by the Bureau of Dairy Industry.

2. (a) The Marketing and Marketing Agreements Division of the Agricultural Adjustment Administration shall be responsible and shall report directly to the Secretary of Agriculture.

(b) Mr. Jesse W. Tapp, President of the Federal Surplus Commodities Corporation, in addition to his functions as President of that Corporation, is hereby designated Associate Administrator of the Agricultural Adjustment Administration, and is placed in charge of the Division of Marketing and Marketing Agreements of the Agricultural Adjustment Administration.

3. (a) There is hereby established the Sugar Administration. The Sugar Administration is authorized and directed to administer the provisions of the Sugar Act of 1937. Mr. Joshua Bernhardt is appointed Administrator of the Sugar Administration.

(b) The personnel and functions of the Sugar Section of the Agricultural Adjustment Administration are transferred to the Sugar Administration.

4. Dr. A. G. Black is hereby designated to serve as Director of Marketing and Regulatory Work, and in that capacity shall be responsible for coordinating the work of the Federal Surplus Commodities Corporation, the Commodity Exchange Administration, the Marketing and Marketing Agreements Division of the Agricultural Adjustment Administration, the Sugar Administration, and the work

being administered by the Bureau of Animal Industry, (b) The Federal
Food Act, being administered by the Bureau of Plant Industry, and
(c) The Dairy Products for Export Act, being administered by the
Bureau of Dairy Industry.

2. (a) The Marketing and Marketing Agreements Division of the
Agricultural Adjustment Administration shall be responsible and
shall report directly to the Secretary of Agriculture.
(b) Mr. Jesse W. Tracy, President of the Federal Surplus
Commodities Corporation, in addition to his functions as President
of that Corporation, is hereby designated Associate Administrator
of the Agricultural Adjustment Administration, and is placed in
charge of the Division of Marketing and Marketing Agreements of
the Agricultural Adjustment Administration.

3. (a) There is hereby established the Sugar Administration.
The Sugar Administration is authorized and directed to administer
the provisions of the Sugar Act of 1937. Mr. Thomas Barnard is
appointed Administrator of the Sugar Administration.

(b) The personnel and functions of the Sugar Section of
the Agricultural Adjustment Administration are transferred to the
Sugar Administration.

4. Mr. A. C. Black is hereby designated to serve as As-
sistant Administrator of Marketing and Marketing Work, and in that capacity shall
be responsible for coordinating the work of the Federal Surplus
Commodities Corporation, the Commodity Exchange Administration,
the Marketing and Marketing Agreements Division of the Agricultural
Adjustment Administration, the Sugar Administration, and the work

of Mr. C. W. Kitchen in his performance of the functions assigned to him in section 1 of this memorandum.

5. The provisions of rules and regulations heretofore issued by the Secretary of Agriculture under the provisions of any of the statutes referred to in this memorandum shall continue in force and effect until the further order of the Secretary. There shall be submitted for the consideration of the Secretary, as soon as possible, such recommended revisions of said rules and regulations as may be necessary to avoid any inconsistency between the provisions of said rules and regulations and the provisions of this memorandum.

6. All previous memoranda are superseded to the extent that they conflict with the provisions of this memorandum.

7. This memorandum shall be effective on and after _____
October 16, 1938.

St A W Wallace
Secretary of Agriculture

of Mr. C. W. Kitchen in his performance of the functions assigned to him in section I of this memorandum.

5. The provisions of rules and regulations heretofore issued by the Secretary of Agriculture under the provisions of any of the statutes referred to in this memorandum shall continue in force and effect until the further order of the Secretary. There shall be submitted for the consideration of the Secretary, as soon as possible, such recommended revisions of said rules and regulations as may be necessary to avoid any inconsistency between the provisions of said rules and regulations and the provisions of this memorandum.
6. All previous memoranda are superseded to the extent that they conflict with the provisions of this memorandum.
7. This memorandum shall be effective on and after _____

October 16, 1938

C. W. Kitchen
Secretary of Agriculture



DEPARTMENT OF AGRICULTURE
WASHINGTON

October 15, 1938.

MEMORANDUM NO. 783, AMENDMENT 1

Ordered
373
FILED
★ OCT 21 1938 M
Please return to the
Secretary's File Room

1. Paragraph numbered 3 of Memorandum No. 783, dated October 6, 1938, is hereby amended (1) by striking out the words "Sugar Administration" wherever they appear in subparagraphs (a) and (b) of said paragraph and inserting in lieu thereof the words "Sugar Division"; and (2) by striking out the word "Administrator" in subparagraph (a) of said paragraph and inserting in lieu thereof the word "Chief".

2. Paragraph numbered 4 of Memorandum No. 783 is hereby amended by striking out the words "Sugar Administration" and inserting in lieu thereof the words "Sugar Division".

W. L. Hurless

Acting Secretary.

DEPARTMENT OF AGRICULTURE
WASHINGTON



October 18 1938

MEMORANDUM NO. 783, AMENDMENT I

1. Paragraph numbered 3 of Memorandum No. 783, dated October 6, 1938, is hereby amended (1) by striking out the words "Sugar Administration" wherever they appear in sub-paragraphs (a) and (b) of said paragraph and inserting in lieu thereof the words "Sugar Division"; and (2) by striking out the word "Administrator" in subparagraph (a) of said paragraph and inserting in lieu thereof the word "Chief".
2. Paragraph numbered 4 of Memorandum No. 783 is hereby amended by striking out the words "Sugar Administration" and inserting in lieu thereof the words "Sugar Division".

W. L. R. [Signature]
Acting Secretary.

File

UNITED STATES DEPARTMENT OF AGRICULTURE
OFFICE OF THE SECRETARY
WASHINGTON

*600.
Ordered
no 507
12/16/38
(2)*

December 5, 1938.

MEMORANDUM NO. 783, AMENDMENT 2

FILED

★ DEC 8 1938 B

Please return to the
Secretary's File Room

1. Subparagraph (1) of Paragraph No. 1 of Memorandum No. 783, dated October 6, 1938, is hereby amended by striking out "Section 201 of the Agricultural Adjustment Act of 1938,".

2. Subparagraph (b) of Paragraph No. 2 of Memorandum No. 783 is amended by striking out the period at the end thereof and adding the following: "and of the administration of Section 201 of the Agricultural Adjustment Act of 1938, except with respect to research studies having as their objectives the formulation of plans and basic adjustments in rates, charges, tariffs, and practices relating to the transportation of farm products."

H A Wallace

Secretary.

UNITED STATES DEPARTMENT OF AGRICULTURE

OFFICE OF THE SECRETARY

WASHINGTON

MEMORANDUM NO. 733, AMENDMENT 2

1. Paragraph (f) of Paragraph No. 1 of Memorandum No. 733, dated October 6, 1938, is hereby amended by striking out "Section 301 of the Agricultural Adjustment Act of 1938."
2. Paragraph (g) of Paragraph No. 2 of Memorandum No. 733 is amended by striking out the period at the end thereof and adding the following: "and of the administration of Section 301 of the Agricultural Adjustment Act of 1938, except with respect to research studies having as their objectives the formulation of plans and basic adjustments in rates, charges, tariffs, and practices relating to the transportation of farm products."

Secretary.

MEMORANDUM NO. 284

Date October 6, 1938

FILED

★ OCT 13 1938 B

Please return to the
Secretary's File Room

1. (a) Dr. Eugene C. Auchter, as personal representative of the Secretary of Agriculture, is hereby designated to have charge, subject to the general supervision and direction of the Secretary of Agriculture, of the programs and activities of: (a) the Division of Soil Chemistry and Physics, (b) the Division of Soil Survey, and (c) the unit conducting research relative to plant mineral constituents derived from soils, of the Bureau of Chemistry and Soils.

(b) The Chief of the Bureau of Plant Industry is authorized to ^{designate} ~~appoint~~ an Assistant Chief of that Bureau, and to assign to such Assistant Chief, subject to the supervision and direction of the Chief of the Bureau, supervision over the work of the Divisions of Soil Fertility and Soil Microbiology of the Bureau of Plant Industry and over the programs and activities referred to in subsection (a) of this section.

2. This memorandum shall be effective on and after ~~the~~

October 16, 1938.

H A Wallace
Secretary of Agriculture

October 6, 1938

MEMORANDUM NO.

1. (a) Mr. Eugene C. Auer, as personal representative of the Secretary of Agriculture, is hereby designated to have charge, subject to the general supervision and direction of the Secretary of Agriculture, of the programs and activities of: (a) the Division of Soil Chemistry and Physics, (b) the Division of Soil Survey, and (c) the unit consisting research relative to plant mineral constituents derived from soils, of the Bureau of Chemistry and Soils.

(d) The Chief of the Bureau of Plant Industry is authorized to assign an Assistant Chief of that Bureau, and to assign to such Assistant Chief, subject to the supervision and direction of the Chief of the Bureau, supervision over the work of the Divisions of Soil Fertility and Soil Microbiology of the Bureau of Plant Industry and over the programs and activities referred to in subsection (a) of this section.

2. This memorandum shall be effective on and after _____

October 10, 1938

Secretary of Agriculture

FILED

★ OCT 13 1938 B

Please return to the
Secretary's File Room

Date October 6, 1938

MEMORANDUM NO. 785

1. (a) The Soil Conservation Service is authorized and directed to administer the programs undertaken by the Department pursuant to the provisions of Title III of the Bankhead-Jones Farm Tenant Act.

(b) The personnel and functions of the Land Acquisition, Land Development, and Land Utilization Project Organization Divisions of the Bureau of Agricultural Economics, are transferred to the Soil Conservation Service. The Soil Conservation Service and the Bureau of Agricultural Economics are directed to effect the transfer to the Soil Conservation Service of such other employees of the Bureau of Agricultural Economics as have been assigned to the performance of work in connection with the programs referred to in subsection (a) of this section, these transfers to be effected as rapidly as the Soil Conservation Service shall find convenient.

2. (a) The Soil Conservation Service is authorized and directed to administer the programs undertaken by the Department pursuant to the provisions of the Cooperative Farm Forestry Act.

(b) The Soil Conservation Service and the Forest Service are directed to effect the transfer to the Soil Conservation Service of the employees of the Forest Service who have been assigned to the performance of work in connection with the programs referred to in subsection (a) of this section, these transfers to be effected

FILED

OCT 17 1935

U. S. DEPARTMENT OF AGRICULTURE
WASHINGTON, D. C.

October 16, 1935

MEMORANDUM NO. 222

1. (a) The Soil Conservation Service is authorized and directed to administer the program undertaken by the Department pursuant to the provisions of Title III of the Bankhead-Jones Farm Tenant Act.

(b) The personnel and functions of the Land Reclamation, Land Development, and Land Utilization Project Conservation Division of the Bureau of Agricultural Economics, are transferred to the Soil Conservation Service. The Soil Conservation Service and the Bureau of Agricultural Economics are directed to effect the transfer to the Soil Conservation Service of such other employees of the Bureau of Agricultural Economics as have been assigned to the performance of work in connection with the program referred to in subsection (a) of this section, these transfers to be effected as rapidly as the Soil Conservation Service shall find convenient.

2. (a) The Soil Conservation Service is authorized and directed to administer the program undertaken by the Department pursuant to the provisions of the Cooperative Forestry Act.

(b) The Soil Conservation Service and the Forest Service are directed to effect the transfer to the Soil Conservation Service of the employees of the Forest Service who have been assigned to the performance of work in connection with the program referred to in subsection (a) of this section, these transfers to be effected

as rapidly as the Soil Conservation Service shall find convenient.

3. The provisions of rules and regulations heretofore issued by the Secretary of Agriculture under the provisions of Title III, and related sections under Title IV, of the Bankhead-Jones Farm Tenant Act shall continue in force and effect until the further order of the Secretary. There shall be submitted for the consideration of the Secretary, as soon as possible, such recommended revisions of said rules and regulations as may be necessary to avoid any inconsistency between the provisions of said rules and regulations and the provisions of this memorandum.

4. All previous memoranda are superseded to the extent that they conflict with the provisions of this memorandum.

5. This memorandum shall be effective on and after October 16, 1938.

H. A. Wallace
Secretary of Agriculture

as rapidly as the Soil Conservation Service shall find convenient.

3. The provisions of rules and regulations heretofore

issued by the Secretary of Agriculture under the provisions of

Title III, and related sections under Title IV, of the National-

Jones Farm Tenant Act shall continue in force and effect until the

further order of the Secretary. There shall be permitted for the

consideration of the Secretary, as soon as possible, such recommended

revisions of said rules and regulations as may be necessary to avoid

any inconsistency between the provisions of said rules and regula-

tions and the provisions of this memorandum.

4. All previous memoranda are superseded to the extent that

they conflict with the provisions of this memorandum.

5. This memorandum shall be effective on and after _____

October 10, 1938

Secretary of Agriculture

Date October 6, 1938

MEMORANDUM NO. 286

★ OCT 13 1938 E
Please return to the
Secretary's File Room

1. (a) There is established in the Office of the Secretary, Department of Agriculture, the Agricultural Program Board. The following shall be ex officio members of the Board: The Director of Research, the Director of Extension, the Director of Information, the Director of Marketing and Regulatory Work, the Solicitor, the Chief of the Bureau of Agricultural Economics, the Administrator of the Agricultural Adjustment Administration, the Associate Administrator of the Agricultural Adjustment Administration in charge of the Division of Marketing and Marketing Agreements of that Administration, the Chief of the Forest Service, the Chief of the Soil Conservation Service, the Chief of the Bureau of Biological Survey, the Administrator of the Farm Security Administration, the Chief of the Bureau of Public Roads, the Manager of the Federal Crop Insurance Corporation, and the Administrator of the Sugar Administration. The following shall be members of the Board until the further order of the Secretary: Paul H. Appleby, W. A. Jump, C. W. Kitchen.

(b) It shall be the function of the Board:

(1) To review, evaluate, and make recommendations to the Secretary of Agriculture on the plans and programs developed by the Bureau of Agricultural Economics and the Program Planning Division of the Agricultural Adjustment Administration, in the

light of (a) the interests of farmers and the general public, (b) administrative feasibility and practicability, and (c) the over-all needs of the Department.

(2) To survey constantly the land use activities of the Department, to judge them as to their soundness and effectiveness, and to make recommendations to the Secretary of Agriculture thereon from time to time.

(c) The Coordinator, Office of Land Use Coordination, shall be the Chairman of the Agricultural Program Board and its Executive Officer. The personnel of the Office of Land Use Coordination shall continue, as heretofore, to assist the Coordinator in the exercise of the functions assigned to him, and shall, in addition thereto, assist the Coordinator in the exercise of the functions assigned to him in this memorandum. The provisions of Secretary's Memorandum No. 725 of July 12, 1937, shall continue in force and effect until the further order of the Secretary.

2. This memorandum shall be effective on and after October 16, 1938.

H A Wallace
Secretary of Agriculture



DEPARTMENT OF AGRICULTURE
WASHINGTON

October 15, 1938.

*Ordered
10-15-38
#37*
FILED

MEMORANDUM NO. 786, AMENDMENT 1

★ OCT 21 1938

Please return to the
Secretary's File Room

Subparagraph (a) of paragraph numbered 1 of Memorandum No. 786, dated October 6, 1938, is amended by striking out the words "Administrator of the Sugar Administration" and inserting in lieu thereof the words "Chief of the Sugar Division".

M. L. Wilson

Acting Secretary.

DEPARTMENT OF AGRICULTURE
WASHINGTON



October 16, 1938

MEMORANDUM NO. 786, AMENDMENT 1

Superseding (a) of paragraph numbered 1 of Memorandum No. 786, dated October 6, 1938, is amended by striking out the words "Administrator of the Sugar Administration" and inserting in lieu thereof the words "Chief of the Sugar Division".

W. L. Wilson
Acting Secretary.

U. S. DEPARTMENT OF AGRICULTURE

OFFICE OF THE SOLICITOR

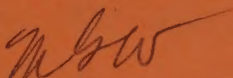
WASHINGTON, D. C.

GPO

October 14, 1938.

Mr. Appleby:

The attached amendments
were prepared pursuant to an
oral request from Dr. Black.

A handwritten signature in dark ink, appearing to be "M. G. W.", written in a cursive style.

Solicitor.

October 14, 1955

Mr. Tolson:

The attached contains
some material pertinent to an
oral report from Dr. Black.

Very truly,
Sincerely,
[Signature]

FILED

★ OCT 13 1938 B

Please return to the
Secretary's File Room

Date October 6, 1938

Entered
no 342
10/10/38
(R)

MEMORANDUM NO.

287

1. The Director of Information is hereby designated to be responsible for coordinating the informational work of all agencies in the Department. All such informational work shall be cleared with the Director of Information.

2. This memorandum shall be effective on and after October 16, 1938.

H. A. Wallace
Secretary of Agriculture

Handwritten notes in the top left corner, including "10/10/38" and "10/10/38".

RECEIVED
U.S. DEPARTMENT OF AGRICULTURE
WASHINGTON, D.C.

Date October 6, 1938

MEMORANDUM NO. 227

1. The Director of Information is hereby directed to
be responsible for coordinating the informational work of all
agencies in the Department. All such informational work shall
be referred to the Director of Information.
2. This memorandum shall be effective on and after _____

October 10, 1938

Stewart
Secretary of Agriculture

2 files
Date October 6, 1938

MEMORANDUM NO. 785

Order 343
10/10/38
FILED

★ OCT 13 1938 B

Please return to the

1. Mr. R. M. Evans is designated Administrator

of the Agricultural Adjustment Administration. He shall exercise the powers and perform the duties heretofore conferred and imposed upon the Administrator of the Agricultural Adjustment Administration, except as such powers and duties have been modified by the provisions of memoranda numbered 782, October 6, 1938 ;

783, October 6, 1938; and 787, October 6, 1938 .

2. All previous memoranda are superseded to the extent that they conflict with the provisions of this memorandum.

3. This memorandum shall be effective on and after October 16, 1938.

H. A. Wallace
Secretary of Agriculture

Date October 6, 1938

MEMORANDUM NO. 778

1. Mr. R. M. Evans in his capacity as Administrator of the Agricultural Adjustment Administration, is shall exercise the powers and perform the duties heretofore conferred and imposed upon the Administrator of the Agricultural Adjustment Administration, except as such powers and duties have been modified by the provisions of memoranda numbered 752, October 6, 1938; 717, October 6, 1938; and 718, October 6, 1938.
2. All previous memoranda are superseded to the extent that they conflict with the provisions of this memorandum.
3. This memorandum shall be effective on and after _____

October 16, 1938

Secretary of Agriculture

FILED

OCT 26 1938

Please read in the
Secretary's File Room

October 6, 1938

MEMORANDUM NO. 289

1. (a) Dr. Henry G. Knight, in addition to the duties heretofore assigned to him, is hereby designated, as personal representative of the Secretary of Agriculture, to have charge, subject to the general supervision and direction of the Secretary of Agriculture, of all programs and activities being administered by the Bureau of Agricultural Engineering.

(b) Mr. S. H. McCrory, Chief of the Bureau of Agricultural Engineering, shall continue to supervise the programs and activities of the Bureau of Agricultural Engineering, subject to the provisions of subsection (a) of this section.

(c) The Bureau of Chemistry and Soils is authorized and directed to administer the regional research laboratories established by the Department pursuant to the provisions of subsections (a) to (e), inclusive, of section 202 of the Agricultural Adjustment Act of 1938. This provision shall be subject to the provisions of Secretary's Memorandum No. 689 of March 16, 1936, defining the functions of Dr. J. T. Jardine, Director of Research, in planning and coordinating the research programs of the Department. It is the intent of this subsection that the operation of the regional research laboratories shall be the responsibility of the Bureau of Chemistry and Soils, while the planning and coordination of the

FILED

OCT 12 1938

October 6, 1938

Secretary's File No.

MEMORANDUM NO.

1. (a) Mr. Henry B. Knight, in addition to the duties hereto-

fore assigned to him, is hereby designated, as personal representa-

tive of the Secretary of Agriculture, to have charge, subject to

the general supervision and direction of the Secretary of Agriculture,

of all programs and activities being administered by the Bureau of

Agricultural Engineering.

(b) Mr. S. H. Murray, Chief of the Bureau of Agricultural

Engineering, shall continue to supervise the programs and activities

of the Bureau of Agricultural Engineering, subject to the provisions

of subsection (a) of this section.

(c) The Bureau of Chemistry and Soils is authorized and

directed to administer the regional research laboratories established

by the Department pursuant to the provisions of subsection (a)

to (e), inclusive, of section 303 of the Agricultural Adjustment Act

of 1938. This provision shall be subject to the provisions of

Secretary's Memorandum No. 689 of March 10, 1938, defining the

functions of Mr. J. T. Jardine, Director of Research, in planning

and coordinating the research program of the Department. It is the

intent of this subsection that the operation of the regional re-

search laboratories shall be the responsibility of the Bureau of

Chemistry and Soils, while the planning and coordination of the

research programs to be undertaken at the laboratories, whether by the Bureau of Chemistry and Soils or by other bureaus of the Department, shall continue to be the responsibility of the Director of Research with the cooperation of the bureaus involved.

2. This memorandum shall be effective on and after October 16, 1938.

H A Wallace
Secretary of Agriculture

research program to be undertaken at the laboratories, whether by the Bureau of Chemistry and Soils or by other bureaus of the Department, shall continue to be the responsibility of the Director of research with the cooperation of the bureaus involved.

2. This memorandum shall be effective on and after _____

October 16, 1935

W. A. Wallace
Secretary of Agriculture

FILED

★ OCT 25 1938

Please re
Secretary's File Room

Date October 20, 1938.

MEMORANDUM NO. 790

The effective date of Secretary's Memorandum No. 785,
dated October 6, 1938, is hereby postponed from October 16, 1938,
to November 1, 1938. Paragraph numbered 5 of the said Secretary's
Memorandum No. 785 is amended accordingly.

Harry L. Brown
Acting Secretary of Agriculture

★ OCT 25 1938

Secretary's Office

Date

MEMORANDUM NO. 785

The effective date of Secretary's Memorandum No. 785,

dated October 6, 1938, is hereby postponed from October 10, 1938,

to November 1, 1938. Paragraph numbered 2 of the said Secretary's

Memorandum No. 785 is amended accordingly.

Acting Secretary of Agriculture

UNITED STATES DEPARTMENT OF AGRICULTURE

OFFICE OF THE SOLICITOR

WASHINGTON, D. C.

OCT 19 1938

MEMORANDUM FOR THE SECRETARY

Dear Mr. Secretary:

The attached proposed Secretary's Memorandum is intended to postpone the effective date of Secretary's Memorandum No. 785 from October 16, 1938, to November 1, 1938. It is within your authority to execute if you so desire.

Respectfully yours,

Martin A. White

Solicitor

There is attached hereto a proposed Secretary's Memorandum which is recommended for your approval and signature.

Sincerely yours,

H. S. Mues
Acting Chief, Soil Conservation Service

R. A. Tolley
R. A. Tolley
Chief, Bureau of Agricultural Economics

W. S. Black
W. S. Black

UNITED STATES DEPARTMENT OF AGRICULTURE
OFFICE OF THE SOLICITOR
WASHINGTON, D. C.

OCT 19 1938

MEMORANDUM FOR THE SECRETARY

Dear Mr. Secretary:

The attached proposed Secretary's Memorandum is intended to postpone the effective date of Secretary's Memorandum No. 785 from October 10, 1938, to November 1, 1938. It is within your authority to execute if you so desire.

Respectfully yours,


Solicitor

UNITED STATES
DEPARTMENT OF AGRICULTURE
SOIL CONSERVATION SERVICE

OCT 17 1938

MEMORANDUM FOR THE SECRETARY

Dear Mr. Secretary:

Secretary's Memorandum No. 785, dated October 6, 1938, assigns to the Soil Conservation Service responsibility for the land utilization program being administered under Title III of the Bankhead-Jones Farm Tenant Act. The first sentence of section 1 (b) of that Memorandum transfers to the Soil Conservation Service, as of the effective date of the Memorandum, the personnel of three divisions of the Bureau of Agricultural Economics which have heretofore been assigned to work on the land utilization program. The second sentence of section 1 (b) directs the two bureaus to effect the transfer to the Service of such other employees of the Bureau of Agricultural Economics as have heretofore been assigned to the performance of work on the land utilization program.

A preliminary check has indicated that it is quite likely that a final determination can be made by the two bureaus as to the personnel referred to in the second sentence of section 1 (b) by November 1, 1938. It is believed to be desirable that all personnel working on the land utilization program shall be transferred to the Soil Conservation Service on one date. It is therefore recommended that the effective date of Secretary's Memorandum No. 785 be postponed from October 16, 1938, to November 1, 1938. Such postponement will materially assist the administrative job of making the necessary transfers and other adjustments.

There is attached hereto a proposed Secretary's Memorandum which is recommended for your approval and signature.

Sincerely yours,

D. F. Myer
Acting Chief, Soil Conservation Service

H. R. Tolley
H. R. Tolley
Chief, Bureau of Agricultural Economics

A. G. Black
Dr. A. G. Black

UNITED STATES
DEPARTMENT OF AGRICULTURE
SOIL CONSERVATION SERVICE

OCT 17 1938

MEMORANDUM FOR THE SECRETARY

Dear Mr. Secretary:

Secretary's Memorandum No. 755, dated October 5, 1938, assigns to the Soil Conservation Service responsibility for the land utilization program being administered under Title III of the Land-Conservation and Development Act. The first sentence of section 1 (b) of that Memorandum transfers to the Soil Conservation Service as of the effective date of the Memorandum, the personnel of three divisions of the Bureau of Agricultural Economics which have heretofore been assigned to work on the land utilization program. The second sentence of section 1 (b) directs the two bureaus to effect the transfer to the Service of such other employees of the Bureau of Agricultural Economics as have heretofore been assigned to the performance of work on the land utilization program.

A preliminary check has indicated that it is quite likely that a final determination can be made by the two bureaus as to the personnel referred to in the second sentence of section 1 (b) by November 1, 1938. It is believed to be desirable that all personnel working on the land utilization program shall be transferred to the Soil Conservation Service on one date. It is therefore recommended that the effective date of Secretary's Memorandum No. 755 be postponed from October 15, 1938, to November 1, 1938. Such postponement will materially assist the administrative job of making the necessary transfers and other adjustments.

There is attached hereto a proposed Secretary's Memorandum which is recommended for your approval and signature.

Sincerely yours,

W. L. Munn
Assistant Chief, Soil Conservation Service

H. H. Tolley
Chief, Bureau of Agricultural Economics

Dr. A. G. Black

Oct 27, 1938

MEMORANDUM NO. 791

I am designating the following committee to carry forward plans for development of programs designated to promote increased consumption of food products by low income groups.

F. V. Waugh, BAE, Chairman
Preston Richards, BAE
O. C. Stine, BAE
F. L. Thomsen, BAE
O. M. Reed, Dairy Section, AAA
D. M. Rubel, Gen. Crops Section, AAA

H. A. Wallace
Secretary

* Donald E. Montgomery, Consumers' Counsel, AAA, added by Secretary's memo of October 29, No. ____, supplementing Memo. No. 791.

Oct 27, 1938

MEMORANDUM NO. 791

I am designating the following committee to carry forward plans for development of programs designated to promote increased consumption of food products by low income groups.

F. V. Waugh, BAE, Chairman
Preston Richards, BAE
O. C. Stine, BAE
F. L. Thomson, BAE
O. M. Reed, Dairy Section, AAA
D. M. Rubel, Gen. Crops Section, AAA

H. A. Wallace
Secretary

* Donald E. Montgomery, Consumers' Counsel, AAA, added by
Secretary's memo of October 29, No. _____, supplementing
memo. No. 791.

ms
UNITED STATES DEPARTMENT OF AGRICULTURE
OFFICE OF THE SECRETARY
WASHINGTON

Ordered
no 436
10/31/38
(2)
October 29, 1938.

MEMORANDUM NO. 792

(Supplementing Memorandum No. 777)

MEMORANDUM FOR MR. PAUL E. APPELST.

Dear Mr. Appelst:

The membership of the Department Seed Policy Committee, created by Memorandum No. 777, dated September 14, 1938, is hereby increased to include as a member Dr. I. T. Haig, Chief of the Division of Silvics, Forest Service, to serve on that Committee as a representative of the Forest Service.

HAW Wallace

Sincerely yours,

Secretary

M. A. McCall

(M. A. McCall)

Principal Accountant in Charge,

Assistant Chief of Bureau.

FILED

★ NOV 1 - 1938 M

Please return to the
Secretary's File Room

UNITED STATES DEPARTMENT OF AGRICULTURE
OFFICE OF THE SECRETARY
WASHINGTON

October 23, 1938

MEMORANDUM NO. 772

(Supplementing Memorandum No. 771)

The membership of the Department Food Policy Committee, created by Memorandum No. 771, dated September 14, 1938, is hereby increased to include as a member Mr. E. T. Hale, Chief of the Division of Silviculture, Forest Service, to serve on that Committee as a representative of the Forest Service.

Secretary

FILED
OCT 23 1938
U.S. DEPT. OF AGRICULTURE
WASHINGTON, D.C.

UNITED STATES DEPARTMENT OF AGRICULTURE
BUREAU OF PLANT INDUSTRY
WASHINGTON

DIVISION OF
CEREAL CROPS AND DISEASES

October 27, 1938

MEMORANDUM FOR MR. PAUL H. APPLEBY.

Dear Mr. Appleby:

I have noted Dr. Silcox' memorandum of October 20 to the Secretary, referred by you to me.

I think it would be very desirable to appoint Dr. I. T. Haig, as suggested by Dr. Silcox, as a member of the Seed Policy Committee. I had not thought of the Forest Service as having any particular seed policies necessarily requiring attention by the Seed Policy Committee, but in view of Dr. Silcox' memorandum I think that it would be highly desirable to include a representative from the Forest Service on the Committee.

Sincerely yours,

M. A. McCall

(M. A. McCall)
Principal Agronomist in Charge,
and
Assistant Chief of Bureau.

MAM:G
Enclosure.

UNITED STATES DEPARTMENT OF AGRICULTURE
BUREAU OF PLANT INDUSTRY
WASHINGTON

October 27, 1938

MEMORANDUM FOR MR. PAUL H. APPELBY.

Dear Mr. Appelby:

I have noted Dr. Slick's memorandum of October 20 to the Secretary, referred by you to me.

I think it would be very desirable to appoint Dr. I. T. Hall, as suggested by Dr. Slick, as a member of the Seed Policy Committee. I had not thought of the Forest Service as having any particular seed policies necessarily requiring attention by the Seed Policy Committee, but in view of Dr. Slick's memorandum I think that it would be highly desirable to include a representative from the Forest Service on the Committee.

Sincerely yours,

M. A. McCall
(M. A. McCall)
Principal Agronomist in Charge,
and
Assistant Chief of Bureau.

HAM:B
Enclosure.

UNITED STATES DEPARTMENT OF AGRICULTURE

FOREST SERVICE



ADDRESS REPLY TO
THE FORESTER
AND REFER TO

R
Supervision
Seed Committee

M. Call B.P.G.
Washington
October 20, 1958.
say?
PHC

MEMORANDUM FOR THE SECRETARY

Dear Mr. Secretary:

I note with regret that the Department Seed Policy Committee established by your Memorandum No. 777 of September 14 does not contain a representative from the Forest Service. I would like to suggest that you give consideration to such representation in view of the responsibilities which the Department has in connection with tree seed.

As you know, our tree planting program has increased enormously in recent years. National Forest planting alone, now exceeding 100,000 acres annually, involves the use of some 77,000 pounds of seed, and this is only one of a number of important reforestation activities involving the collection, importation, testing and study of enormous quantities of tree seed each year. Recent advances in knowledge and practice have involved a growing recognition of the importance of racial characteristics of forest trees and the use of tree seed of proper source. There is a growing demand for such services as tree seed certification, standard methods of extracting, storing, testing, and so on. The Forest Service has representation on an International Tree Seed Committee working on such problems from an international point of view. We are now engaged in the compilation of a comprehensive manuscript on forest tree seed.

In addition, the Forest Service plans to suggest to the Joint Committee on Forestry a tree seed certification service somewhat similar to that which the Department already has under the Federal Seed Act. Under these circumstances, we feel that you will agree that the Forest Service should be represented on a committee responsible for formulating the seed policy of the Department. If you do so agree, I suggest the inclusion of Dr. I. T. Haig, Chief of the Division of Silvics, on your Seed Policy Committee. The investigative work which we have under way in connection with reforestation activities comes under his supervision and he would make a satisfactory representative from our point of view.

Sincerely,

J. Silcox

Chief, Forest Service.

Recorded by *[initials]*

DEPARTMENT OF AGRICULTURE

BUREAU OF PLANT INDUSTRY

U. S. DEPARTMENT

OCT 26 1938

RECEIVED

Answered

UNITED STATES DEPARTMENT OF AGRICULTURE
OFFICE OF THE SECRETARY
WASHINGTON

FILED

★ NOV 2 - 1938

Please return to
Secretary's File Room

October 29, 1938

MEMORANDUM NO. 792

(Supplementing Memorandum No. 791)

The membership of the Committee set up by my Memorandum No. 791, dated October 27, 1938, is hereby extended to include as a member Mr. Donald E. Montgomery, Consumers' Counsel, AAA.

H. A. Waller

Secretary

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ordered
No. 437
10/31/38

Files

UNITED STATES DEPARTMENT OF AGRICULTURE

OFFICE OF THE SECRETARY

WASHINGTON

FILED

★ NOV 8-1938

October 24, 1938

Please return

Secretary's file

MEMORANDUM NO. 791

(Supplementary Memorandum No. 791)

The membership of the Committee set up by Memorandum No. 791, dated October 27, 1938, is hereby extended to include as a member Mr. Donald E. Montgomery, Consumer, Council, AIA.

Secretary

sol

UNITED STATES DEPARTMENT OF AGRICULTURE
Office of the Secretary
Washington, D. C.

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Ordered
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October 31, 1938.

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MEMORANDUM NO.

(Amendment to Memorandum No. 756)

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★ NOV 3 1938 B
Please return to the
Secretary's File Room

The paragraph numbered "7", which appears at the top
of page 2 of Memorandum No. 756, dated May 19, 1938, is
hereby amended to read as follows:

7. Exercise all powers to revoke, terminate,
or cancel contracts executed in accordance with
the foregoing authority, or under which the United
States has acquired, or may hereafter acquire,
rights or obligations by virtue of the acquisi-
tion of property in the administration of the
Land Conservation and Land Utilization Program,
which are exercisable either by the terms of
the contracts themselves or by operation of law.

H A Wallace

Secretary.

UNITED STATES DEPARTMENT OF AGRICULTURE
OFFICE OF THE SOLICITOR
WASHINGTON, D. C.

OCT 14 1938

MEMORANDUM FOR THE SECRETARY

Dear Mr. Secretary:

The attached memorandum from the Chief of the Bureau of Agricultural Economics requests you to delegate authority to him, or his designee, to sign termination notices of oil and gas leases, on projects administered under Title III of the Bankhead-Jones Farm Tenant Act, when determination has been made that the Government should give such notices. You have the authority to approve this request, but this office is of the opinion that delegations of this kind should be called to the attention of the public by the issuance of a Secretary's Memorandum in the usual form, rather than in this informal manner. Moreover, it is believed to be desirable to rephrase the operative language of the delegation so as to anticipate, as far as possible, all contingencies which may arise in its exercise. Accordingly, this office has prepared a Secretary's Memorandum for this purpose. It is recommended that you evidence your approval of the requested delegation by signing the Secretary's Memorandum rather than by affixing your signature in the space provided therefor on the memorandum from the Chief of the Bureau of Agricultural Economics.

Respectfully yours,

Martin G. White

Solicitor.

Enclosures.

UNITED STATES DEPARTMENT OF AGRICULTURE
OFFICE OF THE SOLICITOR
WASHINGTON, D. C.

OCT 14 1934

MEMORANDUM FOR THE SECRETARY

Dear Mr. Secretary:

The attached memorandum from the Chief of the Bureau of Agricultural Economics requests you to delegate authority to him, or his designee, to sign termination notices of oil and gas leases, on projects administered under Title III of the Bankhead-Jones Farm Tenant Act, when determination has been made that the Government should give such notices. You have the authority to approve this request, but this office is of the opinion that delegations of this kind should be called to the attention of the public by the issuance of a Secretary's Memorandum in the usual form, rather than in this informal manner. Moreover, it is believed to be desirable to rephrase the operative language of the delegation so as to anticipate, as far as possible, all contingencies which may arise in its exercise. Accordingly, this office has prepared a Secretary's Memorandum for this purpose. It is recommended that you evidence your approval of the requested delegation by signing the Secretary's Memorandum rather than by affixing your signature in the space provided therefor on the memorandum from the Chief of the Bureau of Agricultural Economics.

Respectfully yours,

Solicitor.

Enclosure.

UNITED STATES DEPARTMENT OF AGRICULTURE
BUREAU OF AGRICULTURAL ECONOMICS
WASHINGTON, D. C.

September 29, 1938

MEMORANDUM FOR THE SECRETARY

Dear Mr. Secretary:

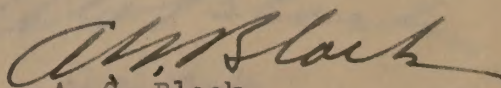
Reference is made to the acquisition of various tracts of land by the Farm Security Administration (formerly the Resettlement Administration) and recently transferred by Executive Order No. 7908 to the Department of Agriculture for administration under Title III of the Bankhead-Jones Farm Tenant Act. These tracts of land are now being administered by the Bureau of Agricultural Economics.

Many of these tracts were acquired subject to oil and gas leases. In examining our acquisition files we find that many of these oil and gas leases appear to have expired by their own terms for non-payment of rental when due or for failure to commence drilling operations within a certain time. In connection with that type of lease Mr. Kitchen, Acting Chief of the Bureau of Agricultural Economics on June 10, 1938, requested the advice of the Solicitor as to whether the Government should notify the holder of that type of lease that the lease had been terminated. The Solicitor in a memorandum to Dr. Black dated September 1, 1938, stated the the Government in certain cases should give that notice. The Solicitor prepared a form of notice to be used in the State of Michigan and indicated that the authority to sign such a notice was vested in you, and that it could be re-delegated.

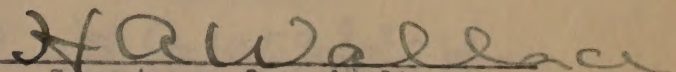
You are hereby requested to authorize the Chief of the Bureau of Agricultural Economics, or his designee, to sign termination notices of oil and gas leases in all states where a determination has been made that the United States Government should give such notice.

If you concur you are respectfully requested to indicate the authorization by affixing your signature on the space provided below.

Sincerely yours,


A. G. Black,
Chief of Bureau.

Date Approved October 31, 1938.

By 
Secretary of Agriculture

September 29, 1938

MEMORANDUM FOR THE SECRETARY

Dear Mr. Secretary:

Reference is made to the acquisition of various tracts of land by the Farm Security Administration (formerly the Resettlement Administration) and recently transferred by Executive Order No. 7908 to the Department of Agriculture for administration under Title III of the Bankhead-Jones Farm Tenant Act. These tracts of land are now being administered by the Bureau of Agricultural Economics.

Many of these tracts were acquired subject to oil and gas leases. In examining our acquisition files we find that many of these oil and gas leases appear to have expired by their own terms for non-payment of rental when due or for failure to commence drilling operations within a certain time. In connection with that type of lease Mr. Kitchen, Acting Chief of the Bureau of Agricultural Economics on June 10, 1938, requested the advice of the Solicitor as to whether the Government should notify the holder of that type of lease that the lease had been terminated. The Solicitor in a memorandum to Dr. Black dated September 1, 1938, stated the the Government in certain cases should give that notice. The Solicitor prepared a form of notice to be used in the State of Michigan and indicated that the authority to sign such a notice was vested in you, and that it could be re-delegated.

You are hereby requested to authorize the Chief of the Bureau of Agricultural Economics, or his designee, to sign termination notices of oil and gas leases in all states where a determination has been made that the United States Government should give such notice.

If you concur you are respectfully requested to indicate the authorization by affixing your signature on the space provided below.

Sincerely yours,

A. G. Black

A. G. Black,
Chief of Bureau.
Secretary's File Room
(Signed)

Date Approved October 31, 1938.

By H. Wallace
Secretary of Agriculture

W. H. H.

September 29, 1938

MEMORANDUM FOR THE SECRETARY

Dear Mr. Secretary:

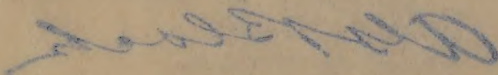
Reference is made to the acquisition of various tracts of land by the Farm Security Administration (formerly the Resettlement Administration) and recently transferred by Executive Order No. 7808 to the Department of Agriculture for administration under Title III of the Bankhead-Jones Farm Tenant Act. These tracts of land are now being administered by the Bureau of Agricultural Economics.

Many of these tracts were acquired subject to oil and gas leases. In examining our acquisition files we find that many of these oil and gas leases appear to have expired by their own terms for non-payment of rental when due or for failure to commence drilling operations within a certain time. In connection with that type of lease Mr. Kichen, Acting Chief of the Bureau of Agricultural Economics on June 10, 1938, requested the advice of the Solicitor as to whether the Government should notify the holder of that type of lease that the lease had been terminated. The Solicitor in a memorandum to Dr. Black dated September 1, 1938, stated that the Government in certain cases should give that notice. The Solicitor proposed a form of notice to be used in the State of Michigan and indicated that the authority to sign such a notice was vested in you, and that it could be re-delegated.

You are hereby requested to authorize the Chief of the Bureau of Agricultural Economics, or his designee, to sign termination notices of oil and gas leases in all states where a determination has been made that the United States Government should give such notice.

If you consent you are respectfully requested to indicate the authorization by affixing your signature on the space provided below.

Sincerely yours,



A. G. Black,
Chief of Bureau,
Secretary's File Room
(Signed)

by H. A. Wallace
Secretary of Agriculture

October 31, 1938

Date Approved

UNITED STATES DEPARTMENT OF AGRICULTURE
OFFICE OF THE SECRETARY
WASHINGTON

November 7, 1938

MEMORANDUM NO. 795

FILED

NOV 12 1938 B

Please return to the
Secretary's File Room

There is hereby designated a departmental fruit committee, to include a representative of the Farm Credit Administration, to correlate activities of the Department of Agriculture and the Farm Credit Administration as they relate to fruits. In performing its function it will be possible for the Committee to analyze work projects for the purpose of segregating the important and the unimportant, and the Committee will serve as a point of contact in the Department for fruit producers and other visitors and inquirers having questions with regard to the fruit industry.

I am designating the following persons to serve on the Committee:

R
F. A. Wilcox, AAA, Chairman
F. L. Thomasen, BAE
Wm. G. Meal, Div. Fruits & Vegetables
F. C. Blanck, C & S
W. C. Ockey, Ext. Service
Charlotte Chatfield, BHE
J. R. Magnus, BPI
B. A. Porter, Ent. & PQ
P. B. Dunbar, F & D
Wallace L. Kadderly, Div. Info.
John J. Riggle, FSA

*A. W. McKay, Farm Credit Administration

*(Governor Hill of the Farm Credit Administration has designated Mr. McKay to serve on this Committee,)

H. A. Wallace

Secretary

File sent to Mrs. Eaton
Myers Office 11-28-39
and was never returned

UNITED STATES DEPARTMENT OF AGRICULTURE
OFFICE OF THE SECRETARY
WASHINGTON

November 7, 1938

RECORDED NO. 755

There is hereby designated a designated fruit committee, to include a representative of the Farm Credit Administration, to coordinate activities of the Department of Agriculture and the Farm Credit Administration as they relate to fruit. In performing its function it will be possible for the Committee to analyze work projects for the purpose of representing the interest and the unity of the fruit industry, and the Committee will serve as a point of contact in the Department for fruit producers and other visitors and individuals having questions with regard to the fruit industry.

I am designating the following persons to serve on the Committee:

F. A. Wilcox, AAA, Chairman
F. L. Thompson, NAE
Wm. G. Neal, Div. Fruit & Vegetable
F. C. Hanson, S & S
W. C. O'Leary, Ext. Service
Charlotte (Mrs.) RHE
J. E. Raymond, FBI
D. E. Roberts, NAE & P
P. D. O'Leary, P & D
Wallace L. Kinsley, Div. Info.
John L. Kinsley, PRA

*A. W. McKay, Farm Credit Administration

(*Governor Hill of the Farm Credit Administration has designated Mr. McKay to serve on this Committee.)

Secretary

Mr. LeCron:

Note attached file. Some time after the memo of Sept. 7 from Mr. Wilcox came in, we wrote Farm Credit asking that someone there be designated to serve on a Fruit Committee which we would set up. We had a letter from Governor Hill (attached) dated Nov. 4, designating McKay. I've been holding the file all this time.

Mr. Appleby said we'd get out a memo setting up the committee, somewhat along the lines of the Dept. Poultry Committee (file attached), when the Farm Credit letter came in, which I have now prepared.

cmC

Mr. Jackson:

Note attached file. Some time after the war
of Sept. 7 from Mr. Wilcox came in, we wrote him
Credit asking that someone there be designated to
serve on a Civil Committee which we would set up.
We had a letter from Governor Hill (attached) dated
Nov. 2, designating McKay. I've been holding the
file all this time.

Mr. Knapley said we'd get out a memo setting
the committee, somewhat along the lines of the Dept.
Poultry Committee (file attached), when the farm
Credit letter came in, which I have now prepared.

Miss Stanley thinks a
Fruit Committee similar
to the Vegetable Committee
is very desirable. She
wants ~~to~~ also to call
attention to the fact that
the Vegetable Committee
hasn't been functioning
actively. She would appoint
Miss Chatfield to the Fruit
Committee.

Mrs. Stanley thinks a
the Committee similar
to the Vegetable Committee
is very desirable. She
wants to also to call
attention to the fact that
the Vegetable Committee
hasn't been functioning
actively. She would appoint
Miss. Chaffield to the Fruit
Committee.

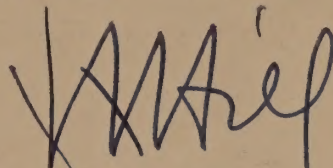
GOVERNOR OF THE FARM CREDIT ADMINISTRATION
WASHINGTON X

November 4, 1938 X

Dear Mr. Appleby:

Following our telephone conversation the other day, I am designating Mr. A. W. McKay to serve as a member of the group which the Secretary is planning to appoint with a view to coordinating the activities of the various branches of the Government having to do with the fruit industry.

Sincerely,


Governor

Mr. Paul H. Appleby
Assistant to the Secretary
Department of Agriculture

BAE (2nd) Veg.
Agricultural Economics
Chemistry and Soils
Extension Service
Home Economics
Plant Industry
Ent. & Pl. Qu.
Food and Drugs
Information
Farm Security Adm.
AAA

11/7
Phone Miss Joyce Bae)
F. L. Thomasen
William G. Meale ✓
F. C. Blanck
W. C. Ockey
Charlotte Chatfield
J. R. Magnus
B. A. Porter
P. B. Dunbar
Wallace L. Kadderly
John J. Riggle
Mr. Wilcox

Above are the names of the people the
Bureaus involved would appoint if the Fruit
Committee were set up.

UNITED STATES DEPARTMENT OF AGRICULTURE
AGRICULTURAL ADJUSTMENT ADMINISTRATION
WASHINGTON, D.C.

September 7, 1938. *x*

Paul

MEMORANDUM FOR MR. R. M. EVANS
Assistant to the Secretary

Dear Mr. Evans:

Several organizations in the Department of Agriculture have felt that it would be desirable to form an Interdepartmental Fruit Committee similar to the Interdepartmental Committee appointed by the Secretary on vegetables. This office recommends that such action be taken and that members of the Committee be appointed from the Bureau of Agricultural Economics, the Bureau of Chemistry and Soils, the Agricultural Extension Service, the Bureau of Home Economics, the Bureau of Plant Industry, the Bureau of Entomology and Plant Quarantine, the Food and Drug Administration, the Division of Information, the Farm Security Administration and the Agricultural Adjustment Administration. It is further suggested that the Farm Credit Administration be invited to appoint a representative.

The Bureau of Agricultural Economics would undoubtedly desire to have more than one representative inasmuch as their field of activity is varied, covering price research, crop reporting and inspection service.

It is my opinion that the Secretary should make the appointments to the Committee and that you should be made chairman of the group.

The functions of the Committee would be to correlate the various activities in the Department of Agriculture and the Farm Credit Administration as they relate to fruits. In performing this function it would be possible to analyze work projects for the purpose of segregating the important and the unimportant. It would make possible an analization of the work being done by each group, by all other groups and, lastly, and most important, it would serve as a point of contact for fruit producers, thus enabling the Department to render a greater service in the field.

Sincerely yours,

F. R. Wilcox
F. R. Wilcox,
Director,

Division of Marketing & Marketing Agreements.

William B. Neal
 J. C. Blane
 W. C. Oney
 Charlotte Chastle
 J. B. Magnus
 B. A. Porter
 F. B. Dasher
 William J. Kasherly
 John J. Riggle
 W. Nixon

Farm Security Admin.
 Information
 Food and Drug
 Fed. & St. Gov.
 Plant Industry
 Home Economics
 Extension Service
 Secretary and Admin.
 Agriculture

Above are the names of the people the
 Bureau involved would appoint if the first
 Committee were set up.

2 files

FILED

★ NOV 17 1938 C

Please return to the
Secretary's File Room

UNITED STATES DEPARTMENT OF AGRICULTURE

Farm Security Administration

Washington, D. C. November 16, 1938

MEMORANDUM NO. 296

*Test. Regularly binder
to R.S.
O. R. R. 52
11/16/38
(R)*

Prescribing Rules and Regulations for the Administration of Loans, Grants and Farm Debt Adjustment Activities for Needy Persons, under the Rural Rehabilitation Program of the Farm Security Administration.

Pursuant to the authority vested in me by the Emergency Relief Appropriation Act of 1938, I hereby prescribe the following rules and regulations for the administration of loans, grants and farm debt adjustment activities for needy persons, under the rural rehabilitation program of the Farm Security Administration:

1. Loans may be made by the Farm Security Administration for the purpose of financing, in whole or in part, the purchase of necessary equipment, stock, supplies and subsistence needs of, and for soil and farm improvements for farmers, farm tenants, croppers and farm laborers, and for such other purposes as may be necessary in the administration of rural rehabilitation and relief for needy persons.

(a) Such loans may be made either to individuals or to bona fide agencies or cooperative associations, provided, however, that loans to such agencies or associations may only be made upon condition that (1) no inequitable restrictions on membership or participation are imposed, and (2) that such agencies or associations be so conducted under the supervision of the Farm Security Administration as to protect adequately

under the Rural Rehabilitation Program of the Farm Security Administration.

1. Loans may be made by the Farm Security Adminis-
tration, rural rehabilitation program of the Farm Security Administration,
and farm debt adjustment activities for needy persons, under the
ing rules and regulations for the administration of loans, grants
Relief Appropriation Act of 1938, I hereby prescribe the follow-
ing pursuant to the authority vested in me by the Emergency

for needy persons.

in the administration of rural rehabilitation and relief laborers, and for such other purposes as may be necessary wants for farmers, farm tenants, croppers and farm and subsistence needs of, and for soil and farm improve- part, the purchase of necessary equipment, stock, supplies tration for the purpose of financing, in whole or in

(a) Such loans may be made either to

Security Administration as to protect adequately those be so conducted under the supervision of the Farm are imposed, and (2) that such agencies or associations the restrictions on membership or participation only be made upon condition that (1) no individual that joins to such agencies or associations may cooperative associations, provided, however, individuals or to bona fide agencies or

the interests of the United States and of the members or participants therein. No loan shall be made without my approval to any individual which would result in his total indebtedness to the Farm Security Administration under the rural rehabilitation program exceeding the amount of \$10,000, to any cooperative association or agency which would result in a total indebtedness of such association or agency to the Farm Security Administration exceeding the amount of \$15,000, or to any individual for participation in any cooperative association or agency which would result in the total outstanding indebtedness of individuals for loans in the aggregate for participation in such association or agency exceeding the amount of \$17,500.

(b) Interest shall be charged on such loans at a rate not greater than 5% nor less than 3% per annum. Different interest rates may be fixed for different classes of loans.

(c) No loan to an individual shall be for a period in excess of 10 years, or to a cooperative association or agency for a period in excess of 40 years. Subject to these limitations, the period for any loan or class of loans, and the repayment schedules therefor, shall be fixed upon the basis of (1) the use to which the proceeds thereof shall be put; (2) the financial resources and earning capacity of the borrower; and (3) in the case of loans to finance the purchase of specific property, the probable

the interests of the United States and of the members or participants therein. No loan shall be made without my approval to any individual which would result in his total indebtedness to the Farm Security Administration under the rural rehabilitation program exceeding the amount of \$10,000, to any cooperative association or agency which would result in a total indebtedness of such association or agency to the Farm Security Administration exceeding the amount of \$15,000, or to any individual for participation in any cooperative association or agency which would result in the total outstanding indebtedness of individuals for loans in the aggregate for participation in such association or agency exceeding the amount of \$17,500.

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(c) No loan to an individual shall be for a period in excess of 10 years, or to a cooperative association or agency for a period in excess of 40 years. Subject to these limitations, the period for any loan or class of loans, and the repayment schedules therefor, shall be fixed upon the basis of (1) the use to which the proceeds thereof shall be put; (2) the financial resources and earning capacity of the borrower; and (3) in the case of loans to finance the purchase of specific property, the probable

rate of depreciation and the estimated life thereof.

(d) Upon default in any payment due to the Farm Security Administration, it may (1) enforce payment by realizing upon the security or by legal proceedings or (2) renew the obligations of the debtor upon terms and conditions not inconsistent with the provisions of these rules and regulations.

(e) The Farm Security Administration shall have authority to do all acts necessary or proper for the making, servicing, renewing and collecting of loans made pursuant hereto or heretofore made by, or transferred to, said administration. Security shall be taken whenever deemed desirable and for this purpose authority is hereby granted to accept, record, release and satisfy instruments of security of all kinds.

2. The Farm Security Administration may make direct grants to farmers, farm tenants, croppers and farm laborers for necessary subsistence and medical needs. Such grants shall be limited in each instance to the amount required by the farm family to meet actual subsistence needs and to preserve its health. Where the protection of the family water supply, the screening of houses, or the building of sanitary privies is essential to health, grants may be made to eligible families for such purposes when authorized for a given area by the Administrator.

rate of depreciation and the estimated life there-
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water supply, the servicing of houses, or the building of
sanitary privies is essential to health, grants may be made
to eligible families for such purposes when authorized for
a given area by the Administrator.

3. The Farm Security Administration shall assist farmers, farm tenants, croppers and farm laborers in bringing about an adjustment of their debts by voluntary agreement with their creditors and for this purpose may cooperate with state and local agencies.

4. The Administrator of the Farm Security Administration, or, in his absence, the Acting Administrator, shall exercise the authority contained herein subject to my general supervision, may issue detailed instructions for the administration of the rural rehabilitation program, consistent with these rules and regulations, and, to the extent found advisable, shall be empowered to delegate and authorize the redelegation of this authority to subordinate officers and employees of the Farm Security Administration.

5. The Administrator, the Acting Administrator and each subordinate officer and employee of the Farm Security Administration to whom any of the authority herein granted is redelegated, shall be authorized as agent and attorney-in-fact for the United States of America to execute any and all legal instruments necessary or proper in the execution of the program herein established.

6. To the extent legally permissible, the authority delegated by me by memorandum of January 14, 1938, with respect to the state rural rehabilitation corporation trust funds and state rural rehabilitation corporations under the control of the Department, shall be exercised in accordance with these rules and regulations, in the execution of a rural rehabilitation program.

3. The Farm Security Administration shall assist farmers, farm tenants, croppers and farm laborers in bringing about an adjustment of their debts by voluntary agreement with their creditors and for this purpose may cooperate with state and local agencies.

4. The Administrator of the Farm Security Administration, or, in his absence, the Acting Administrator, shall exercise the authority contained herein subject to my general supervision, may issue detailed instructions for the administration of the rural rehabilitation program, consistent with these rules and regulations, and, to the extent found advisable, shall be empowered to delegate and authorize the delegation of this authority to subordinate officers and employees of the Farm Security Administration.

5. The Administrator, the Acting Administrator and each subordinate officer and employee of the Farm Security Administration to whom any of the authority herein granted is delegated, shall be authorized as agent and attorney-in-fact for the United States of America to execute any and all legal instruments necessary or proper in the execution of the program herein established.

6. To the extent legally permissible, the authority delegated by me by memorandum of January 14, 1938, with respect to the state rural rehabilitation corporation trust funds and state rural rehabilitation corporations under the control of the Department, shall be exercised in accordance with these rules and regulations, in the execution of a rural rehabilitation program.

7. Existing orders and procedures governing the Farm Security Administration in the conduct of the rural rehabilitation program shall remain in effect until superseded by instructions issued by the Administrator or the Acting Administrator.

8. Nothing herein contained shall be deemed to affect any programs or activities of the Farm Security Administration, involving loans for water facilities, loans for construction purposes, or loans made in connection with any resettlement project or rural rehabilitation project for resettlement purposes.

J. A. Waller
Secretary.

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John A. Wallace
Secretary.

UNITED STATES DEPARTMENT OF AGRICULTURE
AGRICULTURAL ADJUSTMENT ADMINISTRATION
WASHINGTON, D.C.

September 7, 1938. *x*

Paul

MEMORANDUM FOR MR. R. M. EVANS
Assistant to the Secretary

Dear Mr. Evans:

Several organizations in the Department of Agriculture have felt that it would be desirable to form an Interdepartmental Fruit Committee similar to the Interdepartmental Committee appointed by the Secretary on vegetables. This office recommends that such action be taken and that members of the Committee be appointed from the Bureau of Agricultural Economics, the Bureau of Chemistry and Soils, the Agricultural Extension Service, the Bureau of Home Economics, the Bureau of Plant Industry, the Bureau of Entomology and Plant Quarantine, the Food and Drug Administration, the Division of Information, the Farm Security Administration and the Agricultural Adjustment Administration. It is further suggested that the Farm Credit Administration be invited to appoint a representative.

The Bureau of Agricultural Economics would undoubtedly desire to have more than one representative inasmuch as their field of activity is varied, covering price research, crop reporting and inspection service.

It is my opinion that the Secretary should make the appointments to the Committee and that you should be made chairman of the group.

The functions of the Committee would be to correlate the various activities in the Department of Agriculture and the Farm Credit Administration as they relate to fruits. In performing this function it would be possible to analyze work projects for the purpose of segregating the important and the unimportant. It would make possible an analization of the work being done by each group, by all other groups and, lastly, and most important, it would serve as a point of contact for fruit producers, thus enabling the Department to render a greater service in the field.

Sincerely yours,

F. R. Wilcox
F. R. Wilcox,

Director,

Division of Marketing & Marketing Agreements.



DEPARTMENT OF AGRICULTURE
WASHINGTON, D.C.

FILED

★ NOV 23 1938 B

Please return to the
Secretary's File Room

MEMORANDUM NO. 797

November 19, 1938.

No memoranda, regulations, orders, or other documents which have been issued in the past, or which may be issued hereafter, delegating to officers or employees of the Department of Agriculture authority to issue permits, licenses, leases, or agreements of any sort for the use of lands administered by the Department shall be construed to authorize the issuance by such officers or employees, without the express approval of the Secretary, of any permit, license, lease, or agreement of any sort which will allow the development, exploitation, or other use of potash deposits in such lands.

J. A. Wallace

Secretary.

*685.
Ordered
no. 524
11/27/38
(R)*

DEPARTMENT OF AGRICULTURE
WASHINGTON, D.C.



FILED

NOV 23 1934

U.S. DEPT. OF AGRICULTURE

WASHINGTON, D.C.

MEMORANDUM NO. 197

No memoranda, regulations, orders, or other documents which have been issued in the past, or which may be issued hereafter, delegating to officers or employees of the Department of Agriculture authority to issue permits, licenses, leases, or agreements of any sort for the use of lands administered by the Government shall be construed to authorize the issuance by such officers or employees, without the express approval of the Secretary, of any permit, license, lease, or agreement of any sort which will allow the development, exploitation, or other use of potash deposits in such lands.

Secretary.

UNITED STATES DEPARTMENT OF AGRICULTURE

OFFICE OF THE SOLICITOR†

WASHINGTON, D. C.

November 3, 1938.

MEMORANDUM FOR THE SECRETARY

Dear Mr. Secretary:

In accordance with your oral direction, a brief survey has been made of the situation which exists with respect to the exploitation of potash deposits on public lands.

I first conferred with Mr. Margold, Solicitor of the Department of the Interior, who informed me that he was not very familiar with the potash situation. He stated, however, that he would be glad to ascertain who in the Department of the Interior was best qualified to furnish the information desired, and that he would make arrangements for such person or persons to see me. Subsequently, Mr. Margold arranged for a conference, which was held on November 2, between Mr. Barash and Mr. Altizer of the General Land Office, Mr. Smith of the Geological Survey, and myself.

It appears that the Secretary of the Interior is authorized by the Potash Act of February 7, 1927 (44 Stat. 1057), to grant to qualified applicants permits to prospect for potassium compounds in lands belonging to the United States, and to lease to private persons for development public lands in which potash deposits exist. Pursuant to this authority, the Secretary of the Interior, prior to April 5, 1934, issued a number of prospecting permits and leases for the development of potash deposits in public lands. All of these prospecting permits and leases related to lands in the public domain, so far as I am able to ascertain, and none of them involved land administered by the Department of Agriculture.

On April 5, 1934, the Secretary of the Interior issued an order which provided that, for a period of ninety days, no application would be considered for the issuance of a potassium prospecting permit and no new leases for the development of potash deposits would be issued. This temporary order was extended from time to time until April 5, 1935, when a permanent order was issued to the effect that "In the interest of the public it is hereby ordered that, until further notice, no action be taken in the

UNITED STATES DEPARTMENT OF AGRICULTURE

OFFICE OF THE SOLICITOR

WASHINGTON, D. C.

November 3, 1933.

MEMORANDUM FOR THE SECRETARY

Dear Mr. Secretary:

In accordance with your oral direction, a brief survey has been made of the situation which exists with respect to the exploitation of potash deposits on public lands.

I first conferred with Mr. Harbois, Solicitor of the Department of the Interior, who informed me that he was not very familiar with the potash situation. He stated, however, that he would be glad to ascertain who in the Department of the Interior was best qualified to furnish the information desired, and that he would make arrangements for such person or persons to see me. Subsequently, Mr. Harbois arranged for a conference, which was held on November 2, between Mr. Harbois and Mr. Litter of the General Land Office, Mr. Smith of the Geological Survey, and myself.

It appears that the Secretary of the Interior is authorized by the Potash Act of February 7, 1927 (44 Stat. 1037), to grant to qualified applicants permits to prospect for potassium compounds in lands belonging to the United States, and to lease to private persons for development public lands in which potash deposits exist. Pursuant to this authority, the Secretary of the Interior, prior to April 5, 1934, issued a number of prospecting permits and leases for the development of potash deposits in public lands. All of these prospecting permits and leases related to lands in the public domain, so far as I am able to ascertain, and none of them involved land administered by the Department of Agriculture.

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matter of granting permits or leases under the Potash Act of February 7, 1927 (44 Stat., 1057), unless required by law." The order of April 5, 1935, is still in effect. Therefore, no new potash prospecting permits or leases have been issued by the Secretary of the Interior since April 5, 1934.

The following information has been obtained with respect to the existence of potash deposits in public lands administered by the Department of Agriculture:

No potash deposits are known to exist in the national forest lands administered by the Forest Service or in the submarginal lands administered (since November 1, 1938) by the Soil Conservation Service under Title III of the Bankhead-Jones Farm Tenant Act. It appears that potash deposits do exist to some extent in wildlife refuge lands in Nye County, Nevada, and Garden County, Nebraska, administered by the Bureau of Biological Survey. However, it is said that these deposits apparently are not of sufficient value to warrant commercial exploitation.

So far as I have been able to ascertain, no permits or leases to develop potash deposits have been issued with respect to the national forest lands, wildlife refuge lands, or submarginal lands administered by this Department.

It appears, therefore, that the matter of the exploitation of potash deposits is not a problem in so far as the lands administered by this Department are concerned. However, in order to guard against the possibility of permits or leases being issued for the development of any potash deposits which might be discovered in the future, you may wish to issue an administrative order similar to the attached draft.

In view of the facts set out above, I did not deem it necessary to confer with representatives of the Department of Justice regarding the problem.

Respectfully yours,

Martin A. White

Solicitor.

Enclosure.

November 3, 1938.

MEMORANDUM FOR THE SECRETARY

Dear Mr. Secretary:

In accordance with your oral direction, a brief survey has been made of the situation which exists with respect to the exploitation of potash deposits on public lands.

I first conferred with Mr. Margold, Solicitor of the Department of the Interior, who informed me that he was not very familiar with the potash situation. He stated, however, that he would be glad to ascertain who in the Department of the Interior was best qualified to furnish the information desired, and that he would make arrangements for such person or persons to see me. Subsequently, Mr. Margold arranged for a conference, which was held on November 2, between Mr. Barash and Mr. Altizer of the General Land Office, Mr. Smith of the Geological Survey, and myself.

It appears that the Secretary of the Interior is authorized by the Potash Act of February 7, 1927 (44 Stat. 1057), to grant to qualified applicants permits to prospect for potassium compounds in lands belonging to the United States, and to lease to private persons for development public lands in which potash deposits exist. Pursuant to this authority, the Secretary of the Interior, prior to April 5, 1934, issued a number of prospecting permits and leases for the development of potash deposits in public lands. All of these prospecting permits and leases related to lands in the public domain, so far as I am able to ascertain, and none of them involved land administered by the Department of Agriculture.

On April 5, 1934, the Secretary of the Interior issued an order which provided that, for a period of ninety days, no application would be considered for the issuance of a potassium prospecting permit and no new leases for the development of potash deposits would be issued. This temporary order was extended from time to time until April 5, 1935, when a permanent order was issued to the effect that "In the interest of the public it is hereby ordered that, until further notice, no action be taken in the

November 3, 1938.

MEMORANDUM FOR THE SECRETARY

Dear Mr. Secretary:

In accordance with your oral direction, a brief survey has been made of the situation which exists with respect to the exploitation of potash deposits on public lands.

I first conferred with Mr. Margold, Solicitor of the Department of the Interior, who informed me that he was not very familiar with the potash situation. He stated, however, that he would be glad to ascertain who in the Department of the Interior was best qualified to furnish the information desired, and that he would make arrangements for such person or persons to see me. Subsequently, Mr. Margold arranged for a conference, which was held on November 3, between Mr. Barnum and Mr. Alfister of the General Land Office, Mr. Smith of the Geological Survey, and myself.

It appears that the Secretary of the Interior is authorized by the Potash Act of February 7, 1927 (44 Stat. 1037), to grant to qualified applicants permits to prospect for potassium compounds in lands belonging to the United States, and to lease to private persons for development public lands in which potash deposits exist. Pursuant to this authority, the Secretary of the Interior, prior to April 5, 1934, issued a number of prospecting permits and leases for the development of potash deposits in public lands. All of these prospecting permits and leases related to lands in the public domain, so far as I am able to ascertain, and none of them involved land administered by the Department of Agriculture.

On April 5, 1934, the Secretary of the Interior issued an order which provided that, for a period of ninety days, no application would be considered for the issuance of a potassium prospecting permit and no new leases for the development of potash deposits would be issued. This temporary order was extended from time to time until April 5, 1935, when a permanent order was issued to the effect that "in the interest of the public it is hereby ordered that, until further notice, no action be taken in the

matter of granting permits or leases under the Potash Act of February 7, 1927 (44 Stat., 1057), unless required by law." The order of April 5, 1935, is still in effect. Therefore, no new potash prospecting permits or leases have been issued by the Secretary of the Interior since April 5, 1934.

The following information has been obtained with respect to the existence of potash deposits in public lands administered by the Department of Agriculture:

No potash deposits are known to exist in the national forest lands administered by the Forest Service or in the submarginal lands administered (since November 1, 1938) by the Soil Conservation Service under Title III of the Bankhead-Jones Farm Tenant Act. It appears that potash deposits do exist to some extent in wildlife refuge lands in Nye County, Nevada, and Garden County, Nebraska, administered by the Bureau of Biological Survey. However, it is said that these deposits apparently are not of sufficient value to warrant commercial exploitation.

So far as I have been able to ascertain, no permits or leases to develop potash deposits have been issued with respect to the national forest lands, wildlife refuge lands, or submarginal lands administered by this Department.

It appears, therefore, that the matter of the exploitation of potash deposits is not a problem in so far as the lands administered by this Department are concerned. However, in order to guard against the possibility of permits or leases being issued for the development of any potash deposits which might be discovered in the future, you may wish to issue an administrative order similar to the attached draft.

In view of the facts set out above, I did not deem it necessary to confer with representatives of the Department of Justice regarding the problem.

Respectfully yours,

MASTIN G. WHITE

Solicitor.

NOTE: The above information relative to national forest lands was obtained from Mr. Charles H. Squire, to whom I was referred by the office of the Chief of the Forest Service; the information with respect to wildlife refuge lands was obtained from Dr. W. B. Bell, of the Bureau of Biological Survey; and the information with respect to submarginal lands was obtained from Mr. John H. Draxler, of the Soil Conservation Service.

Secretary of the Interior since April 8, 1934. Potash prospecting permits or leases have been issued by the order of April 8, 1935, is still in effect. Therefore, no new February 7, 1937 (44 Stat., 1037), unless required by law." The matter of granting permits or leases under the Potash Act of

by the Department of Agriculture: The following information has been obtained with respect to the existence of potash deposits in public lands administered

No potash deposits are known to exist in the national forest lands administered by the Forest Service or in the submarginal lands administered (since November 1, 1938) by the Soil Conservation Service under Title III of the Bankhead-Jones Farm Tenant Act. It appears that potash deposits do exist to some extent in wildlife refuge lands in Nye County, Nevada, and Garden County, Nebraska, administered by the Bureau of Biological Survey. However, it is said that these deposits apparently are not of sufficient value to warrant commercial exploitation.

So far as I have been able to ascertain, no permits or leases to develop potash deposits have been issued with respect to the national forest lands, wildlife refuge lands, or submarginal lands administered by this Department.

It appears, therefore, that the matter of the exploitation of potash deposits is not a problem in so far as the lands administered by this Department are concerned. However, in order to guard against the possibility of permits or leases being issued for the development of any potash deposits which might be discovered in the future, you may wish to issue an administrative order similar to the attached draft.

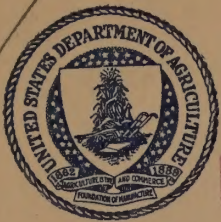
In view of the facts set out above, I did not deem it necessary to confer with representatives of the Department of Justice regarding the problem.

Respectfully yours,

MASTIN G. WHITE

Attorney

NOTE: The above information relative to national forest lands was obtained from Mr. Charles H. Spurre, to whom I was referred by the office of the Chief of the Forest Service; the information with respect to wildlife refuge lands was obtained from Dr. W. B. Bell, of the Bureau of Biological Survey; and the information with respect to submarginal lands was obtained from Mr. John H. Draxler, of the Soil Conservation Service.



DEPARTMENT OF AGRICULTURE
WASHINGTON

FILED

★ DEC 3 1938 B

Please return to the
Secretary's File Room

November 30, 1938.

*Ordered
no 55
12/1/38
(R)*

MEMORANDUM NO. 798

Preparation of Documents in Codified Form
for Publication in the Federal Register

Effective on and after January 1, 1939, all official documents of the Department included within the meaning of Sec. 1.1(b) of the Codification Regulations, approved by the President on October 11, 1938 (see Federal Register October 13, 1938), are required to be in the form specified by such regulations and by the Federal Register Regulations of May 26, 1938, as amended October 11, 1938.

The Office of the Solicitor is vested with authority to determine those documents to which the provisions of said Sec. 1.1(b) are applicable.

This memorandum supplements the instructions contained in Department Regulation No. 1661. Employees maintaining copies of the regulations should record this memorandum by an appropriate cross reference notation in their regulations.

Hawallace

Secretary.

DEPARTMENT OF AGRICULTURE
WASHINGTON



November 30, 1938

FILED
NOV 30 1938
U.S. DEPT. OF AGRICULTURE
WASHINGTON, D.C.

MEMORANDUM NO. 758

Preparation of Documents in Codified Form
for Publication in the Federal Register

Effective on and after January 1, 1939, all official documents of the Department included within the meaning of Sec. 1.1(b) of the Codification Regulations, approved by the President on October 11, 1938 (see Federal Register October 15, 1938), are required to be in the form specified by such regulations and by the Federal Register Regulations of May 26, 1938, as amended October 11, 1938.

The Office of the Solicitor is vested with authority to determine those documents to which the provisions of said Sec. 1.1(b) are applicable.

This memorandum supplements the instructions contained in Department Regulation No. 1661. Employees maintaining copies of the regulations should record this memorandum by an appropriate cross reference notation in their regulations.

Secretary.

FILED

★ DEC 6 1938 E

Please return to the
Secretary's File Room

December 3, 1938

MEMORANDUM NO. 799

1. Dr. H. H. Bennett, in addition to the duties heretofore assigned to him, is hereby designated, as personal representative of the Secretary of Agriculture, to have charge, subject to the general supervision and direction of the Secretary of Agriculture, of that part of the work of the Divisions of Irrigation and of Drainage of the Bureau of Agricultural Engineering, which relates to investigations, experiments and demonstrations in connection with the construction and hydrologic phases of farm irrigation and land drainage.

2. Dr. Eugene C. Auchter, in addition to the duties heretofore assigned to him, is hereby designated, as personal representative of the Secretary of Agriculture, to have charge, subject to the general supervision and direction of the Secretary of Agriculture, of that part of the work of the Divisions of Irrigation and of Drainage of the Bureau of Agricultural Engineering, which relates to investigations, experiments and demonstrations in connection with crop production on irrigable lands, the quality of irrigation water and its use by crops, and methods for improving and maintaining the productivity of irrigated soils.

3. The provisions of subsections (a) and (b) of section 1 of Memorandum No. 789, dated October 6, 1938, are superseded to

December 2, 1938

MEMORANDUM FOR THE SECRETARY OF AGRICULTURE
SUBJECT: IRRIGATION

MEMORANDUM NO. 799

1. Dr. H. E. Bennett, in addition to the duties heretofore assigned to him, is hereby designated, as personal representative of the Secretary of Agriculture, to have charge, subject to the general supervision and direction of the Secretary of Agriculture, of that part of the work of the Division of Irrigation and Drainage of the Bureau of Agricultural Engineering, which relates to investigations, experiments and demonstrations in connection with the construction and hydraulic phases of farm irrigation and land drainage.

2. Dr. Eugene C. Ascher, in addition to the duties heretofore assigned to him, is hereby designated, as personal representative of the Secretary of Agriculture, to have charge, subject to the general supervision and direction of the Secretary of Agriculture, of that part of the work of the Division of Irrigation and Drainage of the Bureau of Agricultural Engineering, which relates to investigations, experiments and demonstrations in connection with crop production on irrigable lands, the quality of irrigation water and its use by crops, and methods for improving and maintaining the productivity of irrigated soils.

3. The provisions of subsections (a) and (b) of section 1

of Memorandum No. 789, dated October 5, 1938, are superseded to

the extent that they are inconsistent with the provisions of this Memorandum.

4. This Memorandum shall be effective on and after January 2, 1939.

H. Wallace
Secretary of Agriculture

the extent that they are inconsistent with the provisions of this

Memorandum.

4. This Memorandum shall be effective on and after

January 2, 1939.

W. O. C. H.
Secretary of Agriculture

Files

UNITED STATES
DEPARTMENT OF AGRICULTURE
SOIL CONSERVATION SERVICE

*Ordered
JW 559
12/3/38
(2)*

MEMORANDUM FOR THE SECRETARY

Dear Mr. Secretary:

The undersigned recommend:

1. That that part of the work of the Divisions of Irrigation and of Drainage of the Bureau of Agricultural Engineering which relates to investigations, experiments and demonstrations in connection with the construction and hydrologic phases of farm irrigation and land drainage, should be transferred to the Soil Conservation Service.

2. That that part of the work of the Divisions of Irrigation and of Drainage of the Bureau of Agricultural Engineering which relates to investigations, experiments and demonstrations in connection with crop production on irrigable lands, the quality of irrigation water and its use by crops, and methods for improving and maintaining the productivity of irrigated soils, should be transferred to the Bureau of Plant Industry.

There is attached hereto a proposed Memorandum, prepared for your signature, which is designed to accomplish this purpose, insofar as this may be legally done, in the period from January 1, 1939, to the end of the current fiscal year. The undersigned recommend issuance of the attached Memorandum.

If you approve of this transfer of administrative responsibilities, the next annual Appropriation Act for the Department

UNITED STATES
DEPARTMENT OF AGRICULTURE
SOIL CONSERVATION SERVICE

MEMORANDUM FOR THE SECRETARY

Dear Mr. Secretary:

The undersigned recommends:

1. That that part of the work of the Division of Irrigation and of Drainage of the Bureau of Agricultural Engineering which relates to investigations, experiments and demonstrations in connection with the construction and hydrological phases of farm irrigation and land drainage, should be transferred to the Soil Conservation Service.
2. That that part of the work of the Division of Irrigation and of Drainage of the Bureau of Agricultural Engineering which relates to investigations, experiments and demonstrations in connection with crop production on irrigable lands, the quality of irrigation water and its use by crops, and methods for improving and maintaining the productivity of irrigated soils, should be transferred to the Bureau of Plant Industry.

There is attached hereto a proposed Memorandum, prepared for your signature, which is designed to accomplish this purpose, inasmuch as this may be legally done, in the period from January 1, 1939, to the end of the current fiscal year. The undersigned recommends issuance of the attached Memorandum.

If you approve of this transfer of administrative responsibility, the next annual Appropriation Act for the Department

can be revised accordingly.

Sincerely,

Henry G. Kungler

Chief, Bureau of Chemistry and Soils
and Personal Representative of the
Secretary under Memorandum No. 789

D. S. Myers

NOV 25 1938

Acting Chief, Soil Conservation Service

E. C. Auchter

Acting Chief, Bureau of Plant Industry

R. M. Trullinger

for Director of Research

Stanley

Asst. Director of Budget and Finance

Approved as to legal validity:

Martin L. White

Solicitor

can be revised accordingly.

Sincerely,

James H. Thompson

Chief, Bureau of Chemistry and Geology
and Personal Representative of the
Secretary under Memorandum No. 107

P. J. Meyer
Chief, Soil Conservation Service

E. C. Wheeler
Chief, Bureau of Plant Industry

W. M. G. ...
Director of Research

W. M. G. ...
Director of Budget and Finance

Approved as to legal validity:
W. M. G. ...
Solicitor



DEPARTMENT OF AGRICULTURE
WASHINGTON

FILED

December 22, 1938.

DEC 29 1938 M

Please return to the
Secretary's File Room

MEMORANDUM NO. 800

Establishing Exemption of the Bureau of Agricultural Economics
in the Planning Activities of the Water Facilities Program
from the Provisions of Sections 13 and 15 of the
Emergency Relief Appropriation Act of 1938.

In Letter No. 2250 dated August 2, 1938, the President approved the use of \$4,500,000 on, and apportioned that sum among, Federal Projects O. P. Nos. 901-2-1 to 901-2-17, inclusive, for water conservation, dams, reservoirs, pipe lines, well digging and drilling, and other facilities for water storage or utilization, in furtherance of rural rehabilitation and relief to needy persons, from funds appropriated to the Secretary of Agriculture by the Emergency Relief Appropriation Act of 1938. Of this sum I approved, under date of August 23, 1938, the reallocation of \$200,000, from funds heretofore allotted to the Farm Security Administration under the appropriation "019999-Emergency Relief, Agriculture, 1939", to the Bureau of Agricultural Economics for use during the fiscal year 1939 for planning activities in connection with such projects (water facilities program).

Section 13 of the Emergency Relief Appropriation Act of 1938 requires that appointments to Federal positions of an administrative or advisory capacity in any State be made from among the bona fide residents of that State so far as not inconsistent with efficient administration. Section 15 of that Act requires that, so far as not inconsistent with efficient administration, all appointments to the Federal Service for employment in the District of Columbia shall be apportioned among the States and the District of Columbia upon a population basis. In view of the fact that relatively small sums are set aside for planning activities in each of the 17 States included in the water facilities program, the personnel of the Bureau of Agricultural Economics appointed or assigned to carry out such planning activities in the field must do so with regard to more than one State, and a considerable amount

Noted
Admin. Council
12-4-42

DEPARTMENT OF AGRICULTURE
WASHINGTON



MEMORANDUM NO. 700

Establishing Expansion of the Bureau of Agricultural Economics
in the Planning Activities of the Water Facilities Program
from the provisions of Sections 12 and 13 of the
Emergency Relief Appropriation Act of 1938.

In Letter No. 2280 dated August 2, 1938, the President approved the use of \$4,500,000 on, and appropriated that sum among Federal Projects O. P. Nos. 201-2-1 to 201-2-17, inclusive, for water conservation, dams, reservoirs, pipe lines, well drilling and drilling, and other facilities for water storage or utilization, in furtherance of rural rehabilitation and relief to needy persons, from funds appropriated to the Secretary of Agriculture by the Emergency Relief Appropriation Act of 1938. Of this sum \$200,000, from funds heretofore allotted to the same Secretary Administration under the appropriation "019993-Emergency Relief, Agriculture, 1938", to the Bureau of Agricultural Economics for use during the fiscal year 1939 for planning activities in connection with such projects (water facilities program).

Section 12 of the Emergency Relief Appropriation Act of 1938 requires that appointments to Federal positions of an administrative or advisory capacity in any State be made from among the bona fide residents of that State so far as not inconsistent with efficient administration. Section 13 of that Act requires that, so far as not inconsistent with efficient administration, all appointments to the Federal Service for employment in the District of Columbia shall be appointed among the States and the District of Columbia upon a population basis. In view of the fact that relatively small sums are set aside for planning activities in each of the 48 States included in the water facilities program, the personnel of the Bureau of Agricultural Economics appointed or assigned to carry out such planning activities in the field must do so with regard to more than one State, and a considerable amount

of the planning work involved must be performed by personnel of such Bureau in the District of Columbia without regard to the requirements of Section 15.

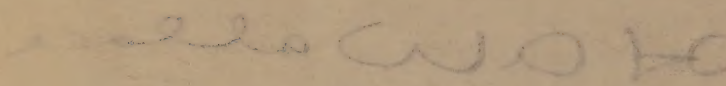
I therefore administratively determine that efficient administration of the planning activities assigned to the Bureau of Agricultural Economics in connection with the water facilities program is and will be seriously impaired by the rigid application of Sections 13 and 15 of the Emergency Relief Appropriation Act of 1938, and do hereby declare that said sections shall not be applicable to the appointment or assignment of personnel in the Bureau of Agricultural Economics for the purpose of carrying out such planning activities, except that new appointments of clerical personnel for such purpose shall be made in accordance with the requirements of said sections.

H A Wallace

Secretary of Agriculture.

of the planning work involved must be performed by personnel of such Bureau in the District of Columbia without regard to the requirements of Section 15.

I therefore administratively determine that efficient administration of the planning activities assigned to the Bureau of Agricultural Economics in connection with the water facilities program is and will be seriously impaired by the right application of Sections 15 and 16 of the Emergency Relief Appropriation Act of 1933, and do hereby declare that said sections shall not be applicable to the appointment or reassignment of personnel in the Bureau of Agricultural Economics for the purpose of carrying out such planning activities, except that new appointments of clerical personnel for such purpose shall be made in accordance with the requirements of said sections.


Secretary of Agriculture.

UNITED STATES DEPARTMENT OF AGRICULTURE
OFFICE OF THE SOLICITOR
WASHINGTON, D.C.

DEC 12 1938

DEC 8 - 1938

MEMORANDUM FOR THE SECRETARY.

Dear Mr. Secretary:

This office has reviewed a memorandum proposed for your signature on the recommendation of Eric Englund, Acting Chief of the Bureau of Agricultural Economics, exempting such Bureau from the requirements of Sections 13 and 15 of the Emergency Relief Appropriation Act of 1938 insofar as those sections apply to the planning activities assigned to the Bureau in connection with the water facilities program.

Such proposed memorandum has been redrafted by this office for purposes of clarity. In the form enclosed herewith, the memorandum is approved as to legal validity.

Respectfully yours,

Martin S. White
Solicitor.

Enclosure

UNITED STATES DEPARTMENT OF AGRICULTURE
OFFICE OF THE SOLICITOR
WASHINGTON, D.C.

DEC 12 1936

MEMORANDUM FOR THE SECRETARY

Dear Mr. Secretary:

This office has reviewed a memorandum proposed for your signature on the recommendation of Eric Land, Acting Chief of the Bureau of Agricultural Economics, regarding such Bureau from the requirements of Sections 13 and 15 of the Emergency Relief Appropriation Act of 1933 insofar as those sections apply to the planning activities assigned to the Bureau in connection with the water facilities program.

Each proposed memorandum has been redrafted by this office for purposes of clarity. In the form enclosed herewith, the memorandum is approved as to legal validity.

Respectfully yours,

Solicitor.

Enclosure

UNITED STATES DEPARTMENT OF AGRICULTURE
OFFICE OF PERSONNEL
WASHINGTON, D. C.

December 1, 1938

MEMORANDUM FOR THE SECRETARY x

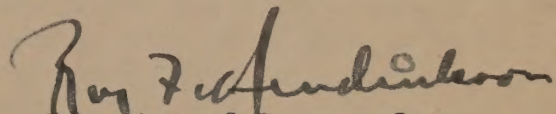
Dear Mr. Secretary:

The attached recommendation from Eric Englund, Acting Chief of the Bureau of Agricultural Economics, proposing to exempt the Bureau of Agricultural Economics from the requirements of Sections 13 and 15 of the Emergency Relief Act of 1938 on the basis that these restrictions seriously impair the efficient administration of the planning activities to be conducted in connection with that part of the water conservation program assigned to the Bureau, has been carefully scrutinized by this office.

There appears to be ample justification for the attached recommendation, and we have ascertained informally through contact with the Solicitor that there is apparently no legal objection.

It is therefore recommended that the memorandum proposed for your signature be approved.

Sincerely yours,


Director of Personnel. x

Attachment.

UNITED STATES DEPARTMENT OF AGRICULTURE
OFFICE OF PERSONNEL
WASHINGTON, D. C.

December 1, 1938

MEMORANDUM FOR THE SECRETARY

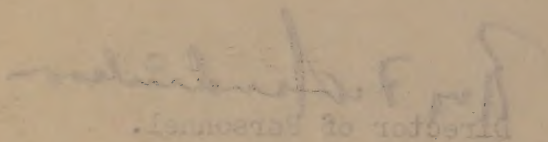
Dear Mr. Secretary:

The attached recommendation from Eric England, Acting Chief of the Bureau of Agricultural Economics, proposing to exempt the Bureau of Agricultural Economics from the restrictions of Sections 15 and 16 of the Emergency Relief Act of 1938 on the basis that these restrictions seriously impair the efficient administration of the planning activities to be conducted in connection with that part of the water conservation program assigned to the Bureau, has been carefully scrutinized by this office.

There appears to be ample justification for the attached recommendation, and we have ascertained informally through contact with the Solicitor that there is apparently no legal objection.

It is therefore recommended that the memorandum proposed for your signature be approved.

Sincerely yours,


Director of Personnel

Attachment.

UNITED STATES DEPARTMENT OF AGRICULTURE

OFFICE OF PERSONNEL

WASHINGTON, D. C.

November 30, 1938

MEMORANDUM FOR MR. HENDRICKSON

Dear Mr. Hendrickson:

There appears to be ample justification for the attached recommendation. However, there was a question in my mind as to the legality of the Secretary's issuance of a blanket waiver for this group, rather than handling each individual case as presented. In checking back with the Office of the Solicitor, I have been informed that there apparently is no legal objection to the Secretary's signing the attached memorandum waiving Sections 13 and 15 of the Emergency Relief Act.

Very truly yours,

P. L. Gladmon

Attachment

UNITED STATES DEPARTMENT OF AGRICULTURE
BUREAU OF AGRICULTURAL ECONOMICS X
WASHINGTON, D. C.

November 22, 1938.

MEMORANDUM FOR MR. ROY F. HENDRICKSON,
Director of Personnel.

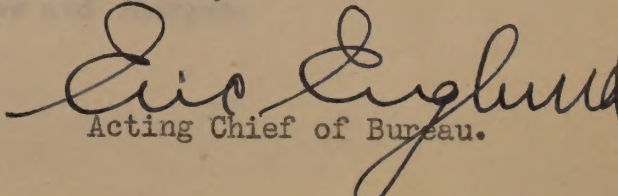
Dear Mr. Hendrickson:

There is attached hereto a copy of a proposed memorandum for signature of the Secretary, exempting the Bureau of Agricultural Economics from the requirements of Sections 13 and 15 of the Emergency Relief Act of 1938 on the basis of those restrictions seriously impairing the efficient administration of the planning activities to be conducted in connection with that part of the water conservation program assigned to the Bureau.

The planning activities referred to are conducted separately from the actual construction work, which work is under the administration of the Soil Conservation Service. That agency, in handling the construction activity, is in a position to recruit its force labor from the residents of the State in which the project is physically located as the actual work will be performed on that project, whereas the planning operation is conducted by a group of men who are experts in their particular lines of work and will be employed in planning activities on a number of projects in a number of States at the same time or for only short periods in one State and then shifted to other States to continue and coordinate these planning activities. A number of these experts are at present employed on economic planning in the Bureau and in attempting to transfer them to the water conservation program to carry on this work we were confronted with the fact that many of them could not meet residence requirements within a State or come under the apportionment within the District for those States. Furthermore, if a particular individual did meet the residence requirements of a given State, his services could not be utilized in another State of which he was not a resident and be charged to the funds apportioned to that State.

The amount of funds set aside for the planning activity of this program is relatively small when considered with the total amount made available for the entire program and it is essential in order to efficiently prosecute the activities assigned to this Bureau to secure the exemption as set forth in the proposed memorandum.

Very truly yours,


Acting Chief of Bureau.

Enc.

UNITED STATES DEPARTMENT OF AGRICULTURE
BUREAU OF AGRICULTURAL ECONOMICS
WASHINGTON, D.C.

November 22, 1938

WILLIAM H. HARRISON
Director of Personnel

Dear Mr. Harrison:

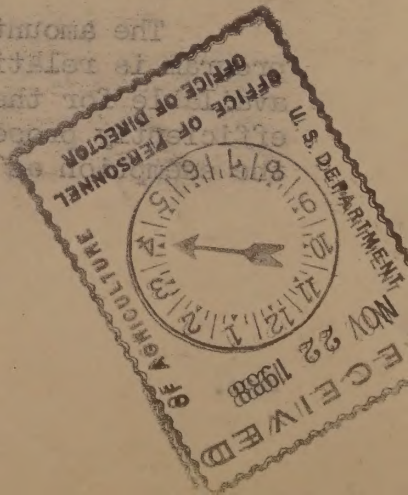
There is attached hereto a copy of a proposed memorandum for the Bureau of Agricultural Economics, regarding the Bureau of Agricultural Economics from the re-arrangement of Sections 13 and 15 of the Emergency Relief Act of 1933 on the basis of those restrictions seriously impairing the efficient administration of the planning activities to be conducted in connection with the part of the water conservation program assigned to the Bureau.

The planning activities referred to are conducted separately from the actual conservation work, which work is under the administration of the Soil Conservation Service. That agency, in handling the conservation activity, is in a position to recruit its force from the residents of the State in which the project is physically located as the actual work will be performed on that project, whereas the planning operation is conducted by a group of men who are experts in their particular lines of work and will be employed in planning activities on a number of projects in a number of States at the same time or for only short periods in one State and then shifted to other States to continue and coordinate these planning activities. A number of these experts are at present employed on economic planning in the Bureau and in attempting to transfer them to the water conservation program to carry on this work we were confronted with the fact that many of them could not meet residence requirements within a State or come under the appointment within the District for those States. Furthermore, if a particular individual did meet the residence requirements of a given State, his services could not be utilized in another State of which he was not a resident and be charged to the funds appropriated for that State.

The amount of the proposed memorandum is relatively small and the total amount made for the entire program is essential in order to secure the activities assigned to this Bureau to secure the proposed memorandum.

Very truly yours,

Acting Chief of Bureau



File
FILED

JAN 3 - 1939 B

**Please return to the
Secretary's File Room**

Chiefs of Bureaus
Ordered no 625 17/27/38
Date December 23, 1938

MEMORANDUM NO. 801

1. The work of the Department of Agriculture in administering Section 201 under Title II of the Agricultural Adjustment Act of 1938 is hereby, for convenience, classified as follows:

(1) Specialized Service and Case Work

The specialized service and case work shall include the performance of specialized rate and traffic service functions, including the preparation and presentation of protests, testimony and exhibits before the Interstate Commerce Commission in cases in which the Secretary elects to take part; the preparation of economic and other briefs to be filed with the Commission in connection with these cases; attending hearings as advisers to cooperative associations of farmers and as observers; and the rendering of assistance and advice to cooperative associations of farmers in connection with cases pertaining to farm products.

(2) Research Work

The research work shall include: (a) studies relating to railroad transportation; (b) studies relating to highway transportation; (c) studies in transportation relating to the localization of production and marketing and to area relationships; and (d) the assembling of basic data on transportation rates and charges.

SECRETARY'S FILE ROOM
RETURN TO THE
JAN 2 - 1938 B

MEMORANDUM NO. 801

1. The work of the Department of Agriculture in administering Section 501 under Title II of the Agricultural Adjustment Act of 1938 is hereby, for convenience, classified as follows:

(1) Specialized Service and Case Work

The specialized service and case work shall include the performance of specialized rate and tariff service functions, including the preparation and presentation of protests, testimony and exhibits before the Interstate Commerce Commission in cases in which the Secretary elects to take part; the preparation of economic and other briefs to be filed with the Commission in connection with these cases; attending hearings as advisors to cooperative associations of farmers and as observers; and the rendering of assistance and advice to cooperative associations of farmers in connection with cases pertaining to farm products.

(2) Research Work

The research work shall include: (a) studies relating to railroad transportation; (b) studies relating to highway transportation; (c) studies in transportation relating to the localization of production and marketing and to area relationships; and (d) the compiling of basic data on transportation rates and charges.

Tom in Secretary's files
says that the Secretary's Mem. 80,
was originally dated Dec. 23,
but the second run ~~is~~ ^{is} dated
Dec 25 (Kmas). That's to be
done about it in your opinion.
Please call him back. He
thinks you are all.
Nothing that I can see

Dear Mr. [Name] [Address]
[City] [State] [Zip]
[Country]
[Phone Number]
[Email Address]
[Website]
[Social Media]
[Signature]
[Date]

2. The Associate Administrator of the Agricultural Adjustment Administration, in charge of the Division of Marketing and Marketing Agreements of that Administration, is hereby designated to have charge, subject to the general supervision and direction of the Secretary of Agriculture, of the functions referred to in subsection (1) of Section 1 of this memorandum. The Office of the Solicitor will provide such legal services as may be necessary.

3. The Chief of the Bureau of Agricultural Economics is hereby designated to have charge, subject to the general supervision and direction of the Secretary of Agriculture, of the functions referred to in subsection (2) of Section 1 of this memorandum.

4. Secretary's Memorandum No. 752 dated May 4, 1938, is hereby revoked.

5. Amendment 1 (dated December 5, 1938) to Secretary's Memorandum No. 782 and paragraph numbered 2 of Amendment 2 (dated December 5, 1938) to Secretary's Memorandum No. 783 are hereby revoked.

6. The Chief of the Bureau of Agricultural Economics and the Associate Administrator of the Agricultural Adjustment Administration, in charge of the Division of Marketing and Marketing Agreements of that Administration, will make such arrangements as they may find necessary for appropriate liaison and coordination between their organizations in carrying out their respective responsibilities under this memorandum.

W. A. Wallace
Secretary of Agriculture.

U. S. DEPARTMENT OF AGRICULTURE

OFFICE OF THE SOLICITOR ~~X~~

WASHINGTON, D. C.

GPO

December 23, 1938. ~~X~~

Mr. Appleby

Dear Paul:

The second page of the proposed memorandum has been revised so as to revoke Amendment 1 of Secretary's Memorandum No. 782 and the second paragraph of Amendment 2 to Secretary's Memorandum No. 783, since these earlier provisions will be superseded by the new memorandum.

I have also added this sentence: "The Office of the Solicitor will provide such legal services as may be necessary." This probably is not necessary in view of the specific provision of law which requires the Solicitor's Office to perform all the legal work in the Department of Agriculture. However, it occurred to me that there might be some confusion in view of the fact that the attached memorandum, in subparagraph (1) of paragraph 1, uses language which might be construed as conferring on Mr. Tapp the responsibility for the performance of all types of work in connection with these cases, including legal services.

Sincerely yours,



Solicitor.

U. S. DEPARTMENT OF AGRICULTURE
BUREAU OF PLANT INDUSTRY
WASHINGTON, D. C.

Oct. 10, 1913

Mr. Nathan

I have indicated as before
that, many others--but I want
to leave the question. Whether
it is better to get this in a
small room under glass? Is
more satisfactory? This is
very possibly.

Yours

U. S. DEPARTMENT OF AGRICULTURE
BUREAU OF AGRICULTURAL ECONOMICS
WASHINGTON, D. C.

12-7-38

Wick
Mr. Kitchen;
Dr. Dewey:

Will you look over the attached memoranda affecting the division of work in Transportation. This has been approved by the Solicitor's office and provides quite a different approach to the matter from that proposed in the tentative draft prepared by Mr. Kitchen. Personally, I prefer the attached, because it is of itself more explanatory, showing on the face of it what is really contemplated in this new division of work in this field.

In the description of research work to be done in this bureau, I am somewhat uncertain as to what is contemplated in sub-item (c), Studies relating to localization of production and marketing and to area relationships. Unless this language is modified by reference to transportation, it could be construed as encompassing wellnigh everything we do in farm management, including the project of interregional competition. Obviously, this is not what is intended.

Att.

Eric Englund.

U. S. DEPARTMENT OF AGRICULTURE
BUREAU OF AGRICULTURAL ECONOMICS
WASHINGTON, D. C.

12-7-38

Mr. Kitchen;
Mr. Lewey;

Will you look over the attached memoranda affecting the division of work in Transportation. This has been approved by the Solicitor's office and provides quite a different approach to the matter from that proposed in the tentative draft prepared by Mr. Kitchen. Personally, I prefer the attached, because it is of itself more explanatory, showing on the face of it what is really contemplated in this new division of work in this field.

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Eric Englund.

Att.

UNITED STATES DEPARTMENT OF AGRICULTURE
BUREAU OF AGRICULTURAL ECONOMICS

MEMORANDUM

Date December 7, 1938.

To: Miss Mackesy, Sec'y to Mr. Tapp

FROM: Eric Englund

SUBJECT: Sec. 201 under Title II AAA of 1938

COMMENTS: There is attached a suggested addition as Item 6 of the memorandum for the Secretary's signature. It is on this that we tried to get in touch with Mr. Tapp. Will you check to see that it meets with his approval. It is in line, I believe, with comments made in our discussion in the Secretary's office.

Initials of sender E. E.

_____ For your attention	_____ For reply (your signature)
_____ For your information	_____ For reply (my signature)
_____ For file _____ To check	_____ and return
_____ For your approval	_____ and see me
_____ For your recommendation	_____ and file
_____ For action as indicated	_____ and forward to _____

UNITED STATES DEPARTMENT OF AGRICULTURE

OFFICE OF THE SOLICITOR

WASHINGTON, D. C.

MEMORANDUM FOR THE SECRETARY

DEC - 6 1938X

Dear Mr. Secretary:

The attached docket submits for your consideration a proposed Secretary's Memorandum designating the Associate Administrator of the Agricultural Adjustment Administration in charge of the Division of Marketing and Marketing Agreements of that Administration to administer certain service and case work, and the Chief of the Bureau of Agricultural Economics to administer certain research work, under Section 201 of Title II of the Agricultural Adjustment Act of 1938.

You have legal authority to execute this memorandum if you wish to do so.

This memorandum need not be published in the Federal Register.

Respectfully yours,

Martin A. White

Solicitor.

Attachment.

UNITED STATES DEPARTMENT OF AGRICULTURE

OFFICE OF THE SOLICITOR

WASHINGTON, D. C.

MEMORANDUM FOR THE SECRETARY

Dear Mr. Secretary:

The attached booklet submits for your consideration a proposed Secretary's Memorandum designating the Associate Administrator of the Agricultural Adjustment Administration in charge of the Division of Marketing and Marketing Agreements of that Administration to administer certain service and case work, and the Chief of the Bureau of Agricultural Economics to administer certain research work, under Section 201 of Title II of the Agricultural Adjustment Act of 1938.

You have legal authority to execute this memorandum if you wish to do so.

This memorandum need not be published in the Federal Register.

Respectfully yours,

Solicitor.

Attachment.

DEC - 6 1938

UNITED STATES DEPARTMENT OF AGRICULTURE
AGRICULTURAL ADJUSTMENT ADMINISTRATION
WASHINGTON, D.C.

December 2, 1938. X

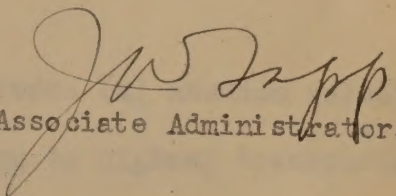
MEMORANDUM FOR THE SECRETARY

Dear Mr. Secretary:

Pursuant to conferences with your office, there has been prepared with the assistance of the Solicitor's Office, a proposed memorandum, "Designating the Offices to Administer Section 201 of Title II of the Agricultural Adjustment Act of 1938 relating to Transportation of Farm Products." This memorandum will revoke Memorandum No. 752, designating the Bureau of Agricultural Economics as the Agency to administer Section 201. It provides that the specialized service and case work will be performed under the direction of the Associate Administrator of the Agricultural Adjustment Administration, in charge of the Division of Marketing and Marketing Agreements, and the research work will be performed by the Bureau of Agricultural Economics under the direction of Mr. H. R. Tolley.

In order that attention may be given to the specialized service and case work activities immediately, it is recommended that the attached memorandum be approved as soon as possible.

Respectfully submitted,


Associate Administrator.

Date _____

MEMORANDUM NO.

1. The work of the Department of Agriculture in administering Section 201 under Title II of the Agricultural Adjustment Act of 1938 is hereby, for convenience, classified as follows:

(1) Specialized Service and Case Work

The specialized service and case work shall include the performance of specialized rate and traffic service functions, including the preparation and presentation of protests, testimony and exhibits before the Interstate Commerce Commission in cases in which the Secretary elects to take part; the preparation of economic and other briefs to be filed with the Commission in connection with these cases; attending hearings as advisers to cooperative associations of farmers and as observers; and the rendering of assistance and advice to cooperative associations of farmers in connection with cases pertaining to farm products.

(2) Research Work

The research work shall include: (a) studies relating to railroad transportation; (b) studies relating to highway transportation; (c) studies relating to the localization of production and marketing and to area relationships; and (d) the assembling of basic data on transportation rates and charges.

MEMORANDUM NO.

1. The work of the Department of Agriculture in administering Section 201 under Title II of the Agricultural Adjustment Act of 1938 is hereby, for convenience, classified as follows:

(1) Specialized Service and Case Work

The specialized service and case work shall include the performance of specialized rate and traffic service functions, including the preparation and presentation of protests, testimony and exhibits before the Interstate Commerce Commission in cases in which the Secretary elects to take part; the preparation of economic and other briefs to be filed with the Commission in connection with these cases; attending hearings as advisors to cooperative associations of farmers and as observers; and the rendering of assistance and advice to cooperative associations of farmers in connection with cases pertaining to farm products.

(2) Research Work

The research work shall include: (a) studies relating to railroad transportation; (b) studies relating to highway transportation; (c) studies relating to the localization of production and marketing and to area relationships; and (d) the assembling of basic data on transportation rates and charges.

2. The Associate Administrator of the Agricultural Adjustment Administration, in charge of the Division of Marketing and Marketing Agreements of that Administration, is hereby designated to have charge, subject to the general supervision and direction of the Secretary of Agriculture, of the functions referred to in subsection (1) of Section 1 of this memorandum.

3. The Chief of the Bureau of Agricultural Economics is hereby designated to have charge, subject to the general supervision and direction of the Secretary of Agriculture, of the functions referred to in subsection (2) of Section 1 of this memorandum.

4. Secretary's Memorandum No. 752 dated May 4, 1938, is hereby revoked.

5. Subsection (1) of Section 1 of Secretary's Memorandum No. 783 dated October 6, 1938, is hereby amended by striking therefrom the words: "Section 201 of the Agricultural Adjustment Act of 1938,".

6. The Chief of the Bureau of Agricultural Economics and the Associate Administrator of the Agricultural Adjustment Administration, in charge of the Division of Marketing and Marketing Agreements of that Administration, will make such arrangements as they may find necessary for appropriate liaison and coordination between their organizations in carrying out their respective responsibilities under this memorandum.

2. The Associate Administrator of the Agricultural Adjustment

Administration, in charge of the Division of Marketing and Marketing
Agreements of that Administration, is hereby designated to have charge,
subject to the general supervision and direction of the Secretary of
Agriculture, of the functions referred to in subsection (1) of Section
1 of this memorandum.

3. The Chief of the Bureau of Agricultural Economics is hereby
designated to have charge, subject to the general supervision and direction
of the Secretary of Agriculture, of the functions referred to in subsection
(2) of Section 1 of this memorandum.

4. Secretary's Memorandum No. 752 dated May 4, 1938, is hereby

reversed.

5. Subsection (1) of Section 1 of Secretary's Memorandum No. 753

dated October 6, 1938, is hereby amended by striking therefrom the words:

"Section 201 of the Agricultural Adjustment Act of 1938."

Secretary of Agriculture

2. The Associate Administrator of the Agricultural Adjustment Administration, in charge of the Division of Marketing and Marketing Agreements of that Administration, is hereby designated to have charge, subject to the general supervision and direction of the Secretary of Agriculture, of the functions referred to in subsection (1) of Section 1 of this memorandum. *The Office of the Sec will provide such legal services as may be necessary.*

3. The Chief of the Bureau of Agricultural Economics is hereby designated to have charge, subject to the general supervision and direction of the Secretary of Agriculture, of the functions referred to in subsection (2) of Section 1 of this memorandum.

4. Secretary's Memorandum No. 752 dated May 4, 1938, is hereby revoked.

^{5.}
~~5. Subsection (1) of Section 1 of Secretary's Memorandum No. 783 dated October 6, 1938, is hereby amended by striking therefrom the words: "Section 201 of the Agricultural Adjustment Act of 1938,".~~

6. The Chief of the Bureau of Agricultural Economics and the Associate Administrator of the Agricultural Adjustment Administration, in charge of the Division of Marketing and Marketing Agreements of that Administration, will make such arrangements as they may find necessary for appropriate liaison and coordination between their organizations in carrying out their respective responsibilities under this memorandum.

Amendment 1 (dated Dec 5, 1938) to Sec's Memo No. 782 and paragraph numbered 2 of Amendment 2 (dated Dec 5, 1938) to Sec's Memo No. 783 are hereby revoked.

Secretary of Agriculture.

2. The Associate Administrator of the Agricultural Adjustment Administration, in charge of the Division of Marketing and Marketing Agreements of that Administration, is hereby designated to have charge, subject to the general supervision and direction of the Secretary of Agriculture, of the functions referred to in subsection (1) of Section 1 of this memorandum.

3. The Chief of the Bureau of Agricultural Economics is hereby designated to have charge, subject to the general supervision and direction of the Secretary of Agriculture, of the functions referred to in subsection (2) of Section 1 of this memorandum.

4. Secretary's Memorandum No. 752 dated May 14, 1938, is hereby

revoked.

5. Subsection (1) of Section 1 of Secretary's Memorandum No. 752

dated October 6, 1938, is hereby amended by striking therefrom the words:

"Section 201 of the Agricultural Adjustment Act of 1938."

6. The Chief of the Bureau of Agricultural Economics and the

Associate Administrator of the Agricultural Adjustment Administration, in charge of the Division of Marketing and Marketing Agreements of that Administration, will make such arrangements as they may find necessary for appropriate liaison and coordination between their organizations in carrying out their respective responsibilities under this memorandum.

2 files

UNITED STATES DEPARTMENT OF AGRICULTURE
OFFICE OF THE SECRETARY
WASHINGTON

Ordered #1653 6/28/40

June 28, 1940.

FILED



MEMORANDUM NO. 801, AMENDMENT 1

Please return to
the Secretary's File Room

Secretary's Memorandum No. 801, dated December 25, 1938, is hereby amended (a) by striking out the last sentence of paragraph numbered 2; and (b) by adding to the memorandum an additional paragraph, as follows:

"7. The Office of the Solicitor will act as counsel for the Department and, as such, will have supervision of the presentation of protests, petitions, complaints, evidence, briefs, arguments, and other matters before the Interstate Commerce Commission. The Office of the Solicitor will also provide such other legal services as may be required in the administration of the section."

H A Waller

Secretary of Agriculture.

UNITED STATES DEPARTMENT OF AGRICULTURE
OFFICE OF THE SECRETARY
WASHINGTON

June 28, 1919

FILED

MEMORANDUM NO. 801, AUGUST 1
THE SECRETARY'S FILE

Secretary's Memorandum No. 801, dated December 25, 1933, is hereby amended (a) by striking out the last sentence of paragraph numbered 2; and (b) by adding to the memorandum an additional paragraph, as follows:

"7. The Office of the Solicitor will act as counsel for the Department and, as such, will have supervision of the presentation of protests, petitions, complaints, evidence, briefs, arguments, and other matters before the Interstate Commerce Commission. The Office of the Solicitor will also provide such other legal services as may be required in the administration of the section."

Secretary of Agriculture

FILED

★ JAN-5 1939 M

Please return to the
Secretary's File Room

December 30, 1938

MEMORANDUM NO. 808

DELEGATING TO THE ADMINISTRATOR OF THE FARM SECURITY
ADMINISTRATION CERTAIN AUTHORITY AS TO RATES OF PAY
AND ELIGIBILITY AND CONDITIONS OF EMPLOYMENT, FOR A
PERIOD ENDING JUNE 30, 1939

For the period ending June 30, 1939, there is delegated
to the Administrator of the Farm Security Administration
authority vested in me by the Emergency Relief Appropriation
Act of 1938, 52 Stat. 809, to prescribe rates of pay and
eligibility and conditions of employment for non-appointive
employees.

H. A. Waller
Secretary

*Ordered
Sub 636
1/4/39
(2)*

December 30, 1939

MEMORANDUM NO. 808

REMITTANCE TO THE ADMINISTRATOR OF THE TOWN OF
ADMINISTRATIVE SERVICES, TO BE PAID TO THE
AND ELIGIBILITY AND CONDITIONS OF EMPLOYMENT, FOR A
PERIOD ENDING JUNE 30, 1939

For the period ending June 30, 1939, there is allocated

to the Administrator of the Town Security Administration
authority vested in me by the Emergency Relief Administration
Act of 1933, 48 Stat. 802, to prescribe rates of pay and
eligibility and conditions of employment for non-applicable
employees.

Approved

U. S. DEPARTMENT OF AGRICULTURE
FARM SECURITY ADMINISTRATION
~~RESETTLEMENT ADMINISTRATION~~

OFFICE OF THE ADMINISTRATOR
WASHINGTON

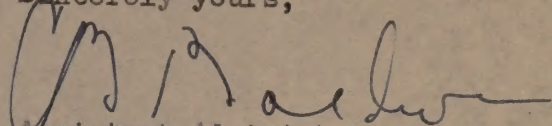
December 28, 1938.

MEMORANDUM FOR MR. JAMES LE CRON
OFFICE OF THE SECRETARY

Dear Jim:

Attached for the signature of the Secretary is a memorandum which delegates to the Administrator of the Farm Security Administration authority to prescribe rates of pay and eligibility, and conditions of employment for non-appointive employees for the six-month's period ending June 30, 1939. This is a renewal of authority delegated to the Administrator in Secretary's Memorandum No. 759 which expires December 31, 1938. The only change is in the last sentence which limits the authority to non-appointive employees.

Sincerely yours,


Assistant Administrator

Attachment

U. S. DEPARTMENT OF AGRICULTURE
BUREAU OF AGRICULTURAL ECONOMICS
WASHINGTON

OFFICE OF THE ADMINISTRATOR
WASHINGTON

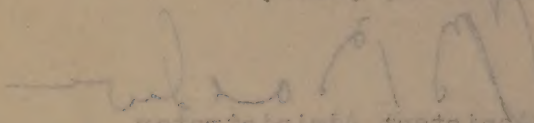
December 2, 1933

MEMORANDUM FOR MR. JAMES H. CROW
OFFICE OF THE SECRETARY

Dear Sir:

Attached for the signature of the Secretary is a memorandum which delegates to the Administrator of the Farm Security Administration authority to prescribe rates of pay and eligibility, and conditions of employment for non-appointive employees for the six-month period ending June 30, 1934. This is a renewal of authority delegated to the Administrator in Secretary's Memorandum No. 739 which expired December 31, 1933. The only change is in the last sentence which limits the authority to non-appointive employees.

Sincerely yours,


Assistant Administrator

Attachment